

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, February 10, 2014 @ 7PM in the Municipal Building.

**Present were:** Supervisor Sandra Wright and Town Council Members: Travis McKnight, Shirley Robinson, Shaun Prentice, and Patricia VanPatten.

**Also Present:** Kerri O'Bryan, Deputy Town Clerk, Robert Dalton, Highway Superintendent, Kevin Kitzman, Frederick Proven, Rob Company, and Mark Scott

**Call to order:** Supv. Wright called the meeting to order @ 7PM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Solar Energy Project:** Rob Company from Fourth Coast updated the board on the progress. Once the application is done there will be a Municipality chosen for purchasing. We can save money buying in bulk. C. VanPatten asked about the Village and if they were going to get involved in this. They still can "bundle" with the town however the town will be further ahead. C. VanPatten will bring this information to Steve. Rob Company also spoke about National Grid interconnect. We will over produce more energy than we will need. So we will send our excess energy to our other accounts so we will need to get permission from National Grid. Rob Company has taken care of all the paper work. C Prentice met with Bob Dalton, Terry Mayette and Travis Mcknight they walked out back to see the land. The panels can't be too close together to prevent them from shading each other. Supv.Wright asked if our next course of action was SEQR. Rob Company has also filled that paper work out for us. Supv.Wright proposed that the Town of Waddington act as the lead agency for SEQR process.

Resolution #23

Motion by: VanPatten

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby agree that the Town of Waddington be the lead agency for SEQR. Ayes: All

Discussion continued C. Prentice asked about fencing around the panels. Supv Wright asked if fencing was included in the price. It was not. C. Van Patten asked about speaking with the village about the old fence from the ball field. Fourth Coast will come to the next meeting on March 10th. Mark Scott asked if the SEQR application had to be advertised. Supv Wright will look into it.

**Approval of Minutes:** A motion was made by McKnight, seconded by Robinson to approve the minutes as submitted. Ayes: All

**Citizen Comments:** Mark Scott handed Supv Wright information on workers compensation.

**Committee Reports:**

**Library** C.Robinson

Library Meeting Feb. 4th

Marilyn Burwell resigned from the board, a new trustee will need to be appointed.

The board will contact Spencer Davis to see if we would shovel snow off the steps. Roy said it is getting to be too much for him. Roy has been painting worn spots on the floor in the community room. I asked the board about the fumes from the paint. I suggested that be done when the room could be ventilated. We had discussed putting an area rug down to help with the acoustics.

Responsibilities for upkeep of the Library was questioned.

I called two Hepburn Libraries.

Vicky Brothers, Director at the Norfolk Library told me the Town takes care of the external repairs and the Library Board takes care of internal operations including the furnace and water heater. The Town plows the driveway but does not shovel snow off the steps.

Laurean Pelky, Madrid Library President suggested our trustees check with the North Country Library System and the Handbook for New Public Library Directors in New York State.

A release issued by Senator Ritchie, St. Lawrence County Libraries will split \$32,000. Waddington Library will receive \$3,000.

January

425 People used the library  
102 used computers  
20 copied or faxed  
15 adult reference  
3 child reference

Next Meeting March 4th

**Rescue Squad** Supv Wright reported that they purchased new winter jackets. The members are taking continuing ed classes. There is a new EMT to make a total of 4 and 3 first responders. The rescue squad wants to link to the Town's website. They purchased 2 new portable suctioning units. The legion gave \$600, Rt11 plumbing \$300, and the lodge \$300 towards the units. New O2 tank regulator was ordered and Rhonda the new chief is looking into stretcher. There will be an Easter Eggs hunt April 19th.

**Recreation:** C. VanPatten

Feb. 10, 2014

Rec. Report:

There was no Rec. Meeting for Jan. 2014. Russ was out of town. I visited the arena to inquire about attendance. Nancy has a good number. Between 3 – 54 people attending on the days and nights when open. Hot and Cold snacks and drinks are available for sale. The ice is holding up well, both inside and out.

Town Court Clerk Audit:

Shirley and I met with Kerrie and Judge Sears. We completed and signed off the audit report. I have to say Kerrie has spent a lot of time on the keeping the paperwork up to date. She has done a wonderful job.

Respectfully

Patricia VanPatten

**Ags/Cemeteries/Campground** C. McKnight reports Cemetery driveway to vault is difficult to get in and out of. They would like to put a stone drive in. They can use some of the leftover supplies from the driveway project. It won't happen until spring.

Campground meeting was Jan 29<sup>th</sup> they set up a meeting with Mike O'Neil from Lisbon. We can have 18 sites without getting a speedes permit. The cost will be the same for 4 sites or 18. Jim Thew is getting a new authorization number from National Grid. Working on getting firm pricing. The Town can buy the wiring and switch gear it to the top of the hill.

Supervisor Wright asked Mark Scott about a planning grant letter from DEC that was denied. Mark Scott said Rob Company did the grant.

**Highway** Bob Dalton reports

Highway Department has been busy plowing and sanding

1753 miles on Trucks First week in Feb  
133 hr OT ~~in~~ in H.WKS

On January 17 apron chain broke in the sander on t3 fortunately that was at the time when that was below zero and no snow, so we took that opportunity to do some extensive fabricating work as well as installing the new apron chain. The outlook for this sander lasting up to two more years is good.

We've had the opportunity on one day to clean up and haul snow from Main Street

We have filled a couple of bad culvert dips with crushed stone

One frozen culvert on the Dunbar Road taken care of

Route 11 plumbing and heating, serviced the radiant heat in the town garage. At this time the vacuum pump was replaced which will increase the efficiency of system. (We had a new vacuum pump in stock)

Update on the champion grader, an electrical solenoid that controlled power to the shifting modular was diagnosed as the problem, it was replaced, and Randy operated the grader five hours pushing snow banks back on Friday with no transmission issues.

Repairs to plows and Sanders continue practically daily, so far we have been keeping up.

Town hall

January 16 I met with Randy Crawford did a walk-through for the punch list,

January 22 Sandy and I met with Jim O'Neill and Bob Fawset at this meeting we received the keys; we came up with a very minor two item punch list.

Heritage homes has donated a couple of Baker scaffolding for us to use while we work on our part of the project, Roy Patra has started doing some plasterwork and one of the highway crew started working on the ceilings this afternoon.

## **OLD BUSINESS**

**Old Town Hall** Supv. Wright reports she and Bod did a walk through along with Jim O'Neil. C. Vanpatten and C. Robinson took a tour of the work at the Old Town Hall. We are in the final payment stage. There will be an \$1800 credit for the lighting that was not done. Bob Dalton added that he borrowed some baker scaffolding and they has started to prepare to paint and getting ready to put the ceilings in.

**Worker's Compensation** Supv Wright reported that she and Carol went and met with Michael Crow's office. The county is in the process of having a study done. The workers compensation board is who does the awards and they are not local. A company out of Boston decides what the Town's will have to pay to opt out. The county treasurer will get that information at the end of January. We still don't have the amount.

Comments C. Prentice thought it would be good to wait for the numbers. C. McKnight asked if we were the only town questioning this. Supv Wright stated Joe Finnegan in Madrid was looking into it.

C.Prentice said we need to continue to promote safety. C.McKnight asked what about safety instruction for the rest of the town employees not just the highway. C. Robinson brought up that Roy at the library should not be climbing to change light bulbs.

**Library** Kevin Kitzman the list was to just to clarify who was responsible for things at the library. Supv Wright stated there is office supplies and just supplies. The key word is operations. The library board should be an everyday operational and the Town owning the building should be a capital project type.

**WRA** Mark Scott reported the Arts Grant was awarded again this year for the concert series.

**Hazard Mitigation:** Report Supv Wright reported that she and Bob Dalton worked on the action work sheet. They focused on the Hardscrabble Rd 2 miles with 9 houses. Bob Dalton added we are working on rebuilding the road. The hazard mitigation worksheet has been sent to the County Planning Office. Heidi stated that Bill Dashnaw will be looking at the worksheets and will let us know if there is anything else that they need from us.

**NYPA Maintenance:** NYPA maintenance agreement check for the beach is up \$1575. Supv Wright stated when she met with them she brought up the 2 issues the road to Leishman Point and Little Sucker Island Park. They would like to come out and look at Little Sucker and give us more stone. They will only black top Leishman once. They would like the plan for the campground and black top it at the end. They will bring stone and have the highway dept. fix the holes.

#### **St Lawrence County hold harmless agreement**

Supv Wright stated we looked at this at the last meeting.

#### **Resolution # 24**

Motioned by: McKnight

Seconded by: Robinson

#### **Holding Harmless the County of St. Lawrence for Providing Service to the Town of Waddington**

**WHEREAS**, the Town of Waddington is desirous of St. Lawrence County Department of Highways providing shared services such as paving, shoulder widening, signage, road stripping, blasting and other routine maintenance activities to the Town, and

**WHEREAS**, both the Town of Waddington and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

**WHEREAS**, in this joint cooperative endeavor, the Town of Waddington and County of St. Lawrence desires to be reimbursed for their expenditures, and

**WHEREAS**, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

**NOW, THEREFORE BE IT RESOLVED** that the Town of Waddington hereby agrees to defend, indemnify and hold harmless the County of St. Lawrence from and against liability, loss, damage, claim or action resulting from the work performed by St. Lawrence County Department of Highways. The Town of Waddington does not indemnify and hold harmless the County for any liability, loss, damage, claim or action which arises during actual performance of services by the St. Lawrence County Department of Highways. Said St. Lawrence County Department of Highways and the County of St. Lawrence assumes the liability for losses, damages and claims, for the actual physical performance of the work, and

**BE IT FURTHER RESOLVED**, that the following request for General Liability (GL) coverage is as follows:  
General Liability Insurance on an "Occurrence" basis, with the following limits:

\$1,000,000 Each Occurrence, \$2,000,000 General Aggregate, \$1,000,000 Products Aggregate, \$1,000,000 Personal Injury, \$50,000 Fire Damage Legal Liability, and \$5,000 Medical Payment Expense

**BE IT FURTHER RESOLVED**, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026. Ayes: All

**RVRDA** Supv Wright reports in the 2014 application there is a solar section. She spoke with Bob Dalton on what would be the next step at the Old Town Hall. The board discussed the heating in the building and electrical on the stage. The application dead line is the 31<sup>st</sup>.

**Resource Center** Supv Wright read the contract. It was discussed that in the past 6 months the town has paid \$3672 for rent and bills for the center. There was discussion that the resource center should

become self-sufficient so the tax payers don't have to carry the burden. The local churches should be running the center. Supv Wright stated we need to meet with the center board and give them a heads up. C. Prentice and C. McKnight will go to the next meeting.

**Municipal Insurance** Supv Wright mentioned that the Fuller agency was here and Russ Strait is aware and Carol will contact Rose and Kiernans. They will be at the May meeting. The board discussed that Russ Strait wants the board to get an appraisal of the Old Town Hall and Library.

**Citizen Comments** Mark Scott asked about plowing the Catholic Church Terry always did it in the past. Bob will do it now that he is aware. They will plow all the Churches. Mark Scott asked if they are going to deliver lights to the Old Town Hall. Bob Dalton stated they will in a few weeks. Mark Scott also commented on the Sucker Brook development. He feels if they don't pave it we should get something else in return. On the resource center Mark said maybe the Town can buy the building. Mark Scott feels the Insurance should be a sealed bid and the insurance company should do the appraisal.

**Bills:** A motion was made by VanPatten, seconded by McKnight to pay bills #60- 153 in the amount of \$84,462.04 Ayes: All

**Executive Session:** A motion was made by McKnight, seconded by VanPatten to enter into executive session @ 9:15PM to discuss NYPA negotiations. A motion was made by McKnight, seconded by Robinson to return to regular session @ 9:40PM. No action was taken during executive session.

Respectfully submitted,

Kerri O'Bryan , Deputy Town Clerk