

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, February 8, 2016 @ 7PM in the Municipal Building.

Present were: Supervisor Sandra Wright and Councilors: Shirley Robinson, Patricia VanPatten, and Shaun Prentice. Councilor McKnight was absent from the meeting.

Also present: Carol A. Burns, Town Clerk, Robert Dalton, Highway Superintendent, Kevin Kitzman, Cheryl Dominy, Marilyn Burrill, Randy & Theresa Mathous, Mark Scott, and Edith Ashley.

Call to order: The meeting was called to order @ 7PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by Prentice, seconded by VanPatten to approve the minutes as submitted. Ayes: All

Citizen Comments:

Randy Mathous told the Board that his saw was back in the shop and running. He will be taking the rest of his tools home.

Mark Scott reported that the Art's group is forming an Art district on Main Street starting with John Turner's building. There will be a class room, gallery, and rotating studio space available. They will begin there and if the interest grows they will look at other areas. They would like to use the Old Town hall for performing arts presentations. Mary Holland will schedule events and coordinate with the town. There will be a dance studio from Massena looking to perform in the beginning of June. The Board discussed and will look at the fee schedule and policy. Mark asked if there was a handout for the McKenzie study. Supv Wright stated that there will be a meeting on Thursday night for the advisory committee. Mark also stated that he wished that the group had reached out further to the River communities and businesses. Mark also asked Supv Wright why there was a transfer from highway to general in the amount of \$84,000. She stated that highway had to borrow from general until the CHIPS funds came in and it was reimbursed.

Library: Kevin Kitzman spoke to the Board concerning alternative sources of funding for the Library. He stated that the Library will be going to the school to be placed as a referendum on the school vote. If it passes the school will collect the tax for the library. It will be a separate line item on your tax bill.

He reported that this process is provided through the State Education Law. He reported that the first step in the process is to collect signatures on a petition. They need 25 signatures. Once this is done the library board will approve and then goes to the school board. He hoped that the Town Board supports what they are doing. They will be asking for \$20,000. \$10,000 will be to offset what the Town Board cut from their funding and the other \$10,000 will be used as a cushion for a stable budget.

Matt Corey from NCLS spoke to the Board and stated that this is a popular option for library funding. There is a 97% success rate. He also told the board that if it passes on the school ballot the tax is distributed throughout the entire school district. Further discussion was had between Matt and the Board. Matt stated that if the board had any further questions they could email him @ mcorey@ncls.org

Committee Reports:

Recreation: C. VanPatten reported that they discussed ordering side board for the rink, beach funding, and reasoning for concession stand funding.

She also reported that the Winter Chill is still on. The antique snowmobiles will be in the arena. The ice fishing derby has been cancelled. There is a meeting tomorrow in Louisville.

Rescue Squad: C. Prentice reported that the meeting was Monday evening. They had 15 members in attendance. They held training @ 7 meeting @ 7:30. They are working on the bylaws. There will be an ice rescue training on February 27th. They have set a tentative date in April or May for a blood drive. He also stated that the Squad was curious if the Winter Chill festivities were going to need their services.

Library: C. Robinson reported that the library manager had called Accessibility Solutions for a lift quote. The rough estimate is \$28-30,000. She said it depends on doors and does not include contractor fees. The boiler was not working. Bob replaced the bladder tank and pressure regulator to take care of the problem. Barbara Evans and Marilyn Bliss will have a movie for the children during break time. February 12th Alcoa volunteers will work on the storage room. They will sort what is in the room and build shelves.

C. Robinson reported that she was given the following school ballot referendum steps: The Library Board will pass a resolution. They will meet with the School Superintendent to explain the process. The Library Board will present a petition with the signatures of 25 qualified voters that contain the referendum item. A public education campaign is conducted and the referendum will appear as a separate item on the school ballot. The next meeting is March 1st.

Highway: Supt Dalton reported that they have traveled 3905 miles since the last meeting. They have been doing ongoing repairs and maintenance to the trucks. There was one major repair that needed to be done to T-4. The apron chain broke and was out for a couple days. It has been completed and back in service. T-3, the spare truck also broke while T-4 was down. They will do an assessment to see if it is even feasible to repair. They did some minor repairs on the library boiler. The new heating system is up and running in the furthest two bays. Upstate Doors has us on the schedule for Wednesday to replace the door seals. Steve has gotten the trim and doors complete at the cottage and most of the staining of the trim. Bruce has the wiring almost complete. The next will be floors and cabinets. There was an issue with the sewer and drain in the shop which has been repaired for now. This summer the drain will need to be dug up.

Surplus Equipment: Supt Dalton reported that the auction of surplus equipment has been complete and the following is the amount for each item: gradall \$5,150, conference table & chairs \$660, \$11.00 old padded chairs.

Resolution # 18

Motioned by: Robinson

Seconded by: VanPatten

RESOLVED, that the Waddington Town Board does hereby approve the following items to be sold: Gradall \$5,150, conference room table & chairs \$660, and padded chairs \$11.00. Ayes: All

Dog Census: Supv Wright reported that she has spoken with Colleen Kentner and she is willing to conduct the dog census for \$1,200. She will be doing every house in the Town & Village.

Resolution #19

Motioned by: Robinson

Seconded by: VanPatten

RESOLVED, that the Waddington Town Board does hereby authorize Colleen Kentner to conduct a dog census for 2016. She will work in coordination with the Town Clerk. Ayes: All

Surplus Property Auction: Supv Wright reported that the 30 day period for permissive referendum has passed on the sale of the surplus property on McGinnis Rd. The Oshier's have been in and paid for their property and we are awaiting Greg LaRock.

Reduced speed request: Supv Wright stated that she had received a response to the Town's request to reduce the speed limit from the Village limits to CR 28. They have been in contact with the State Police and do not feel that there is a need for a reduction at this time.

Baildon Property: Supv Wright and the Code Enforcement Officer met with the Baildon's concerning the cleanup of their property in Chase Mills. They have been given until May 1st to clean it up. Inspection will be done and a citation written if not completed.

Iroquois Dam Rd: Supv Wright stated that the Clerk has received the application for the gate to be installed and is working on it. She has also spoken with Sean Doyle and they are in the process of granting the Town an easement for the road. The cost will be taken out of the conveyance funds.

Hold Harmless Agreement:

Resolution #20

Motioned by: Prentice

Seconded by: VanPatten

WHEREAS, the Town of Waddington is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

WHEREAS, both the Town of Waddington and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and WHEREAS, in this joint cooperative endeavor, the Town of Waddington and the County of St. Lawrence desires to be reimbursed for their expenditures; and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE BE IT RESOLVED, that to the fullest extent permitted by law, Waddington Town will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents, and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omission of the Waddington Town or any of its directors, officers, employees, contractors, representatives, or agents.

BE IT FURTHER RESOLVED, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance on an "Occurrence" basis with the following limits:

\$1,000,000 Each Occurrence, \$3,000,000 General Aggregate, \$1,000,000 Products Aggregate, \$1,000,000 Personal Injury, \$50,000 Fire Damage Legal Liability, and \$5,000 Medical Payment Expense;

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL policy, via ISO endorsement CG 2026. Ayes: All

Shared Services:

Resolution #21

Motioned by: VanPatten

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby agree to enter into a shared services agreement with the NYSDOT. The term of the agreement will be for 1 year. Ayes: All

Budget Adjustments:

Resolution #22

Motioned by: Robinson

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby authorize the bookkeeper to increase L7410.44 Library Phone by \$1952.94 to reflect the amount received and owed to Prime Auditors for rebates.

Transfer \$30,000 from DA to DB due to budgeting error. Ayes: All

Reserve Fund: Supv Wright reported that she had received a call from the Comptroller's Office concerning the town borrowing money from themselves for the purchase of the new truck. The Comptroller told her there was nothing wrong with doing this but there needed to be a reserve

fund in place for such a transaction. She spoke with the Town Attorney who sent her the information to do this. The Board read the information from the Attorney and was confused on the language that he requested. The Supv will check with him. A motion was made by VanPatten, seconded by Prentice to table a decision until the next meeting. Ayes: All

Executive Session: A motion was made by Robinson, seconded by VanPatten to enter into executive session @ 8PM to discuss highway negotiations, pending litigation, and labor grievance. Ayes: All

A motion was made by VanPatten, seconded by Prentice to return to regular session @ 8:45PM. No action was taken during regular session.

Workplace Violence & Prevention Policy: Discussion was held about the implementation of a workplace violence & prevention policy. The Supv will contact the Town Attorney and Association of Towns to get some samples that will fit our needs.

Resolution #23

Motioned by: Prentice

Seconded by: VanPatten

RESOLVED, that the Waddington Town Board does hereby agree to initiate and implement a workplace violence prevention police & response procedure. Ayes: All

Tree removal: Supt Dalton noted that he had a proposal from Putney Tree Service to remove three trees within the Town's right of way that are a danger if they should come down. There are too many obstacles for the Town to remove them safely.

Resolution #24

Motioned by: Prentice

Seconded by: VanPatten

RESOLVED, that the Waddington Town Board does hereby approve the removal of the following trees by Putney Tree Service in the amount of \$600.

1 in front of 83 McGinnis Rd, a dead pine in front of Jim Oshier's on McGinnis, and a rotten maple on Hunter Rd. Ayes: All

Bills: A motion was made by Robinson, seconded by Prentice to pay bills # 10046-10111 & 10117-10121 in the amount of \$67887.47. Voucher # 100051 was deleted. Ayes: all

Adjournment: A motion was made by Robinson, seconded by VanPatten to adjourn the meeting @ 8:55PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk