

## Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, June 14, 2021 @ 7PM in the Old Town Hall.

**Present were:** Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, and Scott Loomis. Councilmember Prentice was not in attendance.

**Also Present:** Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Anthony McManaman, Code Enforcement Officer, Kevin Liddell, Jody Wenzell, St Lawrence County Risk Manager, Russ Strait, Justin Polniak, Sue Papasian, Mark Scott, Kayla Mykel-Youngs, Zachary Bulluck, Jim Thew, Phyllis Acres, and Marjorie Todd.

**Call to order:** The meeting was called to order @ 7:05 PM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Approval of Minutes:** A motion was made by McBath, seconded by Loomis to approve the minutes as corrected. Addition of people in attendance were added. Ayes: All

### **Citizen's Comments:**

Mark Scott reported that the summer concert series is back and will begin on June 18<sup>th</sup>. The committee has been working on how to have the concerts safety. Anyone who wants to be under the pavilion for the concert will have to show proof of vaccination. At that point mask and social distancing will be lifted.

Jody Wenzel introduced himself as St Lawrence County's new Risk Assessment Manager. He works with the St Lawrence County Self Insurance Program which is the municipalities Worker's Compensation. All claims will come through his office. He is also setting up safety audit walkthroughs for the municipalities. He will inspect all town buildings. A report will be produced and shared with the municipality. These inspections will help by finding any issues that might need attention before the State Inspectors come in and issue fines for infractions. He will contact the Town to set up an appointment for inspection.

**Exceptional Development Permit:** A request for an exceptional development permit had been submitted by Justin & Noelle Polniak. They are requesting to open a spin studio in their home located @ 301 Harper Rd.

Supv Hammond opened the public hearing and asked if there were any citizen's comments on the project. Non being had he closed the comment period of the public hearing.

The site plan has been to the Town Planning board and was approved. The Board asked the Code Enforcement Officer if he had any concerns with the plans. Tony stated that he has two entrance/exits, room for parking, smoke detectors. There are no neighbors around him and it will all be inside. He stated that they have the entire basis covered.

## Resolution #53

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby approve the exceptional Development request from Justin & Noelle Polniak to open a spin studio @ their home located @ 103 Harper Rd. Ayes: All

**Iroquois Property:** Supv Hammond reported that the Iroquois proposal has been sent to our local planning board. He attended their meeting to answer any questions that they might have had. They are open to the idea of selling the lots but noted that the Town will have to follow all the codes required for a major subdivision. Tony noted that the project will require a type 1 SEQR study done. The board may have to hire someone to have this done. The health department is not in the picture because the lots are over 5 acres. There are also wetlands that would involve the DEC and Army Corps of Engineers.

The Board asked if there had been any movement with the Baildon property. Tony stated that he had spoken with Marilyn Baildon about bringing junk in and she stated that there has not been anything brought to the property.

The complaint from LaForce has been rectified. The owner got the occupant out of the property and it has been cleaned up and the lawn mowed.

**Highway:** The highway department has been busy. They have done general maintenance on trucks. In New Brookside Cemetery they cut and trimmed the cedar hedge and cut the center of the road and put stone on it. They cut brush and trees and chipped them in Old Brookside Cemetery and dug two graves. Supt Putney met with Alpine fencing and got quotes for fencing at Scotch Presbyterian and Union Cemetery. The parking lot has been completed at the Town Offices. The topsoil has been leveled, raked, and seeded. They still need to complete the storm drain. The storm windows at the library were taken off and the air conditioners installed. They washed the sand rack down where they load trucks. They attended the Mshaw class @ West Potsdam and the annual spring safety training with Madrid. 1<sup>st</sup> round of roadside mowing has been completed, they piled up millings from the village for blacktopping, helped Madrid change a culvert for 1 ½ days. Supv Putney operated the rented excavator, 1 man labored, and hauled gravel. The Hardscrabble Rd has been graded and sprayed for dust control, the beach hill has been mowed for campsites and the water cross event. They helped the village with docks, 2 trucks hauled black top for Lisbon. They are cutting shoulders and piling stone for paving on Allison and Randall Rds. They cut shoulders on the River Rd before the walkway was swept.

Supt Putney received quotes from Alpine Fencing to repair the fence at the Scotch and Union Cemeteries. They also gave him a quote to fix the fence that was damaged by the snowplow at Howard Park. The board asked if there was any action that needed to be taken on these estimates. He noted that they were gotten to use when the Cemetery committee begins to meet. He also noted that there are grants that the Union Cemetery can qualify for because there is civil war veterans buried there. C McKnight stated that there was still money in the Haggett account that can be used for other cemeteries if needed.

C McKnight told the board that Supv Putney will be looking for a good used pickup truck for the men to use. The Department is down to the old Ford pickup that is in real rough shape. He would like to find a ¾ club cab so that the three men can ride together in one vehicle. It was also noted that used vehicles are selling extremely high right now so he will be looking.

**Rescue Squad:** C McBath reported that the Squad had a call one night last week and hit a deer. The rig is out of service right now and is up at Mort Backus getting repaired. No one was injured.

**Library:** C Loomis reported that the Library Board met on Tuesday evening. Margie Todd received an email stating that the library has been awarded the HVAC grant. They will be moving ahead with the AC installation. They had Barkley's Lock come and replace the lock system on the handicap entrance. They discussed the book sale and the MOU. The MOU has been sent to the Town Attorney for review. He is out of the office until the beginning of July. It is on his calendar for review at that time.

**Grants/Alternative Revenue:** C McBath has put together a draft concept for the HIP camping on Leishman Point. There were a few items that needed addressing before the board could finalize the proposal. They discussed insurance, bathrooms, fees, and fire pits. Upon further discussion the board decided that they would hold a special meeting specifically for this proposal. This will give a chance to get answers and discuss. They will meet on Tuesday, June 22<sup>nd</sup> @ 7PM in the Municipal Building.

**Cemeteries/Safety:** C McKnight reported that he will be setting up a meeting of the committee in the beginning of July.

**Recreation:** Russ Strait reported that the summer programs will begin on July 5<sup>th</sup>. The reading program is 4 weeks, the morning recreation and swimming lessons run 7-8 weeks. The recreation program employs approximately 19-20 people for the season. There will be bus transportation to and from the reading and morning recreation program. He also reported that there is a problem with the weeds that needs to be attended to before the Department of Health will allow the beach to open.

Supv Hammond noted that he was at the beach doing a walkthrough for the water cross competition and the weeds are real bad. They need to be taken care of before the water cross competition. He asked if the Councilmembers had made any plans on how to take care of the situation. The board members noted that they are working with Jim Thew and his boat to take care of them. Jim said the plan was to do it on Wednesday as long as all goes the way it's planned. They will be up there @ 8AM.

Supv Hammond also told the board that he had requests for dog stations to be installed on the four corners. He asked the board their feelings. They noted they were not in favor of this. The privilege gets abused and there is no one to empty the stations.

**Gallery/Clark House:** Mark Scott thanked the board for the use of the Old Town Hall for the art classes. He noted that there are some windows that need to be repaired. There is an exhibit at the gallery that has received a good response from the public.

Russ Strait reported that the Clark House will be reopening this Friday. He invited the public to come and see the changes that have been made in the building including a new Victorian ceiling that they received a grant for.

**Museum:** Supv Hammond reported that at the Village Board meeting it was reported that the museum board is looking at possible locations for the old depot building. The request for the top of the hill in Whittaker Park was denied by NYPA.

**Generator:** Supv Hammond spoke with the Mayor who has had a discussion with Mike Tidel. We are next on the list to be inspected. He will produce a report and then a joint meeting can be held with the Village to pave a path forward for the project.

**LGTF:** Supv Hammond reported that this month the Local Government Task Force will be discussing the relicensing process. NYPA has gifted the LGTF with driving the timeline for relicensing. They will be reviewing the last relicensing agreement to see what we received, what was good and keep moving forward. They will be looking at the one time projects to see what else can be done. More shoreline stabilization is needed. They will also look the trail on NYPA land connecting the Village of Waddington to the Town of Massena.

Supv Hammond reported that they were going to start boring samples for the marina until someone from the Ready Grant Committee got involved with some additional paperwork that needed to be processed. Jim Thew noted that the boring has been scheduled for this week.

**East Coast Watercross:** Supv Hammond did a walkthrough with Julie McBath, Karen Thew, and Matt Antwine from the Rescue Squad, Lifeguards Anna Brady, Morgan Burns, and Katie Bateman, Brook Rouse, St Lawrence County Chamber, a couple of interns with the County Chamber, and Jack Thrasher, Park Caretaker were also in attendance. They did some mapping out for the event. They will meet with Supt Putney and Kevin Sharlow, Fire Chief after Wednesday to see the set up.

Jeff Farrell, NYPA noted that the parking will be ok and NYPA was good with having a few local food vendors in attendance.

The races will be from 11-4 on Saturday and Sunday. The awards ceremony will be at 6pm on Sunday.

**Court Security Officer:** C McBath reported that he had sent an email to the Court on May 12<sup>th</sup> and to date has not received a response from them. He has done a draft job description and draft SOPs. There is no action to take until we meet with the Justice. Supv Hammond will reach out to them.

**Old Town Hall:** C McKnight reported that at the end of fall last year the board met with Bertrand's Construction about repair of the fascia etc. in the front of the building on the tower. The Clerk has contacted Bertrand and he noted that he was really busy at this time but would

get back to her when they were working in Waddington. C McKnight has again reached out to him. He has suggested that we reach out to some other contractors to get some bids to have the work done. We will have to come up with a scope of work to be done.

C McKnight also noted that there are companies that restore historic windows. We might want to look into having one window at a time removed and repaired/restored. This is what they had done at the Chipman church. The Board noted that Vicki MacDonald was going to take one window out and try to see what needed to be done but it never materialized. C McKnight stated he would contact Vicki.

**Charter Franchise Agreement:** The clerk distributed the request from Charter to renew their franchise agreement. She reported at this time it was for the board to review and see if there is anything else they want in it. It will need to go to the attorney and public hearings will need to be held. She will send the old agreement out to the board so they can compare it.

**Citizen's Comments:**

Supv Hammond reported that the gate at Iroquois Dam has been opened for the season. He asked that people respect the property and keep it clean. There was a recent carp tournament held up there and they kept it clean.

The car show is being held on Thursday evenings on Main St. The band plays from 6-8PM. Macks has wings and the perc has ice cream. He encourages people to come out and have a good time.

Mark Scott noted that he had heard there will be a zoom meeting concerning the river's water levels. He asked if anyone else had heard where you could log on.

**Bills:** A motion was made by Loomis, seconded by McKnight to approve bills # - in the amount of \$. Ayes: All

**Adjournment:** A motion was made by McKnight, seconded by McBath to adjourn the meeting @ 9:40PM. Ayes: ALL

Respectfully submitted,

Carol A. Burns, Town Clerk

## Special Meeting

A special meeting of the Waddington Town Board was held on Tuesday, June 22, 2021 @ 7:00PM in the Municipal Building.

**Present were:** Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, and Scott Loomis. Councilmember Prentice was absent.

**Also Present:** Carol A. Burns, Town Clerk and Jim Thew.

**Call to order:** Supv Hammond called the meeting to order @ 7:05PM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

The purpose of the meeting was to discuss the proposed HIP camping on Leishman Point. A draft proposal and rules had been submitted at the regular board meeting held on June 14<sup>th</sup>. The project will consist of four sites on Leishman Point for RV's or tents to rent by the day. All reservations are done on line through HIP Camp. HIP Camp keeps a 10% fee for bookings.

The proposal has been run by the insurance agent who informed that Town that their proposal was well written and that this type of project is definitely covered by the Town's insurance policy.

Jim Thew also runs a personal campground facility through HIP Camp so is very familiar with the way this operates. He has agreed to be the liaison for HIP Camp to get it up and running. He will work with Councilman McBath to get everything up on the HIP Camp website.

Supt Putney has agreed to lay gravel where each of the sites will be located. Campfire pits and picnic tables will be provided.

All points of the draft proposal were hit upon and agreed to. The board hopes to have the site up and running for rentals as of July 1<sup>st</sup>.

**Adjournment:** A motion was made by McKnight, seconded by McBath to adjourn the meeting @ 8:30PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk