

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, April 11, 2022 @ 7PM in the Municipal Building and via Zoom.

**Present were:** Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, and Tom Hunter. Councilmember Tiernan was feeling ill and participated via zoom.

**Also Present:** Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Kathy Putney, Historian, Jonathon & Ricky Mayette, James Miller, and Madison White. Present via Zoom: Kevin Acres, Tony McManaman, Code Enforcement Officer, Katelyn Agen, Michelle Jones, Mark Mashaw, Pinto Associates, and Jeff Farrell.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Approval of Minutes:** A motion was made by McBath, seconded by Hunter to approve the minutes with the changes requested. Ayes: All

**Citizen’s Comments:**

Mark Scott reported that the deadline for articles in the Waddington Recorder will be April 18<sup>th</sup>.

**Ag Bid Openings:** The Clerk read the legal notice published. Bids were opened for the Agricultural lands and tabulated.

Resolution #37

Motioned by: McBath

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby accept the bids from the following:

<u>PERMITEE</u> <u>FEE</u>	<u>MAP #</u>	<u>PARCEL #</u>	<u>ACRES</u>	<u>\$/ACRES</u>	<u>ANN</u>
Jonathon Mayette	1327	1329,1330	60	7.00	420.00
30 William Manor Dr	1426	1452	65	5.50	357.50
Waddington, NY 13694	1432	1464	05	1.00	5.00
	1501	1552	15	10.00	150.00
	1502	1554	15	5.00	75.00
	1502	1555	44	5.50	242.00
	1503	1557	08	5.50	44.00
	1503	1556	08	5.50	44.00
	1503	1557	49	20.00	980.00
	1504	1559,1558	63	5.00	315.00
	1512	1569	10	5.00	50.00
	1506	1561	11	16.50	181.50
	1513	1570	11	20.00	220.00
	1514	1571	34	5.00	<u>170.00</u>
					3254.00
John Fobare					
358 Coles Creek Rd					
Waddington, NY 13694	1556R1	1609	06	4.00	24.00
	1573	1626	04	4.00	16.00
	Ogden Island				<u>350.00</u>
					390.00
Mary Lou McKnight	1176	2112	09	25.00	225.00
54 McKnight Rd	1177	2113	04	5.00	20.00
Chase Mills, NY 136211258		2023	39	40.00	<u>1560.00</u>
					1805.00
Kevin Putney	1428	1456,1457	69	5.10	351.90
2271 CR 28	1507	1562	33	30.00	<u>990.00</u>

Lisbon, NY 13658

1341.90

Ayes: McBath, Hunter, Tiernan, and Hammond

Abstain: McKnight.

**Solar Permit Fees:** Tony McManaman, Code Enforcement Officer addressed the board concerning the fees charged for commercial solar projects in the Town of Waddington. He recently attended training for Code Enforcement Officers. Upon speaking with the Code Officers for the Town of Oswegatchie and Lisbon he was told that they each charge \$12,000 per megawatt. The Town of Waddington had two solar projects recently installed. One a 5 MW and the other a 2.5 MW. Each project paid \$100 for their building permit. With the fees charged by the other towns Waddington could have taken in \$90,000. Both towns noted that the companies do not have a problem with the fees. The projects run 7.1 million so the building permit fee is irrelevant. Discussion ensued concerning the fee as well as the amount that the companies should have on their bonds should they abandon the projects.

Resolution #38

Motioned by: Hunter

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby amend the building permit fees to add Commercial Solar Projects: \$25,000 per MW effective immediately. Ayes: All

Tony also touched on new local law that the state is pushing to have passed concerning the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code). This local law requires operating permits be issued for food trucks @ festivals etc. within the town. The board will further discuss this at the May meeting.

**Third Party Audit:** Mark Mashaw, a partner from Pinto, Mucenski, Hooper VanHouse & Co was present via Zoom to discuss options with the board for audit procedures. He told the board there were three different levels of review. Compilation, Review, and Audit. He asked if it was for internal purposes. The board noted that it was. He noted he would shy away from an audit because this is the most expensive unless an outside source was requesting it. He did suggest the agreed upon procedures method. During this procedure the board could pick 10-20 procedures that they would like to have investigated such as balance sheets and bank statements. C Tiernan asked if this would include internal control testing. Mark noted that it would. They can look at cash receipts etc. The Town did an agreed upon procedure with his firm in 2010. It would be a charge by the hour project. He said that once the board decided what areas they would like looked at he could give them a better idea of the cost. The board will look at what they would like to have done and discuss at the May meeting.

**Committee Reports:**

**Highway:** C McKnight reported that in March the Highway Department has been doing general maintenance on trucks, plowed and sanded one time, snow removal from the Village, attended 811 Training and MSHA training, patched up dirt roads with stone, cold patched pot holes, hauled sludge to the transfer station for the Village, hosed out and unharnessed three trucks, and removed the dump box from T8 to sandblast and paint.

Supt Putney requested permission from the board to bid up to \$12,000 on a rotary mulching head that fits the excavator. It is on Auctions International and would help get the roadsides back. It is currently owned by the Town of Russell. Payment for it would come from the equipment line.

Resolution #39

Motioned by: Hammond

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby authorize Supt Putney to bid up to \$12,000 on the Brown Forestry Head on Auctions International. Ayes: All

Supt Putney reported that he has investigated a fuel system to track the gallons of fuel used by each entity that currently uses the tanks. Right now, it is kept track of on a notebook at the fuel pumps. If someone forgets to write something down, it does not get accounted for. This would eliminate errors in reporting. Each entity would have their own card in which the fuel would be charged to. Reports could be sent to Supt Putney's Computer as well as the Town Clerk for billing purposes. The quotes received were from Docteur Environmental, Cape Vincent \$13,500, Bach Environmental, Clayton is \$24,800. Both of these companies present a Petro system. Bach Environmental, Clayton \$22,500 and S& W Services Inc, Syracuse \$16,395. These two companies offer a provent system. He also looked online for the Petro system and just the system alone was \$11, 151.

The board discussed the project and were all in favor of it. They were concerned at the prices of fuel etc. affecting our budget. Supv Hammond noted he was in favor of it but felt it should be a one-time expense from a bank account. Further discussion led to a motion from McKnight, seconded by Tiernan to look at this project again in the last quarter of the year to see where the budget stood. All were in favor.

Supt Putney also reported that he was awarded the bid for the Milling head for the Bobcat from Auctions International. The total price was 4,350. This will be split between the Town of Waddington, Madrid, and Lisbon. He has not spoken with Chris since the Village Board meeting to see if they were going to contribute.

#### Resolution #41

Motioned by: Tiernan

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby approve the purchase of a milling head from Auctions International in the amount of \$4,350 to be divided equally between the towns of Waddington, Madrid, and Lisbon. Also the Village of Waddington if it is approved.

Ayes: all

**Rescue Squad:** C Hunter reported that the Squad answered thirty-seven calls in the month of March. Of those calls eight were billable. They have had nine calls so far in April. They have been busy with meetings. They have two new members.

The Board discussed the issues with the windows at the Rescue Squad end of the building. C McKnight and Hunter noted that the windows need to be recaulked. On the north side window, the paneling comes right up to the window and there is no way to det a drip edge in. On the west end of the building, it is metal so you could do drip edge. The best temporary solution would be to put one piece of metal from the eaves and put a drip edge over the window. They also discussed the pine trees on that end of the building. They should really come down. They currently hang over the roof and serve no purpose. The board will put this on the agenda for next month.

The clerk talked to the IT company, and it will cost \$160 to add the Rescue Squad onto the town's wireless system.

#### Resolution #40

Motioned by: McKnight

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby approve the extension of it's WIFI to the Rescue Squad in the amount of \$165.00. Ayes: All

**Library:** C Tiernan reported that Bonnie had submitted the 2021 financial and utilization report for the library. A \$3,000 grant was received from the North County Library system. It will be used for technology teaching in April. Bonnie is working with the historian to present a genealogy course in May. \$500 has been received from NCLS for the story walk, \$500 from Stuart's, and \$8,000 per year from the Youth Bureau for the teen space. This money will come in 2022, 23, & 24. The HVAC system has been installed outside. The placement was considered so as not to interfere with the possible driveway extension. The library is working with the

Recreation Committee to extend the library program to 6 weeks instead of 4. Bonnie has asked the Clerk to check that the library has been put on the solar program. There have not been any credits on the electric bill to date.

**Grants/Alternative Revenues:** C McBath reported that the Clerk has submitted the paperwork to the RVRDA for reimbursement of the fire suppression system. The town will receive \$14,852. The total bill was \$21,000.

C McBath reported that he is working on the newest RVRDA grant. The maximum grant is \$20,000 with a 10% match, ½ of which can be cash. The grant is due by 3PM April 15<sup>th</sup>. The board discussed the project to be applied for. It will be for the old town hall as a second phase. This phase will include windows, tower repair, stonework, and stairs. Supv Hammond spoke with Vicki MacDonald, and she will have a quote to him by Wednesday. The Town could also use letters of support for the grant. The Village, Museum, Historical Association, and the Art's Council would be able to provide good letters. The fee to apply for the grant is \$100.

#### Resolution #44

Motioned by: McKnight

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby approve the application to be submitted to the St Lawrence County IDA for an RVRDA grant for phase two of the restoration of the old town hall;

FURTHER RESOLVED, that the Board approves payment of \$100.00 application fee. Ayes: All  
**USDA Grant:** The USDA grant for the payloader has been submitted. C McBath received an email from Denise Barber requesting a feasibility report form be filled out and sent back. He has filled it out and just needs Supv Hammond's signature. The clerk will email it back.

**ARPA Grant:** C McBath has attended webinars concerning the regulations and reporting of the ARPA grant. He sat with Supt Putney on Monday, and they were able to produce numbers and man hours to date for the project. Phase one of the project was done on the outside of the building, phase two is the oil water separator and drain system, phase three will be to blacktop outside. The first report is due by April 30<sup>th</sup>. It is coming along well. The town will submit under standard allowances for government services not under wastewater management. He asked if we had received a bill from the engineer. The clerk noted that we had not, but she would contact him.

**Iroquois Lands:** C McBath asked where the board stood on the Iroquois lands project. The SEQRA has been completed. The Town Attorney has looked it over. The Planning Board will be the lead agency on it. The Town is the applicant. The clerk noted the next step would be to fill out the standard board application to the Planning Board along with a package description for the project and maps. Once it is submitted, she will set up a Planning Board meeting to begin the process.

**Hip Camp:** C McBath noted that camping season will be beginning shortly. To date the town only has two fire pits and one picnic table at the top of the hill for the hip camp spot. He noted that we should delineate the four sites that we will allow camping on. We need two more fire pits and three more picnic tables. He asked C McKnight if the other two pits were poured. C McKnight noted he hadn't gotten the forms back to fill them. He will be pouring concrete again soon and will contact Jim Thew to get the forms.

**Cemeteries:** C McKnight reported that they had held a meeting to discuss the work to be done at the Chamberlain Corners Cemetery. The work date is May 7<sup>th</sup> with a rain date of May 14<sup>th</sup>. Workers from Alcoa will be here to work. They did a site visit to set up jobs for the day. They are looking at 501.C.3 status so they can apply for grants. The clerk received a letter from the Town Attorney explaining the steps that would need to be taken to accomplish this. They would also like to begin planting trees along the backside of the Union Cemetery in place of the fencing.

**Recreation:** C Tiernan reported that the Recreation Committee held two meetings to review applications submitted and discuss the summer programs. They are looking to merge the library and reading program. They have tabled the cheerleading camp until fall so they can see where it falls in the budget. They have requested cameras be installed at the beach. Russ met with NCC to discuss placement for an estimate. The DOT has lowered the speed limit on the River Rd. They have requested that the Highway Department sweep the street down by the beach. They also discussed the weeds at the beach. Supv Hammond noted that he finally got a meeting with the person who does the weed cutting on Black Lake. He will be meeting with him to get a quote for NYPA.

The Committee has had a couple of interviews and have made a couple offers for the reading program. There are three local SUNY Potsdam Education students interested in the positions. There are seven lifeguards coming back. They are looking at the training updates for them. The reading program will be 6 weeks instead of 4. They are looking for a recreation monitor position from July 5<sup>th</sup> through August 12<sup>th</sup>.

**Community Survey:** Supv Hammond reported that he had spoken with Mark Scott about using the Waddington Redevelopment Association's bulk mailing permit. He was good with that. He also spoke with Kevin Kitzman about helping with the survey. He would like to get four people together to go over the survey and lay out the details to get it mailed out. He asked C Tiernan and McBath if they would serve on this. They will and help produce a final plan.

**Gallery/Clarke House:** No updates currently.

**Museum:** Kathy reported that she attended the Village meeting in March.

Attended the Legion meeting to discuss events for Memorial Day. She has been working with Tracey Putney to put together a historical exhibit about the veterans being honored with banners. Sean Tiernan has been working on the memorial wall that we have at the museum. He is lettering the names that are on the wall. The wall will be on display along the sidewalk on the way to the Episcopal Church for everyone to see. They will also have the purple heart display with bios of the veterans being honored. There will be coloring books for the children that explain the meaning behind the poppies that the Legion sells every year. Historically Memorial Day started as Decoration Day and the people used to carry flowers to the graves of the veterans. The Legion will have the American flags on the graves early in the morning and after the ceremony we would like to have a group of citizens go to the graves and lay a flower on some of the veteran's graves. We are asking you to wear your red, white, and blue and help to relive this practice. If you would like you can march in the parade.

She continues to work at arranging stuff at the museum and working on the computer program. Now that the church has been turned over to the Village, we will be planning more cleaning days. We will be having our first strategic planning meeting on Saturday, April 30<sup>th</sup> @ 10AM. There will be 10-12 people on this committee. The next regular meeting of the museum board will be Tuesday, April 12<sup>th</sup> @ 6PM in the old town hall.

**Historical Society:** James Miller thanked Kathy for all the hard work she has done. The next Historical Society meeting will be Tuesday, April 26<sup>th</sup> @ 7PM in the old town hall.

**Beech Seaweed:** Supv Hammond reported that he has met with Bob Gordan concerning the seaweed harvesting at the beach. He noted that they looked at the area from the end of the St Lawrence Dock over to the NYPA Docks. He quoted \$5,200 per mowing which includes removal and trucking of the weeds. If the Town wants to truck them away it would be \$4,700. The next nearest company to do this is Oswego or Adirondack Lake. Both are 2 ½ hours away. He also noted that this is a weed management program not an eradication program. He will get the estimate to the Power Authority. There is also a problem with goose poop on the beach. The clerk will contact the Goose Control people that the Town used to use.

**Court Security Officer:** C McBath noted that he and Scott have been trying to catch up with each other to go over the SOP's. He hopes to have some before the next meeting. He also reported that he and Councilman Tiernan met with the Court Clerk to review the books. Everything looked great. No issues. He has submitted their report.

Resolution # 42

Motioned by: McKnight

Seconded by: Hunter

RESOLVED, that the Waddington Town Board accepts the audit of the Town Court Books conducted by Councilor McBath & Councilor Tiernan for the year 2021. Ayes: All

**Charter Communications:** No update

**Generator Project:** Supv Hammond received an update about the generator parts. It looks like they should be here around May 21<sup>st</sup>.

**Cottage painting:** C McKnight reported that he and Supt Putney went up to the cottage to look at the walls. There are some spots that could use attention. He noted that the caretakers that work there do a really excellent job and he'd hate to lose them over painting of the cottage. The board has a quote from River Rock Construction. This company has been declared a preferred contractor for the library while the Town was doing the operating procedures with them. His quote is for \$2,250.

Resolution #43

Motioned by: McKnight

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby accept the quote from River Rock Construction to paint the cottage at the beach in the amount of \$2,250. The clerk has the color choices for the project.

Ayes: Hunter, McKnight, Tiernan      Nays: McBath      Abstain: Hammond

**NYSERDA Grant:** C McKnight reported that he had spoken with Sharon Griffith from NYSERDA concerning the \$50,000 grant that the town had been awarded for heat pumps. He has spoken with Rob Campany and is waiting to hear from Shaun Prentice. The only issue with heat pumps here at the municipal building will trip the meter usage to on demand and mess with our solar credits. The grant is meant to reduce our carbon emissions. Rob Campany is looking into the old town hall and municipal building to see if we can accommodate heat pumps. The area may be too small. The grant has been extended to the end of the year.

**Citizen's Comments**

No citizen's comments were made.

**Bills:** A motion was made by McKnight, seconded by Hunter to pay bills # 22-00184-22-00269 - in the amount of \$112,045.87. Ayes: all

**Adjournment:** A motion was made by McBath, seconded by Hunter to adjourn the meeting @ 9:35PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk

