

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, June 10, 2013 @ 7PM in the Municipal Building.

**Present were:** Supervisor Mark Scott and Councilors: David Putney, Shirley Robinson, Robert Dalton, and Travis McKnight.

**Also present:** Carol A. Burns, Town Clerk, E. Jane Layo, Amanda Purcell, Ogdensburg Journal, Jim Thew, Dana Smith, Jim Blackmore, Kim Robertson, Dave Bishop, Shaun Prentice, Sandy Wright, Roland Poirier, and Patty VanPatten.

**Call to order:** Supv. Scott called the meeting to order @ 7PM.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Approval of minutes:** A motion was made by Putney, seconded by Dalton to approve the minutes as submitted. Ayes: All

**Citizen's Comments:** no comments at this time.

**Bid Openings:** Supv. Scott noted that there were two bid openings for this evening. The first was for the old town hall accessibility improvements and the second was rehabilitation of the driveways in Old Brookside Cemetery.

The following bids were received for the old town hall project:

Murnane Building Contractors, Inc.

104 Sharron Ave  
Plattsburg, NY 12901

Base Scope Bid: \$226,700      Alternate #1: \$3,000

Continental Construction, LLC

P O Box 358  
Gouverneur, NY 13642

Base Scope Bid: \$146,800      Alternate #1: \$7,500

Con Tech Building Systems

4524 SH 58  
Gouverneur, NY 13642

Base Scope Bid: \$196,800      Alternate #1: \$5,200

Northern Tier Contracting, Inc

39 South Gordon St, Suite B  
Gouverneur, NY 13642

Base Scope Bid: \$189,400      Alternate #1: \$6,000

Discussion followed openings. Bids came in a little higher than anticipated. The Board noted that they would like to see why none of the local contractors that got plans submitted any bids. They will have to further examine the bids to see what can be cut and proceed.

A motion was made by Dalton, seconded by McKnight to table the award of the bid until further information is received. Ayes: All

**Cemetery Driveway Bids:** Three bids were received for the cemetery driveway rehabilitation as follows:

Grasse River Asphalt & Paving  
977 County Route 25  
Canton, NY 13617

Bid amount: \$51,185

Bishop's General Construction  
5297 CR 6  
Ogdensburg, NY 13669

Bid amount: \$16,200

AJK Site Development  
P O Box 561  
Waddington, NY 13694

Bid amount: \$23,900

Discussion was held. C. McKnight would like to get an exact figure on all the materials to see what the total job will cost.

A motion was made by McKnight, seconded by Putney to table the award of the bid until a total price can be obtained. Ayes: All

**Agricultural Proposal:** Supv. Scott reported that the Board has spoken before about a sustainable power & Applied research community (SPARC) for a portion of Whitehouse Bay property. Roland Poirier whose company Nutrifix out of Canada is proposing to rent 5-7 acres of property from the Town of Waddington for a trial growth of sorghum. He noted that the sorghum plant can produce four types of product from one plant. The top is the seed, the mid-section can be used for animal feed, the inside stalk is used to produce a bio fuel, and the bottom of the stalk can be used to make pellets for burning in stoves. The Board discussed this and will hold a public hearing to enter into a franchise agreement with Mr. Poirier. A motion was made by McKnight, seconded by Dalton to advertise to hold a public hearing. The earliest it can be held would be June 24<sup>th</sup> due to the 10 day advertising limit. Ayes: All

**Transportation Enhancement Program:** Toby Bogart had contacted Supv. Scott about a funding opportunity to help with the trail from the Village of Waddington to Coles Creek. It is a federal program. Since then Toby has found out there are no resources available through the county to help with this. Supv. Scott noted that he thinks that the Town should review the process with the Power Authority as part of their enhanced recreation facilities. The opportunity will come up again next year. Maybe the Power Authority can provide shared funding for the project.

**United Helpers:** Supv. Scott received a call from United Helpers concerning a senior housing proposal. The proposal calls for the construction or renovation of a home that 8-10 seniors would live in. They will hold a meeting on July 25<sup>th</sup> in the Community Room of the Library to find out if there is interest in a project like this.

**Campground:** Jim Thew presented the Board will a layout of the 25 temporary campsites that will be available during the Bass Elite Tournament. These sites will be available for two weeks. The plans have been sent to the DOH and they have come back with a few comments that need to be addressed before a permit will be given. To have the dry campsites for this event the Town will need to provide 2 male & 2 female porta-toilets with hand wash stations. Potable water will need to be provided and tested daily. A portable tank will be provided for this purpose. AJ's Septic will provide the dumping service and garbage dumpsters will also be provided. The cost to rent the sites will be \$25 per night. The Board discussed asking the Village about water testing and possible sewage dumping for the campers.

A motion was made by McKnight, seconded by Robinson to approach the Village to provide these services. Ayes: All

The permanent campground conceptual plan is almost ready to go into final design. The committee has provided for 18 campsites in the plan. They will begin with only four because there are no DOH permits needed for this type of project. Supv. Scott asked if the committee was going to have public meetings for the project. C. Putney stated that they would at some point. They have been taking public comments into consideration as they begin to develop the park.

**Deferred Compensation:**

Resolution #50

Motioned by: Putney

Seconded by: McKnight

WHEREAS, the Town of Waddington wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and other Participating Public Jurisdictions (the "plan") for voluntary participation of all eligible employees; and

WHEREAS, the Town of Waddington is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law; and

WHEREAS, the Town of Waddington system has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Waddington by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE BE IT RESOLVED, that the Town of Waddington hereby adopts the Plan for the voluntary participation of all eligible employees; and

BE IT FURTHER RESOLVED, that the appropriate officials of the Town of Waddington are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and

BE IT FURTHER RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission. Ayes: All

**NYPA Settlement:**

Resolution #51

Motioned by: Robinson

Seconded by: Dalton

WHEREAS, the Town of Waddington is a member of the St. Lawrence Local Government Task Force for Issues with NYPA and the St. Lawrence River Task Force; and

WHEREAS, in 2002 the Task Force entered into a Relicensing Settlement Agreement with the New York Power Authority regarding the St. Lawrence –FDR Power Project, No. 2000 (the "Agreement"); and

WHEREAS, the Agreement provides that the Task Force and NYPA shall conduct a review of the Agreement every ten years commencing in the year 2013; and

WHEREAS, it is in the best interest of the Town of Waddington and the Task Force for the Task Force to retain legal counsel to represent it in the review process;

NOW, THEREFORE BE IT RESOLVED, that over the next twelve months, the Town of Waddington shall contribute up to \$ towards the fees and expenses of outside counsel retained by the Task Force; and

BE IT FURTHER RESOLVED, that the Task Force shall utilize as the Town of Waddington's contribution toward retained counsel fees and expenses the Town of Waddington's allocated share of the 2011 high flow adjustment payment due and payable to the Task Force by NYPA or shall on receipt of such high flow payment reimburse the Town of Waddington for any out-of-pocket contribution made by the Town of Waddington prior to the receipt by the Task Force of the high flow adjustment payment. Ayes: All

**Committee Reports:**

**Highway:** C. Putney reported that the Highway Department has been removing stumps from the Irish Settlement Rd, doing some ditching on the Randall Rd, maintenance on the Mack Truck and Dozer, and have completed the gravel roads.

**Library:** C. Robinson reported that the Library Board meeting was held on June 4<sup>th</sup>. She asked Vicki to get three quotes for the step repair and it would be put out for bid. Vicki would like to apply for a grant. She said matching funds can be as low as 25%. Edith said the cost to fund the Summer Reading Program would be over \$5,000. There are fund raisers being held and they

will wait to see how much is raised. It was suggested that the Library have their own in house program. Changes were made to the NCLS Disaster Policy. They adopted the amended plan. Vicki has requested the tree in between her house and the Library be removed. Jim Thew will check the property markers and let us know if it is on Town property. The budget will be discussed at the next meeting July 2<sup>nd</sup>.

**Economic Development:** C. Robinson reported that she has spoken with Joe Gray from Massena about shared economic development services. The Town of Massena is currently looking to replace their economic developer but would be interested in shared services with other towns. She has sent letter to the Towns of Massena, Louisville, Lisbon, Village of Massena and Waddington, and the City of Ogdensburg. She has not had any response yet.

**Rescue Squad:** C. Dalton reported that the Rescue Squad met on June 3<sup>rd</sup>. They had 11 members in attendance. They are planning to take part in the Louisville parade on June 29<sup>th</sup>. They have had one member complete a training program called MINZ. Once this is completed they do not have to renew again. Tiernan's construction has removed the door, sided the building and completed the sheetrock inside. They are very happy with the job. Now that they only have one man door they are looking at putting a keypad lock in. They held their annual banquet last month. They are also working on boat training. There was a bomb threat at the MW school and Danielle Haenel happened to be the substitute nurse that day. She was the only medical person on scene. She was very concerned that no rescue squads were on standby. They will address this. They are working on their personal safety policies/procedures. They are also setting up a website and would like to have the Town's website link to theirs.

**Bass Elite Tournament:** C. Dalton reported that the committee has been meeting weekly to get things organized. The 4<sup>th</sup> week of the month they hold a public meeting to inform people of the progress on the event. The fundraising is progressing well. C. Dalton noted that the Town has not discussed how much they will contribute to the event. He suggested \$2,500. The board further discussed this and noted that it could be taken out of the economic development fund. Supv. Scott noted that he would like to see a financial statement of how the fundraising is coming before we commit to anything. They will discuss this at the next meeting.

**Recreation:** C. McKnight reported that they have hired Greg Mintz as the new beach director. He lives in Waddington on the McGinnis Rd and has experience in this work. The Board discussed changes in the program. Greg is qualified to certify the lifeguards and would only charge \$40 per person. The normal rate if they had to go to the Red Cross would be \$250. Swim lessons will run M-F with approximately 90-100 kids. There will be 10 levels of lessons offered. The committee is reviewing hiring policies. The lifeguards, committee members, and Greg had a b-b-que to discuss the policies of employment and how the program will be run. The beach will open on June 24<sup>th</sup>. Bill Dashnaw talked to the committee about plans to make the Civic Center a year round recreation center.

**Ag Committee:** C. McKnight reported that the Ag Committee will begin meeting in July.

**Cemeteries:** C. McKnight reported that he had been busy with walkthroughs for questions on the bids. He also noted that there is a young man who was given community service and would like to power wash the head stones in the Union Cemetery. C. McKnight checked to see what the Town's responsibility would be for this project. He will meet with the young man and monitor his work. A motion was made by Putney, seconded by Dalton to allow the young man to perform his community service in the Union Cemetery with C. McKnight's guidance. Ayes: All

**WRA:** Supv. Scott reported that the concert series will begin on June 28<sup>th</sup> at Island View Park between 7 – 9PM. The first concert will be in memory of June Young. Donna Miller will be performing with some of the communities young people. The next recorder will be out before homecoming.

**Chamber of Commerce:** Jane Layo thanked C. Dalton for referring the Chamber to Brandon Hobkirk for their t-shirts. He was able to give them a better deal than they had gotten at the other shop they used.

**Lease Agreement w/Sharlows:** Supv. Scott asked the board if they had any comments on the proposed lease agreement with the Sharlows? The Board noted that they should decide if they will be able to proceed with the accessibility project at the old town hall before they enter into a lease they may not need.

**Citizen's Comments:**

Jane Layo asked if the Town was going to fix the fence @ Old Brookside Cemetery that was damaged during the last storm. C. McKnight stated that he did not notice it but would check it out. He will contact Bill Tiernan to see where to purchase new panels if needed.

**Bills:** A motion was made by Dalton, seconded by Putney to pay bills #398-469 in the amount of \$24,265.12. Ayes: All

**Adjournment:** A motion was made by Robinson, seconded by Dalton to adjourn the meeting @ 9:30PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk