

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, August 9, 2021 @ 7PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, Scott Loomis, and Shaun Prentice.

Also Present: Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Michael Pearson, Assessor, Bonnie Sabatini, Library Manager, Sue Papasian, Tom Hunter, Phyllis Acres, Kevin Liddell, Michael, Kristie, Tisdel Associates, Tenley Amo, Kathy Dupray, Historian, Patty VanPatten, Larry Langley, Jim Thew, and Mike Zagrobelney, Mayor.

Call to order: Supv Hammond called the meeting to order @ 7:05PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by Loomis, seconded by McBath to approve the minutes w/changes to the wording of Resolution #57. Ayes: All

Town Assessor: Michael Pearson, Assessor submitted a letter to the Town Board outlining the cost and timeline required to complete a town wide reassessment. He noted that the equalization rate has been declining over the past several years and we are now at 86%. This means that the average sale is coming in significantly higher than what the property is assessed for. The gap is going to increase.

The reassessment will be a two year process. He will be looking to start it in 2022 and will have it completed for the 2024 tax roll. This will entail a complete review and update of the property data, sales analysis and valuation of all properties. This would result in a new roll being filed at 100% of full value for May 2024.

He has requested a yearly salary increase of \$10,000 for 2022 and 2023 to conduct the revaluation in-house. He is currently receiving this fee for the revaluation he is conducting in the Town of Louisville. With mailing etc. the total of the revaluation in house would be approximately \$24,000 as opposed to having it performed by an outside company which charges \$50 per parcel. Waddington has 1,821 parcels. The cost would be approximately \$91,000.

Discussion ensued between the board and assessor concerning the necessity for the revaluation. They will use this information for budget preparation.

Generator Project: Supv Hammond reported that at the joint Town/Village meeting the board decided to go with the plans that Mike Kristie, Tisdel that would allow the installation of automatic switches on the current generator. Each building would have their own switch. Because the board awarded and suspended the original bid Supv Hammond contacted Attorney Nash to find out the legal way to handle the project. Attorney Nash reported that the Board should rescind the suspended bid and approve to put the drawings that Tisdel has produced back out to bid. The Village and Town will share the costs of the bid process.

C Prentice asked Mike Kristie if the design will take into account load shedding for the two buildings. He wanted to be sure that there is enough available capacity with the existing generator. Mike noted that it would.

Resolution #56

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby approve to rescind resolution # 41 of the year 2021- award of bid for generator purchase and installation. Ayes: All

Resolution #57

Motioned by: Hammond

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby agree to Tisdel Associates prepare paperwork for the automatic switches to the existing generator as specified and discussed by

the Town and Village Boards. The cost of the drawings for bid will be split between both boards. Ayes: All

Supv Hammond asked Mike Kristie what kind of timeline the board would be looking at. He told them he could have the drawings for approval by the September meeting. Bids could then be opened by the October meeting.

Citizen's Comments: Patty VanPatten thanked the highway department and all the volunteers for their help during the homecoming weekend. Unfortunately the fireworks and parade had to be cancelled due to weather. The committee will be meeting to decide when they can reschedule.

Larry Langley asked how often the minutes are updated on the website. It was noted that June and July were not posted. C McBath noted that the Board had just approved the July minutes. The Clerk stated she would get them updated ASAP.

Highway: The Highway Department has been doing general maintenance on trucks, dug 1 grave and 2 cremations, dug stumps and ditching work on Allison Rd, cut trees on Randall , graded Allison and Randall Rds for paving, cleaned up trees and limbs from the storms, mowed beach hill 2 times, completed 2nd roadside mowing, mowed the Iroquois dam rd., put trash cans and barricades out for homecoming, picked up trash from homecoming, The Town supplied the Village with 2 trucks for BASSMASTERS. Two men spent 2 days in Madrid cutting shoulders. T-8 has been put back together from the blow tire. It was taken to Route 11 for cab and hood to be painted. Supt Putney went to PA to pick up sander purchased through GSA. C McBath noted that there is a substantial dip at the intersection of ST Hwy 37 and the Buck Rd.

Supt Putney reported that at the last meeting he sent pictures of a truck on Auctions International and the board noted that this was the wrong time to be purchasing a used pickup truck. He contacted Basil Chevrolet which has the state bid contract and got a quote of \$36,370 for a crew cab pickup. He noted that he doesn't feel that the department needs to spend that much on a pickup that doesn't get used often. Most of the time the men are in the dump trucks or equipment. A good used pickup would be sufficient. The truck that he was looking at on Auctions International went for \$18,000. He also noted that he sold the surplus equipment on Auctions International with the intentions of using the money received for the purchase of the truck. Further discussion ensued.

Resolution #58

Motioned by: Hammond

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby authorize Supt Putney to spend up to \$18,000 on Auctions International for the purchase of a used truck that he finds suitable for the department's use. Ayes:

Supt Putney also received a quote to replace the 2019 pickup that he drives on a daily basis. The purchase price through state bid is \$37,965. They will allow \$29,500 for a trade on the current truck leaving a balance of \$8,465. The truck will need tires and brakes shortly with an estimated cost of \$4,000. The board discussed the balance in the equipment line and asked if there were any other major purchases that would come out of that. Supt Putney reported that he didn't have anything else and would like to put the balance of that line item into the surplus equipment account towards the purchase of the new loader.

Resolution #59

Motioned by: Hammond

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby authorize the trade and purchase of a new 2022 Chevy Silverado as quoted by Basil Chevrolet; Trade price \$8,465 to be paid for out of the equipment line in the 2021 budget. Ayes: All

Rescue Squad: C Prentice reported that the Rescue Squad had 35 calls last month and made it through Homecoming. He wanted to thank them for their presence during homecoming.

Library: Bonnie reported that the book sale during homecoming was a success. The air conditioner has been ordered and is now on backorder. She will send a copy of the charter to the clerk as requested by the Town's Attorney.

The library has applied for a construction grant. The grant total is \$62,296.75. It is a 75% match. The grant will pay \$46,722 leaving a balance of \$10,574.19. The library will be able to contribute \$5,000 from their account and is requesting that the Town support them by paying the remaining \$10,574.19 from the joint library/old town hall account. Discussion ensued.

Resolution #60

Motioned by: Hammond

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby agree to pay the balance of the construction grant in the amount of \$10,574.19 from the Joint library/old town hall account.

Ayes: All

Bonnie will send the paperwork over to the clerk for signature stating the town's commitment and the town's approval for the library to apply because they are the building's owner.

Bonnie also reported that she applied for the Youth Bureau Grant in the amount of \$12,500.

This grant will be used to set up a teen center. It will include flexible seating and a 3D printer. She will be setting up a coding club for the youth.

Grants/Alternative Revenue: C McBath reported that the clerk had given him some information on the SEQR process. We will need to conduct a Type 1 study for the application for subdivision to the Planning Board. He will be working with the clerk to fill out the report. RVRDA Grant: At the last board meeting the board approved the receipt of the grant from the RVRDA to put in a fire alarm system for the Municipal Building complex. Based on the Town's procurement policy we will have to put the system out to bid using the provided specs from NCC Systems.

Resolution #61

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby agree to put the fire alarm system out for bid based on the specs from NCC Systems to be opened at our September board meeting. Ayes: All

HIP Camp: C McBath reported that 2 fire pits and picnic tables were set today. Our site also went live on the HIP Camp website. He noted that Jim Thew was working with the HIP Camp site because when you type in a search for Waddington NY HIP camp sites it takes you to Canada. It doesn't show us. He will get it straightened out. Jim suggested that we get aluminum trash cans with lids on them and run a chain and lock through it. A key can be given to a camper who reserves the site. The beach caretaker noted he would pick up the trash from the cans when the sites are rented. We will also have to get some signs made up designating the campsites. The Board thanked Jim for all his help to make this happen. Even though we are getting a late start we might be able to gauge the interest and will be ready for a full season in 2022.

ARPA funding: C McBath asked if Supt Putney had spoken to Kevin Smith about the drawings for the wastewater project. Supt Putney stated that he had and Kevin was working on them. Supv Hammond reported that the Town had electronically received the 1st half of the funding in the amount of \$64,709.97. It had been deposited into the Highway DB account. The board discussed which account to keep it in and will leave it there for the time being.

Cemeteries/Safety: C McKnight will try to have a meeting this month.

Recreation/Tourism: C Loomis reported that he had briefly spoken with the Recreation chairman. There are approximately 50-80 kids attending the recreation programs. The beach is going well. The transition from Greg being in charge to Anna has gone well. The Recreation Commission is requesting that the Town not rent the pavilion until after three during the week when the recreation programs are in session. The morning recreation program runs until noon and then the beach program runs until 3. The kids attending the beach program use the

pavilion to keep their stuff there and get out of the sun when it is hot. The board discussed and agreed that this could be done for 2022.

The recreation committee is working on having regularly scheduled meetings and will post when they will be held. They are also working on suggestions for the NYPA review negotiations. They have some very active members on the board. The arena is also being used more. There was a Massena hockey team that used it for street hockey and pickle ball continues to be played.

Gallery/Clarke House: There was no one present for the gallery. The Clarke House remains open for business.

Museum: Supv Hammond reported that at the Village's last meeting they appointed Dave Williams to the museum board and requested that the Town do the same.

Resolution #62

Motioned by: Hammond

Seconded by; McBath

RESOLVED, that the Waddington Town Board does hereby appoint Dave Williams to the joint museum board. Ayes: All

Kathy Putney reported that July has been a busy time. They have put together the seaway exhibit and had approximately 100 visitors during homecoming. They will leave it up until the 1st part of September. She has been open on Thursday and Friday from 3-6PM in the old town hall. She has had some traffic and hopes it will get busier as the word gets out. She has received phone calls after the launching of the historical Facebook page. She hosted a meeting of local town/village historians @ the pavilion. They enjoyed lunch at the Main St Perc afterward. It was nice to meet other historians and make contacts. They had two meetings to establish the historical association. They have a good base and advertise on Facebook with good response. They are working on the 501.C.3 status and establishing officers.

The Village has made a decision with a realtor to look at the Moore House to put it up for sale. They will be packing up and moving artifacts into the old chamber office in the old town hall. If they need to rent a pod they will. They will then work on finding a permanent place for the museum to be located.

Local Government Task Force: Supv Hammond noted that there was nothing to report. The Mayor noted that the boring samples were done for the marina.

Court Security Officer: C McBath reported that he and Supv Hammond met with Justice Robinson to discuss the prospect of contracting with the Sheriff's Department to provide security service. Since then the Sheriff's office has contacted them and noted that they were not going to be providing this service at this time. He has suggested that the board pursue the unarmed security guard as discussed and approved earlier. The job description will be obtained and we can advertise for the position. The board discussed hourly rate. It will be \$25 per hour for approximately 6 hours per month, \$200 for a magnetometer, and a uniform. A committee consisting of the Justice, Court Clerk and a Board member will convene to review applications.

Charter Franchise Agreement: C McBath reported that he had done a line by line comparison of the old franchise agreement to the new one. A couple items that stood out to him were in the old contract the homeowner was entitled to the 1st 200' of cable and the new one states 150'. The insurance amount for additionally insured was less than the old document. The attorney has suggested that the board request a 10 year contract instead of the requested 15 years. The board discussed and would like to be able to contact someone to discuss changes to the proposed contract. The clerk will send an email to Alice Kim who originally sent the franchise request to see what the process is.

Old Town Hall; Supv Hammond reported that there approximately 50-60 kids attended the teen dance homecoming weekend. Everything was cleaned up after the dance. Supv Hammond reported that he has temporarily fixed the window in the tower. It will keep the pigeons from coming in. The board discussed the space under the back door. Andy Miller has

been contacted and will get the adjustable threshold installed. They also discussed the repair that needs to be done on the roof/fascia near the tower. C McKnight reported that he has contacted Frank Davey who is interested in looking at it but needs a lift to get up and make a good assessment. C McKnight noted that he will truck a lift in from the farm for him to look at it.

Chase Mills Property: Kathy LaForce has submitted a complaint about rats in the yard across from her. Tony had sent a letter for cleanup and it was done. Apparently there is an issue there and needs to be readdressed. The board noted that we had passed a new law to allow us for cleanup and we need to follow it. The clerk noted that a new letter has been sent to the owner. She has not received the return receipt as of yet. They will follow up to get it cleaned up.

COVID: C Prentice noted that the newest DELTA variant of covid is spreading 2 times as fast. People need to be vigilant in making and showing proof of vaccination. We can't lose sight and become a highly infected area.

Cannabis Retail Dispensary: Supv Hammond had distributed a copy of the information regarding the Marijuana Regulation & Taxation Act. He noted that if the board decided to opt out of participation they must pass a local law by December 31st.

Supv Hammond highlighted some of the important portions of the law. If a municipality does not opt out by December 31, 2021 the municipality will be unable to opt out at a future date. However, at any time a municipality may opt back in, to allow adult-use retail dispensaries and/or on site consumption licenses, by repealing the local law which established the prohibition.

If a town passes a local law to opt out, it only affects the area of the town outside of any village within the town. County governments are not permitted to opt out of any adult-use license types.

Towns are permitted to pass local laws and regulations governing the time, place and manner of adult-use retail dispensaries and on site consumption licenses provided such laws and regulation do not make the operation of the license unreasonably impractical.

There is a local excise tax imposed on the sale of cannabis products by a retail dispensary to a cannabis consumer at 4% of the products price. This tax is distributed to local governments based on where the retail dispensary is located. 25% of the tax revenue goes to the County and 75% goes to the cities, towns, or villages within the county as a proportion of cannabis sales. If a town and village within the town both allow adult-use sales, the revenue shall be distributed based upon a distribution agreement between the town and village. If no such agreement exists, then the revenue distribution between the town and village shall be divided evenly.

The board held a discussion on pros, cons, and opinions. C McKnight discussed the possibility of putting it to a vote at elections for the people to decide. Discussion will continue.

The Clerk will post the fact sheet on the website for the public to look at.

Supt Putney told the board that the ash trees at Iroquois Dam are starting to die off. He suggested that the Board meet with Seaway Timber Harvesting to have an evaluation done to take the trees while they are in good shape. The Board thought this would be a good idea.

Budget Adjustment:

Resolution # 63

Motioned by: Loomis

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby authorize the bookkeeper to make the following budget adjustments:

Increase Justice-NYS Grant A0-1110-42 by \$7,200 to reflect grant received.

Increase Unallocated Insurance A0-1910.4 by \$3,801.83 from contingency A0-1990.4 to reflect increase in values on equipment.

Increase HSA A-9052-8 by \$600 from Hospital and Medical Insurance A0-9060.80.

Increase Veteran's Services Contractual B0-6510.4 by \$2.03 from Planning Contractual B0-8020.4.

Increase Machinery Equipment DA5130.2 by \$215,754.20 to reflect grant/loan received for purchase of new snowplow.
Increase Machinery Contractual Da-5130.40 by \$10,000 from Machinery Fuel/Gas DA-5130-41.
Increase machinery Contractual DA-5130.4 by \$11,149 to reflect check received from insurance company for repairs to damaged truck.
Increase HSA Da-9052.8 by \$2,883.39 from health & Medical Insurance Da-9060-80.
Increase HSA DB-9052-8 by \$789.29 from health & medical insurance DB-9060-80. Ayes: All

Bills: A motion was made by Prentice, seconded by Loomis to pay bills # 21-00511- 21-00582 in the amount of \$33,865.47 Ayes: All

Adjournment: A motion was made by Prentice, seconded by McKnight to adjourn the meeting @ 9:23PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk