

## Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, August 10, 2020 @ 7PM in the Civic Center.

**Present were:** Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, Scott Loomis, and Shaun Prentice.

**Also present:** Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Edith Ashley, Sharon & Tim Brady, Anna Brady, Emma Martin, Heather Jock, Kevin Kitzman, Tenley Amo, Phyllis Acres, Mark Scott, Greg Mintz, and Patty VanPatten.

**Call to order:** Supv Hammond called the meeting to order @ 7PM.

**Approval of Minutes:** A motion was made by Putney, seconded by Loomis to approve the minutes as submitted. Ayes: All

**Citizen Comments:** No comments were had at this time.

**Recognition:** The Town Board recognized Anna Brady for her performance as a lifeguard.  
Resolution #46

Motioned by: Hammond

Seconded by: McBath

WHEREAS, Anna Brady has been a lifeguard for the Town of Waddington for a total of four years, two of which she has served as head guard; and

WHEREAS, during her tenure she has far exceeded her expectations as a guard; and

WHEREAS, Anna never hesitates to volunteer extra time and materials to ensure the beach is strongly represented in our annual Homecoming Parade; and

WHEREAS, She does the job no one wants, always performing duties beyond the scope of her responsibilities; and

WHEREAS, her maturity and work ethic is among the finest Waddington has to offer; and

WHEREAS, she never takes her responsibilities lightly, always with her eyes on the water, she has made eight rescues during her career with the Town of Waddington; and

WHEREAS, Greg Mintz, Beach Director, recognizes these qualities in Anna, and highly recommends she be acknowledged for her many accomplishments;

NOW, THEREFORE BE IT RESOLVED, that the Waddington Town Board does hereby recognize and thank Anna Brady, Head Lifeguard of the Howard Park Beach, for her service and dedication to the citizens of Waddington and the broader beach going community. Ayes: All

### **Committee Reports:**

**Recreation:** C Loomis reported that there were approximately 20 -30 kids attending the morning recreation program. They are looking at ways that they can have speakers etc. come next year to coordinate with their program. There have been 35-100 people at the beach. The deep water remains closed. Discussions will be done in the fall to figure out how to handle the weed growth. Weeds will be dragged. There were 30 people who participated in the sandcastle contest. There were 8 groups all families. There are 6 candidates to take the lifeguarding – 3 from Waddington and 3 outside. They will have a BBQ for the lifeguards on Wednesday.

**Dog Waste:** Supt Putney noted that Russ Strait had approved the purchase of two new dog stations to be installed at the Four Corners and 1 by the sign across the road. Supt Putney asked the board who approved the purchase of these and why it wasn't a board decision. He noted that his department doesn't have time to deal with emptying dog waste stations. There are currently 2 in Whittaker Park, 1 near the walking path, and 1 on Leishman Point. The Village maintains these except for the one on Leishman Point which the beach caretaker maintains. Further discussion was held on the maintenance. Supv Hammond noted he had spoken with the Mayor and the Village will buy the two stations from us. If they don't want them they will be sent back for a refund.

A motion was made by McKnight, seconded by Prentice to turn the stations over to the village for payment. If they don't want them the Town will return them for a refund.

**Rescue Squad:** C Prentice reported that they squad had 33 calls. The new ambulance has been ordered. It will take approximately 10 months. They have gotten grant approval from the USDA. They have held a couple bottle drives and are looking at more fund raisers. They are having the floor of the station acid washed and resurfaced. They have purchased two power stretchers. One is self-loading.

**Library:** C McBath reported that the gutters on the Young's side of the library are still plugged. They will be cleaned in the fall. They have two new trustees. They are not open to the public yet for the comfort of the staff. Vicki MacDonald walked the library pointing out areas of stonework that need repairs. The project will be in the five figures. They are looking at grants – RVRDA, USDA, Parks & Recs. This is not an emergency but can't go forever. They have completed the first draft of their 2021 budget. Shaun Warner repaired the sink and toilet. The story walks are going well.

Supv Hammond met with three members of the Library on Friday to discuss the Town's responsibility vs the library responsibility for the building. The library requests that the storm windows be removed and the air conditioners in by May 31<sup>st</sup>. The gutters should be cleaned and the boiler shut off and hot water heaters turned on. In the fall the same procedure should happen. Supt Putney noted that he may not have had this done by May 31<sup>st</sup> but did get it done as soon as he could with the personnel that he had. They also discussed the snow removal of the driveways and shoveling the steps. Supt Putney noted that he cleans out the driveways when he is doing his rounds but by the time the library opens it may need it again. He does it as his time permits with the cleaning of the town roads. The highway department has never cleaned the steps. Further discussion ensued. C McBath noted that we need to sit down with Duffy and Dave and look at the responsibilities come up with a memo of understanding that would lay out the procedures to take when problems arise. This is something they will work on.

**Campground Committee:** Nothing to report.

**Cemeteries:** C McKnight reported that he will get the information for C McBath to write the grant. He will forward it to him as soon as he gets home.

**Highway:** Supt Putney reported that the highway department has been doing maintenance on trucks, hauled blacktop one day for Louisville, and changed two culverts on the Rookey Rd. Madrid assisted with this project. They made a farm pull off parallel with the Rookey Rd. Maplevue Farms supplied and hauled the gravel. The Town put in place with our machine. They cold paved the Rookey Rd with the assistance of Norfolk, Louisville, Madrid, Norfolk, and Lisbon. Madrid assisted putting the shoulders on the Rookey and Coles Creek Rd intersection. Supt Putney assisted Madrid in changing out two culverts. They dug one grave and one cremation. They installed a stand up pipe at new culvert intersection of Coles Creek and Irish Settlement Rd. Helped the Village cut corners at Clark Point and Geneva St and hauled milling back to the yard when Suite Kote milled. Installed No motorized vehicle signs on the River Rd walking trail and children at play signs on the Rookey Rd. They have started the second roadside mowing.

Supt Putney also reported that two new employees have started in the highway department. Kevin Sharlow started last Monday and Justin Norman started today. C. McBath asked if both positions were posted. Supt Putney noted that they were.

**Gallery/Clarke House:** Mark Scott reported that the spring into art exhibit has been pushed back to the fall. They are trying to work out a reception following Covid precautions- masks etc. The Clarke House held a wine tasting outdoors and is advertising on line purchases.

**Radio Tower:** The level work is complete. Supt Putney spoke with Matt Denner. They are waiting for the steel. The footings will be in this week.

**Solar project update:** Both companies have submitted a decommissioning plan for the board to look at and approve. These projects are both on private property. There needs to be a PILOT payment in place before anything can happen. The PILOT is being negotiated through the St Lawrence County IDA. IT needs to be approved by the County, School, and Town. The Board noted that they would like to ask Tony what other towns are using as far as reclamation.

Mark Scott asked the board about the solar project that was brought to the Board for Whitehouse Bay property. Supv Hammond noted that it was generic requests in which they are trying to have the Town give them a plan. It is an ongoing discussion.

**Local Government Task Force:** Supv Hammond reported that there was a local government task force meeting the last week of July. The news from NYPA regarding the cabins, FERC told them that if the Town builds the cabins we can't profit off them. Any revenue made will be taken out of our maintenance and operations money received from NYPA. Supv Hammond reached out to Rob Daley and asked for something in writing from FERC regarding this. There has been no follow up since. There is also no answer on the Brandy Brook Project. Nothing has been received from Office of Parks & Recreation.

Kevin Kitzman had sent a letter to the Board on June 16<sup>th</sup> offering his service to do a community outreach program for the recreation projects. An email had been sent to the board concerning procedures he would like to follow. Discussion ensued. A motion was made by McBath, seconded by Prentice to table until the next meeting until they have had a chance to read the documentation sent out.

**River Rd Trail:** The new motorized vehicle signs have been installed. They look good and are in a good site position.

**Eastcoast Watercross:** Supv Hammond noted that both Chris and Brooke would like to reschedule until 2021. They are looking at June 26-27<sup>th</sup>. More will come when closer to the date.

**Library Board Appointments:**

Resolution #47

Motioned by: McBath

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby approve the appointment of Darcy Backus and Collin Grant to the Library Board. Ayes: All

**Municipal Building Bats:** There have been problems at the municipal building with bats. Supt Putney found one place that was open. He closed with a new ceiling tile and spray foam. The Village has received an estimate from Jock Pest Control to seal the building against bats coming in. They will guarantee it for one year and will come back if there are any problems. The total estimate is \$3,000. The Village has agreed to pay for half.

Resolution #48

Motioned by: Hammond

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby agree to pay \$1,500 towards the bat control through Jock's Pest Control. Ayes: All

**Baildon's:** Supv Hammond reported that he and Code Enforcement Officer Tony McManaman met to see the progress of the cleanup at the property. Tony told them that it is now out of his hands since it is in Supreme Court. It will take at least 30 days for any action in court so if they stay on the course they are on it should be done by then and they won't have to come in and clean up. It was questioned if the town can relevy legal fees incurred during the process and how it works through the County. The Clerk will call to get information.

**Employee Handbook:** The Clerk contacted Public Sector HR consultants LLC, the company that produced the Employee handbook and received a price of \$1,750 to update and bring the handbook into compliance. The Board discussed and decided to hold off for a month or two until they can really look at it.

**Budget Resolution:**

Resolution #49

Motioned by: Prentice

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby authorize the bookkeeper to make the following budget adjustment:

Increase DA5130.4 Machinery by \$10,000 from DA 5130.41 Fuel;  
Increase DA5130.4 Machinery by \$4,750 to reflect the money received from Auctions International for surplus equipment sale. Ayes: All

**COVID discussion:** The Board discussed the Covid issue. C Prentice noted that the Town has to keep doing what we are doing to keep things safe. This is not something that is going to go away any time soon. We must remain vigilant.

**Citizen's Comments:**

Mark Scott noted that more people are camping than in the past. He told the board that there is a new way of camping called hip camp. It works like an air BNB in which people open up their property for self-contained campers (dry camping). This might be something the town could look into for Leishman point. There is actually a website for this.

Patty VanPatten asked why there are crowds on Main St. on Fridays. There are a lot of people congregating with no masks. Supv Hammond noted that as Alex Hammond his band practices on his porch Friday evenings between 7-9PM. People have come down with their cars on their own to listen and have some ice cream from the shop across the street. He has not organized anything.

**Executive Session:** A motion was made by McBath, seconded by Prentice to enter into executive session @ 8:56PM to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; also to discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. A motion was made by Loomis, seconded by Prentice to return to regular session @ 9:40PM. Ayes: All. No action was taken during executive session.

The Board discussed the following meetings:

August 24<sup>th</sup> 6PM– executive session to discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. They would like Tony and Mike Pearson, Assessor to be in attendance.

August 22<sup>nd</sup> 6AM- meet at Municipal Garage to ride the town roads for road conditions assessment.

September 8<sup>th</sup> @ 7PM budget workshop.

**Bills:** A motion was made by McKnight, seconded by Loomis to pay bills # 13514 – 13564 in the amount of \$112,580.24. Ayes: All

**Adjournment:** A motion was made by Loomis, seconded by Prentice to adjourn the meeting @ 9:45PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk

## Special Meeting

The Waddington Town Board held a special meeting on Saturday, August 22, 2020 @ 6AM @ the Town Barns, 48 Maple St.

**Present were:** Supervisor Hammond and Councilmembers: David Mc Bath, Scott Loomis, and Shaun Prentice.

**Also present:** David Putney, Highway Superintendent.

**Call to order:** Supv Hammond called the meeting to order @ 6:16AM.

The purpose of the meeting was to conduct an inspection of all town roads for condition and budgeting purposes. They will proceed to do inspection for approximately 2 hours and then will return to the highway department for closing comments from the board. The following notes concerning the conditions of the roads were submitted by Supervisor Hammond

Beach- willow tree, ash trees,

River road - shoulders need doing, heavy equipment doesn't need to get paved until after project done.

Buck road- really needs shoulders done. Top of hill past Burns residence the road really needs to get dug up and redone. McBath- Biggest thing is getting water off the road. Prentice- and make sure it has somewhere to go.

Carr Road- needs chip seal, heavy trucks are on this and it's not really built for it. C. Loomis- that culvert could probably get dug up again.

Pork St- Putney- you can see wheel ruts that are coming. It's worse than last year. It was a hard winter. Every road needs to get shoulders cut. C. McBath sounds like that seems like the priority to get all the shoulders cut. Putney- needs to get full deck reclamation. Cold paved this mile last year. Hammond what is the difference between cold pave? Cold pave is more flexible. Shaun- what's the biggest single issue for why the roads are getting so bad? Putney - the winters with huge fluctuations and then heavy equipment

Henry Road- needs to be re graded - dirt road. Putney- need a new turn around very hard to get turned around.

Mcbath- how many miles of town road do we have? Putney 39 1/2 miles

Hanlon Rd- needs to be chip sealed. Mcbath- this road gets a lot of traffic from fisherman etc.

Brown church Rd- turn around needs to be done and ditching before winter. Loomis - do you grade this road every year? Putney - yes

This intersection went to heck this last weekend. Traffic needs to be re-routed on better road. This road is going to get paved. Mcbath- that would be a good conversation to have with the fire department it's probably the last thing they think of. Putney- Water isn't getting off the road so all of the sides are breaking up. Shoulders need to be cut. Basically every road needs to have its shoulders done. Mcbath - how often do you usually cut the shoulders? Putney not very often, it takes a lot of time but it's getting to the point where it needs to get done.

Campbell Rd- Putney we could probably get away with chip sealing this. But I would like to resurface it. Gets a lot of heavy truck traffic.

Town line Rd- need a lot of work. We changed out the culvert last year. Resurfaced.

Dunbar Rd- chip sealing this road before winter.

Jenner Rd- paved in 2017 chip sealed last year.

Randall Rd- last done in 2016 and Dave chip sealed this road. Half of the road needs to be redone. And some chip sealed saved. Prentice- where you have done that it looks like it has really helped.

Harper Rd- half redone in 2016 and half needs to get chip sealed. Most roads seem to be coming apart in the middle. Putney- it's expensive but grading the roads is the best way to ensure the road gets long life.

Allison Rd- Is going to need a full reclamation. Loomis – what's this road rated at? Putney- after the winter probably a 6. You can see where the state came in a paved over.

McGinnis Rd- hit and miss some parts are fine and others are just coming right apart. Hammond- these roads got a lot of traffic when the Franklin Road bridge was out.

Coles Creek Rd- we just sealed the corner. This road gets a lot of traffic. Wanted to do more work but with state budget cuts decided against it.

Irish settlement - Putney pretty much needs a full depth reclamation due to heavy equipment running on it a lot

Tiernan Rd- held up pretty well shoulders need to be cut. Should be chip sealed to save it.

-drove by Baildon's and it doesn't look like they have made much progress since the inspection with Tony and Alex.

McKnight Rd- rated a 4 half way down the road. Resurface this road now that there isn't a lot of traffic

Hardscrabble Rd- try to go seasonal on portions of this road. Most houses are down on Madrid side. 4 culverts -5ft across each. Major project to re do and get 3 ft 40 ft culvert. We widened the road and put new stone down were the houses are.

Gerald Hunter Rd- re stone every year.

Rookey Rd- new paved needs chip seal to keep it nice

Chipman Corners Rd- Putney: I would like to put a thin layer of hot on that to keep it together

Mcbath- how long does it take to do a cycle of plowing for the town? Putney- 2 ½ - 3 hours

Mcbath :What are you going to do with the extra 15k you should have left over? Putney: Little section at Brown Church Rd and little section at Chipman Corners

Wayne Hunter- road done with millings it was a dirt road good condition

Halfway house road- pretty good condition section near Dunkleburg's needs to get redone hot mix top

Freeman Rd- rated a 4 hot mix topping to keep it maintained like to do the intersection on 345

French Rd-Restone every year good condition for dirt road.

9:05

Executive session

Motion: Mcbath second: Loomis

9:35 out of executive session

Motion: Loomis 2<sup>nd</sup>: Mcbath No action taken in executive session

9:36 adjournment:  
Motioned: Loomis 2<sup>nd</sup>: McBath

### Special Meeting

A special meeting of the Waddington Town Board was held on Monday, August 24, 2020 @ 6:00PM in the Municipal Building.

**Present were:** Supervisor Alex Hammond and Councilmembers: David McBath, Scott Loomis, and Shaun Prentice. Councilmember McKnight joined the meeting by phone.

**Also present:** Anthony McManaman, Code Enforcement Officer and Michael Pearson, Assessor by phone.

**Call to order:** The meeting was called to order @ 6:10PM. The pledge of allegiance was recited.

A motion was made by Loomis, seconded by Prentice to immediately enter into executive session to discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. Ayes: All

A motion was made by Loomis, seconded by McBath to return to regular session @7:30PM.  
Ayes: All  
No action was taken during executive session.

**Adjournment:** A motion was made by McKnight, seconded by McBath to adjourn the meeting @ 7:30PM

Respectfully submitted,

Carol A. Burns, Town Clerk