

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, January 13, 2020 @ 7PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, and Shaun Prentice. Councilman Loomis was absent.

Also Present: Carol A. Burns, Town Clerk, James Miller, Patty VanPatten, Mark Scott and three students from the Madrid Waddington Government Class.

Call to Order: Supv Hammond called the meeting to order @ 7PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by McBath, seconded by McKnight to approve the minutes as submitted. Ayes: All

Supv Hammond reported that at the organizational meeting held last week the board discussed having a reevaluation done of the Town. They requested that Assessor attend the meeting to discuss this. The Assessor told the board that he was currently working on a reval for the Town of Louisville. Their reval should be ready for the 2021 assessment roll. Then he has to go through the grievance process etc. He would start Waddington's after that. It would probably be ready for the 2023 assessment roll. He told the Board that the last time a reval was done in Waddington was 2011. Values should be kept current every 4-5 years. The Town's current equalization rate is 91 ½%. The rate is based on sales. Further discussion was held and the board decided that they would get a resolution passed to have this done when they have a full board present.

Citizen's Comments:

Patty VanPatten asked what was going on with the Local Government Task Force. Supv Hammond told her that there was a meeting on December 19th. They discussed the Massena Intake Project. They were expecting to have finished drawings and should be put out to bid. NYPA has stepped back from the Massena Country Club and is not prepared to do anything with it. The Town of Louisville, NYPA, and the Golf and Country Club were supposed to meet but it was cancelled. The next meeting will be January 23rd. Councilman McBath will attend the meeting with Supv Hammond and present the plans that the campground committee has been working on for cabins. Patty asked about Brandy Brook. Supv Hammond stated that nothing has changed with that.

Mark Scott told the Board that the Recorder will be coming out. All articles for the paper need to be in by January 22nd.

Committee Reports

Recreation/Tourism: Supv Hammond reported that he had spoken with Russ Strait. They are hoping to flood the ice rink this weekend. It should be cold enough to get some ice. They are working on the summer reading program. Duffy noted that it would be nice if they worked in conjunction with the library so everyone could be on the same page with the program and the bus run. Supv Hammond told her he would let Russ know this.

Supv Hammond stated that he had attended the Madrid Town Board meeting and they were questioning why they need to pay \$1500 to Waddington to come to the beach. They will meet with the Recreation Committee to hammer this out.

Rescue Squad: C Prentice reported that the Rescue Squad met last Monday at the same time as the Town Board organizational meeting. He has spoken with Julie. She told him that the Rescue Squad discussed coverage for the Watercross Competition. They are requesting \$1500 per day for expenses. This will entail 2 crews of 4 people at a time for the 8 hour time period per day. They have also requested that when the time gets closer to the event that the Town hold a kickoff meeting with the departments involved and the promoter.

The Rescue Squad has recently gotten two new EMT's. They are both high school students that have taken the course and passed all the requirements. They are currently on probation in the Squad now. The Squad had the weekend staffed in the event of the ice storm that was predicted. The Squad has been randomly picked by the State to keep records and logs of all the time that is done with the Squad. They knew that the volunteers put a lot of time in but this recording really puts a light on the number of hours. The new light has been installed on the squad building and is really brightened the area up. They thanked the town for having this done.

Library: C McBath reported that the library meeting was held on January 7th. He went early and met with Duffy and got a tour of the library and met some of the Board Members. He didn't stay because the Town Board was meeting with the Village Board and the County Legislator. Duffy gave him a lot resource material to read. He turned it over to Duffy to give a report. Duffy told the board that they met with the Director of the Morristown Library. They have been working with Verizon to get hotspots that would be free to the patrons. The cost is \$34 per month per unit and Verizon waves the activation fee. Watertown Library has 4, Potsdam has 4 and Norwood has 2. They are lent out for 1 week periods and if not returned they will be shut off and pulled.

They are looking at quotes for central air and adding electrical outlets. They will be looking for a construction grant to pay for this. The Board noted that changes to historic buildings require SHPO approval. Duffy stated that they are aware of that and have dealt with them before.

Campground Committee: C McBath reported that he briefed the group on Local Govt Task Force and NYPA guidance that any available NYPA funding can only be used on NYPA owned lands, and for the purpose of enhancing public access to the river. Based on the LGTF meeting discussion at the November meeting cabins for camping could be allowed for consideration. They have been previously done in Massena area.

Jim Thew provided a concept map for camps/RV sites on NYPA owned lands along the shoreline to the east and west of existing road going to the top of Leishman Point. Discussion about camp locations, RV site location, canoe/kayak launch in back bay, year round vs. seasonal camps. Suggestion that should offer 1, 2, and 3 bedroom cabin options. Septic location on top of hill. Boat dockage for cabins. Automated reservation through "Air BNB" type system. They also discussed potential revenue for the cabins. These plans will be taken to the next LGTF on January 23rd.

Cemeteries: C McKnight had nothing to report. Supv Hammond stated that he had a complaint of snowmobiles going through Old Brookside Cemetery to get to the river. He went and checked and thought it looked like someone had gotten turned around. We will keep an eye on it to see if we need to do further address the issue.

Highway: C McKnight reported that the highway department has plowed 30 times during the month of December and they are working on maintenance of the trucks. The used truck that the town purchased for the box is now here. He looked at the truck and it is in very nice shape. They have looked at the engine and it looks like they may be able to have it running for under \$10,000. He said it only has 53,000 miles on it. The Town that owned it had it apart and didn't fix. It might be worth fixing and using it instead of replacing just the box on the old truck. The Town was also able to get a grader from the Federal surplus through Fort Drum. It has a Cat engine and is not run by electronics. It is in very good shape. We were also able to secure a second grader just for spare parts. He would like to declare the Town's old grader as surplus. They are going to look at it to see if they can get it to shift the three gears that aren't working so they can sell it.

Resolution #17

Motioned by: Prentice

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby declare the Champion Grader as surplus equipment. Ayes: All

Gallery/Clarke House: Mark Scott reported that on January 25th the gallery will offer a once in a lifetime art show from 1-4PM w/Mark Snider Artist. If anyone is interested in using the exhibit space in the middle of the Gallery they can come in and request the use. They can also request the use of the class room space.

The Laurentian singers will kick off their tour with a performance at the Old Town Hall on Saturday, March 7th. On March 28th the Regional Arts Council will have their regional meeting at the Old Town Hall. They held it there last year and it was the best attended meeting. On June 20th in conjunction with the Watercross event the Art's Council Member Show will be held at the OTH. It is usually held in SUNY Potsdam.

Mark also noted that there are two water spots in the front of the old town hall ceiling near the front doors. The Clerk stated that Bertrand's was going to come back with their lift before the weather got bad but that changed fast. They will be back to look at it.

Museum Board: James Miller reported that the Museum Board is beginning the process of organizing the Moore Museum and formulating a plan of how to proceed. Election of Officers was held at the December meeting and are as follows: Treasurer: Patty VanPatten, Secretary: Betsy Mott, Vice President: Kathy Putney, and President: James Miller.

The Board posted an ad in an attempt to find a candidate best suited to assume the duties and responsibilities of the Town/Village Historian. Two individuals have voiced an interest: Marty Miller and Tracey Putney. No decision has been made yet. The Board has approved to move to the Moore Museum instead of the Old Town Hall. This will be good because the main objective is to start cataloging the contents in the Moore Museum. The move allows them to begin this process. The Village had asked the Museum Board if they would coordinate the Art Walk on Main Street during the East Coast Watercross Competition. Any fees raised from vendors can remain with the Museum. The Board discussed its desire to have at least one room emptied, cleaned, and presentable for the beginning of summer. Waddington will be hosting at least three water themed sporting events this summer. The Board feels the river would be an apt theme.

East Coast Watercross: Supv Hammond noted that the Board had received the Rescue Squad's response for coverage. He asked C McKnight if the Fire Department had come to a consensus. C McKnight reported that the Fire Department is requesting \$1,000 per day for traffic control, parking, and safety. They will coordinate with the Sheriff's Office and Fire Police. They will do all the set up. They will need 6 people per shift from 9 – 6. They have no interest in collecting money for parking. They discussed placing no parking signs on one side of the Buck Rd and River Rd. C. McBath suggested the possibility of an ordinance being passed for River Rd for the duration of the event. This way it can be enforced.

The Board discussed the lease for Leishman Point. They feel that a \$1,500 security deposit is not unreasonable and can be returned if the land is left in the same condition as it was to begin with. Pictures should be taken prior to the lease and again after the lease. C McBath will draft a lease agreement based on information received from the Town Attorney and what the Board has discussed. He will send to the Board members for approval and then on to the Town Attorney for approval.

The total cost for the Town to bring the event to Waddington will be approximately \$6,000. \$3,000 Rescue Squad, \$2,000 Fire Dept, \$150 dumpster rental, and \$83 per porta toilet brought in. Further Discussion ensued.

Resolution #18

Motioned by: Hammond

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby agree to sign the MOU and host the East Coast Watercross Event on June at the Waddington Town Beach contingent upon the lease agreement for Leishman Point being signed by the East Coast Water Cross sponsor once it is drafted, reviewed, and approved by the Town Attorney. Ayes: All

Sidewalk: C McKnight reported that he has contacted Merkley Brothers, Wright's Heating, and Cornerstone to get quotes to install the hot water system for the new sidewalk. These

companies are all busy and out at least 6 months. He received quotes from Twin Cedar Construction (Frank Davey) and Empire Northeast.

Twin Cedar Construction: \$8,900

Empire Northeast: \$21,700

Both Companies quoted on the same information. Twin Cedar doesn't have to bid prevailing wage because he is the owner/operator and doesn't have a crew. The quote from Empire Northeast doesn't include the domestic hot water heat. This is an additional \$3,990.

Discussion ensued and the board looked at the procurement policy.

Resolution #19

Motioned by: Prentice

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby agree to hire Twin Cedar Construction (Frank Davey) to do the following:

Install New Mac 150 Combo High Efficiency Gas Boiler:

Job Description as follows:

Mount Boiler on exterior wall and install vent pipe.

Connect existing natural gas line.

Connect domestic water line to accommodate hot water supply.

Re-use existing water heater tank and re-use as mixing tank.

Install mixing loop with circulator pump to mixing tank.

Install 150,000 BTU Plate Heat Exchanger with Circulation Pump.

Install and connect two circulator pumps to sidewalk manifolds in two separate locations.

Tie pumps into the heat exchanger and install gyclo solution (5 circulator pumps total).

Install electrical as needed.

Total Job Labor & Materials: \$8,900 50% down to start.

Ayes: All

C Prentice told C McKnight to ask him to provide a PID Drawing of the system and parts. He noted that he would do that.

Appointments:

Shoreline Stabilization:

Resolution #20

Motioned by: McKnight

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby appoint James Houmiel as Chairman of the Shoreline Stabilization Committee. Ayes: All

Zoning Board of Appeals:

Resolution #21

Motioned by: McBath

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby appoint Margaret Strait to the Zoning Board of Appeals for a 5 year term. Ayes: All

Grievance Board of Appeals:

Resolution #22

Motioned by: Prentice

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby appoint Patricia VanPatten to the Grievance Board of Assessment Review for a period of 5 years. Ayes: All

Snow Removal Contract:

Resolution #23

Motioned by: McKnight

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby accept the terms of the three year contract for snow removal with the St. Lawrence County Highway Department. The Board

further directs the Town Supervisor, Highway Superintendent, and Town Clerk to sign the documents. Ayes: All

Payroll/Bookkeeping Software:

Resolution #24

RESOLVED, that the Waddington Town Board does hereby give permission for the Clerk to have our bookkeeping and payroll converted to the new computer software from Edmunds GovTech who purchased BAS (business Automated Services) which is our current software. Ayes: All

Dog Agreement:

Resolution #25

Motioned by: McBath

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby agree to renew our current agreement for dog pound services with Daniel Moyer, Gouverneur, NY. Ayes: All

Bills: A motion was made by Prentice, seconded by McBath to pay bills #13138- 13185 in the amount of \$58,950.83. Ayes: All

Adjournment: A motion was made by Prentice, seconded by McKnight to adjourn the meeting @ 9:25PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk