

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, February 12, 2018 @ 7PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, Shirley Robinson, Scott Loomis, and Shaun Prentice.

Also Present: Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Mike Kenny, Bob Giordano, Tracey Putney, Theresa Mathous, David & Julie McBath, Mark Scott, Susie Prentice, Danielle Hough, Patty VanPatten, Gerry DeFiore, and Edith Ashley.

Call to order: Supv Hammond called the meeting to order @ 7:02PM.

Approval of Minutes: A motion was made by Prentice, seconded by Robinson to approve the minutes as submitted. Ayes: All

Live Streaming: Supv Hammond started the discussion by stating that the January meeting was live streamed to his official government Facebook page. He read the comments to the board. There were 45 likes, 1400 views and the average watch time was 1 minute 30 seconds. He asked the board to pass a resolution to allow this practice at all board meetings. He also noted that he would be sure to inform the public that it was live streaming before each meeting. He opened the discussion to the board members.

C. Prentice stated that this was in violation of the public officer's law. Supv Hammond asked C Prentice if he had a copy of the law. He stated he did and would forward a copy to all the board members.

C McKnight noted that he heard some good comments and some comments stating that people can't wait till so & so stands and makes a comment so they could laugh at them. He noted that he would never want someone to feel like they can't come to the board and comment on something without fearing humiliation. With it being on Facebook this can very easily happen. C Robinson noted she thought the live streaming was a good idea.

C Loomis noted that he was afraid that people wouldn't say what they really want to. Will the board have to develop a policy for this type of interaction?

Discussion ensued and the board told Supv Hammond that he should look at a way to stream that avoids Facebook and come back next month with another avenue and they would further discuss the concept.

Citizen's Comments:

Patty VanPatten stated that the Ogdensburg City Council does their meetings on line. The Bridge & Port Authority does also.

She asked if there had been any more discussion about the proposed campground on the top of Leishman Point. C McKnight stated that there had not been any further discussion since the inception due to the funding not being available. He did state that he had been thinking about it and speaking for himself would like to see the board pursue with money raised by the sale of the River Road properties.

She also asked if there was any progress with the Brandy Brook project. Supv Hammond told her that he has a meeting set with Mark Slade on the 15th to meet him and discuss the project. He also made it aware to the Local Government Task Force that the town still planned to pursue this project.

She then asked Supt Putney if the highway department was working together with the Village. Supt Putney stated that he has offered their services.

Bob Giordano stated that the Mayor had asked him to attend the meeting to once again ask for monetary support from the town for the BASS tournament coming in August. C Prentice had some questions about the budget that they received. Bob answered them the best he could. The total budget for the event is approx. \$122,000. Bob also told the Board that there are a couple of big fundraisers coming up. The first was called Maple Stock in which they hope to raise approximately \$10,000 and the other is a raffle for an ATV in which they anticipate \$5,000.

They have spoken with the legislators and are in the process of an Empire State Development Grant for \$60,000. C. Prentice asked if the County had committed. Bob told them that the Mayor needed to go back to them with a revised budget. The Board asked what other municipalities have contributed. He stated that to date Louisville is donating \$3,000. Lisbon, Town & Village of Massena have committed but have not stated a monetary amount yet. The Board stated that they would look at the budget and see what they can do. He thanked them.

Mark Scott stated that he has spoken with the Grass River Players and they are interested in using the old town hall as soon as possible. Would it be available in April or May? The Board noted they would be discussing the old town hall shortly.

Local Law #1 of 2007: At the last meeting the Board discussed making a change to local law #1 of 2007 in the penalty section. Since the last meeting Attorney Nash has reviewed what the town has requested and has advised that they don't any fine structure in the administration of the building code, but simply have the civil penalties which the town can recover. We would recover the fees by having a court award those to the town and then if the person doesn't pay we file a judgment against them. If that person ever sells real estate, or borrows money he has to pay off the judgement first and the judgement accrues 9% interest.

Tony told the board that the way the attorney wants to make the penalties he would have to go to Supreme Court any time he wrote a summons. This could be a 6 week process and you would have at least \$1,300 in Attorney fees. The way he wants to see it is that he writes the summons, the people go to local court, the judge usually tells them they have so much time to correct the violation and the violation gets corrected. No attorneys necessary unless it goes to trial. He stated that the original local law from the section he is referring to was in the original draft of the law which was taken from the state website but the previous board had removed it before they passed it. He has the local law written this way in the Town of Louisville and it works well. His worst case in Louisville resulted in the town coming in and cleaning up the property and putting it on the person's tax bill. Discussion ensued.

Resolution #18

Motioned by: McKnight

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby agree that they would like to amend local law # 1 of the year 2007 as suggested by the Code Enforcement Officer.

Ayes: Supv Hammond, Councilor McKnight, Councilor Robinson, Councilor Prentice

Opposed: Councilor Loomis

Supv Hammond asked Councilor Loomis if there was a specific reason that he was opposed. C Loomis stated why pay an attorney for an opinion if we are going to go against it. Supv Hammond thanked him for his comment.

Old Town Hall: Code Enforcement Officer reported that the boiler has been up and running for two weeks. It is maintaining the heat well. The last gas bill that the Town received for the old town hall was \$245. Anything above that will be able to figure what the new system is costing. Discussion concerning the ceiling replacement ensued. The ceiling will be bid out for removal and replacement. The replacement of the ceiling will consist of a drop ceiling being installed 14 ½' from the original ceiling with faux tin ceiling tiles. The main runners where the fans will be located will be reinforced with chain to account for the weight of the fans. C McKnight stated that he would talk to the manager of Lowe's in Potsdam. He is a Waddington citizen and hopefully can give us a further discount on the materials. The Board also discussed the painting and repair of the walls and possibilities for replacement of windows or storm windows.

Resolution #19

Motioned by: McKnight

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby agree to bid out the removal and replacement of the drop ceiling in the old town hall. The Code Enforcement and Clerk will work up the specs for the job and run by the board before distribution. Ayes: All

Volunteers: Supv Hammond reported that the Town is looking for two people to serve on the planning board and one to serve on the grievance board of assessment review. If anyone knows someone interested please have them contact the Town Clerk's Office.

Recreation: C Robinson reported that the recreation committee met on January 17th. There were only two members in attendance. They said that they needed someone to make ice inside the arena. There are no events scheduled. The Mayor reported that the outdoor rink has not been operational due to the new overhead doors being put in. They couldn't get the Zamboni outside. There was also concern about flooding the area due to the number of water main breaks that have occurred recently.

Highway: C McKnight reported that snow and ice removal was the main focus of the highway crew. During the month of January they were out plowing 30 times. This included days with storms, snow drifting, sanding/salting for icy road conditions and snow removal in between the snow days.

Between the storms the crew inspects, maintains, and repairs the trucks and equipment and mixes more sand/salt for the next round.

They assisted the Village to stand by and sand a couple times with their water main breaks on Main Street and the Franklin Rd Bridge.

They were able to get the Christmas decorations down off the poles and will be removing the remaining houses/decorations as time and weather permits.

They have been working on cleaning and organizing the shop and taking an inventory of the parts/supplies we have and seeing what we need.

The air compressor gave out and we have requested quotes on replacing it and decided to relocate the new compressor where it will be more suitable. This gave us the opportunity to build much needed shelving for parts and supplies thus removing the clutter from the crew's current work areas for better overall safety. The power will need to be relocated as well and a quote for that has been requested. We have been using a mobile compressor temporarily but it is not sufficient for equipment maintenance.

The heat stopped working and had to be repaired.

The crew has requested a door to separate their break room from the shop. They currently breathe in fumes from the shop while eating. Supt Putney is also looking at the ventilation system. It doesn't seem to work correctly.

Truck #6 required a clutch replacement where they found the bell housing was cracked as well and when it was picked up it was not working correctly and they found they flywheel needed to be replaced.

Supt Putney has spoken with the uniform company CINTAS. It seems they are not getting the uniforms they say they are leaving (they are not always there when they pick up and drop off) we are having trouble getting coveralls we ordered three weeks ago.

The truck that wen to auction was not sold. Supt Putney and C McKnight would like to look at it before another decision is made. It is possible that it can be repaired and in better shape than our other spare.

Compressor quotes:

Eaton: Polar Air Compressor- 10HP variable speed, compressor, tank, dryer:	\$ 8,127.65
Engersall Rand:	10,465.00
Lawton Electric: Engersall Rand	9,700.00 + 250 freight
Midstate Industries Malone	7,839.52
Hanes Supply Watertown:	8,607.50

The Board discussed the differences in the brands of compressors etc. C McKnight reported that he had the Eaton Polar Air Compressor at the farm and has had no problems with it. It is a good compressor

The Board then discussed the electrical upgrades that would be needed to run the compressor. Craig Debien gave the board a quote of \$3,047.00 to install a 2" EMT conduit and five 8x8x6 J. box from the electrical service to the new compressor. This also includes a new 40 amp 3 pole disconnect and #8 THHN copper wire at the compressor.

Craig also submitted a quote of \$3,631.00 to install a new square D400 AMP 3 phase main lug panel, wiring of the new panel with 50 mcm copper cable, and pane provide with all breakers to eliminate all disconnects at wire troff.

C McKnight stated that he would like to see the board do both options thus eliminating the sub panels that are throughout the building. This panel would control the whole building and handle anything that the town might need to do here. The board further discussed the funding. The electrical would come from the buildings line in the budget and the compressor from the equipment line in the highway. C McKnight mentioned the money that was raised by the sale through Auctions International. The Clerk will check where that stands.

Resolution #20

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby authorize the purchase of the Eaton Polar Air compressor in the amount of \$8,127.65;

FURTHER RESOLVED, that the Waddington Town Board also authorizes the installation 2" EMT conduit and J boxes to the new compressor and the installation of a new square D44 3 phase main lug panel in the amount of \$6,678.00. Ayes: All

C McKnight reported that he went through the highway bills this month. It was an expensive month with oil, power service, spare wing cables, and bolts. He stated when budget time comes he would like to identify some of the needs of this building and maybe set up a separate account for some of the expenses. C Prentice stated that this is a good idea we need to come up with a long term plan.

Pickup Plow: C McKnight reported that when the Town purchased the new pickup last year it was set up to have a plow but it was not purchased. Supt Putney would like to purchase the plow to make it faster to clean up some of the places that the town does. It would be cheaper to run the plow than the pay loader up and down the roads. Quotes were received from the following: All quotes are for v-plows.

Beam Mack: Western plow	\$5,240
Frenchie's Chevrolet: Fisher	5,579.92
Whitesboro Spring: Fisher	5,225.00
Sharlow's: Fisher	6,100
Western	6,200

Supt Putney stated he would like to stay with Beam Mack since the Town does a lot of business there and he would prefer the Western Plow.

Resolution #21

Motioned by: Prentice

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby approve the purchase of a Western Plow in the amount of \$5,240 from Beam Mack, Watertown NY. Ayes: All

Computer System: Supt Putney and Clerk Burns watched a demonstration from Williamson Law Book for the Highway Superintendent Software Program. This program will allow Supt Putney to keep track of hours with a report to turn into the bookkeeper for payment, inventory of trucks, parts, and road maintenance. It would be a helpful tool to track expenditures and repairs. The cost of the program is \$2,850 + \$895 per year annual support, and \$800 for 4 hours of training. The Clerk also received a quote from Weldon Computers for a lap top computer to run the program on. The total cost for the computer is \$597. C Prentice asked if the program will be housed on the server. The Clerk noted she would look into it. Discussion ensued.

Resolution #22

Motioned by: Prentice

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby authorize the purchase of Highway Superintendent Software program from Williamson Law Book for a total price of \$4,545; and FURTHER RESOLVED, that the Waddington Town Board authorizes the purchase of an Asus laptop in the amount of \$597 from Weldon Computers. Ayes: All

Rescue Squad: C Prentice noted that there was no meeting. Julie McBath was present and reported that the squad toned out for 211 calls in 2017. They were able to answer 93% of the calls. So far in 2018 they have had 24 calls. Between Dec 23, 26 & Jan 6th they had both rigs out of the building on calls at the same time. They have a couple new members, one new EMT, and one in the course. They have had some building issues as well. There are window sills rotting and they will be having someone to come look at them. Their banquet will be on March 10th. Invitations will be going out to the board. They recently held a blood drive. They are currently in discussion about the squad's boat. At this time it is out of service and they have been advised by the County not to put it back in service in the spring. They don't have the manpower to run it and there are not enough people who feel confident or are trained to run the boat on the river. They are still waiting to hear from the Power Authority concerning the grant for \$30,000 that they submitted for the heart monitors. Any help that can be given to find an answer would be appreciated.

Library: C Loomis reported that he had attended his first library board meeting. The fiber optic is finally there but not inside yet. The library wanted to know who is liable for the sidewalk in front of the building. The Village is. The oval windows have dropped down about 2" allowing the cold air in. Vicki MacDonald said that she would see if they could prop them back up. There were 766 people who used the library, 166 used the computers, and 28 faxes/copies.

Surplus Property: Supv Hammond reported that he has received the paperwork for the easement on the River Rd properties. It has been sent to the Attorney for review. He stated that all is fine and they can be signed.

Resolution #23

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby authorize Supervisor Hammond to sign the easement from the New York Power Authority for the property on the old river rd.

Roll Call:

Supv Hammond: Aye

Councilor Loomis: Aye

Councilor McKnight; Aye

Councilor Prentice: Abstain

Councilor Robinson: Aye

Beach Lease: Supv Hammond also received a renewal for the beach property. This is a 20 year lease between the Town and the New York Power Authority. The attorney has reviewed and stated to make sure we show the insurance requirements to our insurance agent otherwise it was fine to go. The Board had a few questions and would like to see the prior agreement. Signing will be tabled until discussion next month.

Car Charging Station: C Prentice stated he had met with Supt Putney concerning locating the car charging station on the other side of Main Street near the gazebo. There is only 100amp service at the gazebo but no matter which side of the street it is located there will have to be a new primary entrance so it's a matter of what the board feels. Discussion ensued and it was decided that the car charging station will be installed on the gazebo side of Main St. The work will ensue as soon as possible with the weather.

Local Gov't Task Force: Supv Hammond reported that he attended his first local government task force meeting. Steve O'Shaunessy from Massena will be the Chairman. They will meet the last Thursday of the month. He will not be able to make the next meeting and has asked C Prentice to attend. C Prentice noted he would look at the agenda and see if it is something he will be able to participate in. They discussed the energy efficiency projects that were submitted. They have been approved and the individual towns will be working with the representative from NYPA. He also updated the committee that Waddington will continue their pursuit for the upgrades to Brandy Brook.

Justice Court Audit

Resolution #24

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board accepts the audit of the Town Court Books conducted by Councilor Robinson & Councilor Prentice for the year 2017. Ayes: All

TOWN CLERK'S REPORT TO THE TOWN BOARD

JANUARY 1, 2017 TO DECEMBER 31, 2017

Conservation Licenses	8170.00
Dog Licenses	4106.00
SPCA Redemption	.00
Marriage Licenses	320.00
Certified Copies	690.00
Misc. Sales	576.25
Building Permits	3447.05
Cemetery Funds	10869.00
Ag Permits (PA lease)	5386.68
Beach Pavilion Rental	2340.00
Enumeration	<u>155.00</u>
Total Collected	36059.98

Paid to Town Supervisor	27419.85
Paid to DEC	7800.13
Paid to Ags & Markets (dogs)	660.00
Paid to Dept. of Health (marriage)	<u>180.00</u>
Total Paid out	36059.98

Taxes Collected & paid to Town Supervisor	306447.02
Interest collected & paid to Town Supervisor	3308.88
Taxes collected & paid to County Treasurer	<u>1215293.44</u>
Total Taxes collected	1525049.34

Code Enforcement Annual Report:

There were 35 building permits issued in 2017 for an estimated assessed value of \$735,060.00 down \$641,456.00 from 2016. There were 7 permits issued for new dwellings, 2 of which were manufactured homes. Their estimated assessed value is \$400,000.00 down \$552,690.00 from 2016.

The remaining 28 permits were issued for alterations, additions, yard barns, garages, decks and swimming pools with an estimated assessed value of 335,060.00 down \$88,766.00 from 2016.

There was a decrease of 8 building permits from 2016.

The building permit fees collected in 2017 were \$3308.85, an increase of \$384.55 from 2016

The annual Census Bureau report does not include manufactured houses. For the year 2017 only 5 houses can be reported.

Anthony McManaman, Code Enforcement Officer

Resolution #25

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby accept the Town Clerk and Code Enforcement Annual reports: Ayes: All

Supv Hammond reported that he is looking into alternative ways to bring revenue into the town. One item he is looking into is to rent the caretaker cottage at the beach in the off season.

The Board asked the Clerk to contact Josh Kent to have him attend a special board meeting to discuss the sale of the river road properties.

Bills: A motion was made by Robinson, seconded by McKnight to pay bills # 11620 – 11680 in the amount of \$44,548.98. Ayes: ALL

Adjournment: A motion was made by McKnight, seconded by Prentice to adjourn the meeting @ 9:30PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk