

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, March 12, 2018 @ 7PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, Shirley Robinson, and Shaun Prentice. Councilmember Loomis was absent.

Also Present: Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Brianna Bouchey, Brianna Hammond, Katherine Dinneen, Barbara Doe, Edith Ashley, Dave McBath, Susie Prentice, Patty VanPatten, Mark Scott and Michael Pearson, Assessor.

Call to order: Supv Hammond called the meeting to order @ 7:03PM noting that Councilman McKnight will be a little late.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by Robinson, seconded by Prentice to approve the minutes as submitted. Ayes: All

Live Stream Discussion: Supv Hammond started the discussion by stating that he had contacted the City Manager of Ogdensburg to see how they handled their meeting posting. They actually pay someone \$4,000 per year to record and post to their website. They have looked at the software to do this live and it is between \$8 – 12,000 for the program with no equipment. They are also looking at Facebook live as a free factor. Supv Hammond stated that he would like the town to have an official Facebook page whether the board decides to live stream or not. The Village has a page. There would be administrators to the page and passwords can be changed as new people come on board. C Prentice asked to table the discussion until later in the meeting when there will be more board members in attendance.

Citizen's Comments:

Barbara Doe addressed the board with her concerns about the quality of the Village water. C Prentice stated that this was a Village issue and had nothing to do with the Town. She should take it to the Village Board meeting which he told her was going on as we speak in the Civic Center.

Dave McBath noted that the minutes on the website are not up to date. The Clerk noted she would check and update.

Grievance Day: Michael Pearson, Assessor addressed the board to pass a local law for an alternate day for Grievance Day other than the 4th Tuesday in May. The Real Property law states that if a governing body of an assessing unit which employs an assessor who is at the same time employed by another assessing unit may adopt a local law establishing a date for the meetings of the board of assessment review other than that provided. The date can be no earlier than the fourth Tuesday in May and no later than the second Tuesday of June. Michael currently does Assessing for Depeyster and Louisville. Discussion was held.

Resolution #26

Motioned by: Prentice

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby agree to make the official Grievance Day the 4th Thursday in May. A local law will be drafted as such and a public hearing held at the April 2018 meeting. Ayes: All

Ceiling Bid Opening: The Clerk read the legal notice published in the paper for the bid opening. The Board received one bid from Booras Construction, Massena NY in the amount of \$13,672.24. Discussion was held.

A letter was received from SHPO stating that they had reviewed our request to install a faux tin tile drop ceiling. They have stated that unless we can provide evidence or documentation that a tin ceiling was historically present in the building it would not be appropriate to install faux tin in place of the existing plaster. They asked that we consider installing a plain drywall ceiling below the plaster instead. The Clerk reached out to SHPO stating that a drywall ceiling was not feasible due to the additional weight that it would put on the actual ceiling. SHPO agreed to the drop ceiling if the Board went with a plain white tile. Further discussion was held about the reservations that the board had on the aesthetics of the plain ceiling. C McKnight will get samples of the tiles for the March 26th meeting. In the meantime the board would award the ceiling bid so the company could get started on the removal of the old ceiling.

Resolution #27

Motioned by: Prentice

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby award the bid for removal and replacement of the drop ceiling at the old town hall to Booras Construction Associates, Massena NY in the amount of \$13,672.24. Ayes: All

C McKnight stated that the manager at Lowe's will give us a specific quote once the board has decided exactly what tiles they want. C McKnight also checked with Merriman's and the Clerk checked with Waddington True Value. Lowe's was the cheapest with the online prices but the manager said he can get us a better discount once we have a final plan.

Live Stream: Supv Hammond brought the live stream discussion back to the table. He updated C McKnight on the information that he had found. C McKnight stated that he didn't think it would be bad as long as it didn't interfere with the meetings. He also noted that he didn't think that there should be a comment section available on Facebook. This way the Town wouldn't be wasting time cleaning up comments and putting out fires caused by dissatisfied comments. If there is a citizen that has a problem with something done at a board meeting they need to come here to the board meeting to discuss it not on social media. The page would be used for upcoming events and meetings.

C Prentice asked who would be the administrator. Supv Hammond stated that he and the clerk's would maintain it. C Prentice asked the Clerk if she was willing to maintain the page. She stated that she would help Supv Hammond but wouldn't be the main person. She has enough to do to keep up the website.

Dave McBath stated that the Town should have a social media policy in writing before they do anything. The policy should state what the intent of the page is used for, rules to use it, who will administer it etc. A motion was made by McKnight, seconded by Prentice to table until the town can get a policy in place. The Clerk will contact the Clerk's Association to see what other towns have on the books.

Planning Board/Grievance Board Positions: Supv Hammond noted that there were two positions on the Planning Board available and one on the Grievance Board of Assessment Review. He stated that Tom Nelson had expressed interest in the Grievance Board of Assessment Review. The Clerk stated that Mike Martin had contacted her about the Planning Board and Stephen McKnight about the Grievance Board of Assessment Review. Discussion was held to see if either Tom or Steve would be interested in the Planning Board instead of Grievance Board. They will discuss later if someone can get ahold of each of them.

Recreation/Tourism: C Robinson reported that there was no meeting.

Rescue Squad: C Prentice reported that they had their meeting last Sunday night. They are continuing training. The new billing system is working well. There is an outstanding item on the grant with the Power Authority. They discussed the Bassmasters and Maplestock. Preparing for upcoming events. They held their banquet on Saturday night. There were approximately 52 people. They discussed the topic of billing for fuel charges. They are hoping that the Town could bill quarterly. They have two probationary members, Taylor Putney and Tammy Simons.

Julie McBath showed C Prentice the rotting window sills. They had Roddy Burns look at it and said that the west end of the building needed to be recaulked. The water was coming down the seam. C Prentice noted that we have to find the leak, identify the problem and fix. It is a town building so should be our responsibility to repair.

Library: Edith Ashley reported that the library has fiber optic. She is writing a grant to have the front entrance done over. She will have to have a sight control document signed again for this purpose.

Cemetery/Safety: C McKnight reported that once the snow is gone he will conduct an assessment on the cemeteries. The Clerk reported that the Town received a \$200 donation towards the cemeteries from Gene Rutherford.

Highway: The Highway Department has plowed/sanded 14 times. Snow has been removed from the Village streets. When the crew isn't plowing they are maintain trucks. T-5 got a much needed brake job on the rears. It has 106,000 miles on it. The front brakes need to be done next.

Finished and painted shelving for air compressor and storage. Built and installed L brackets for conduit. Waiting for CD electric to run conduit and put in electrical service. A work bench and a bench for hydraulic hoses have been built.

Unthawed frozen culverts on McGinnis Rd. They will need to address ditching issues on that road to prevent further problems. Also unthawed a culvert on the Harper Rd. Filled pot holes on several roads.

Supt Putney worked on cleaning and painting the office and noticed water seeping into the foundation of the building. Spoke with Kevin Smith engineering and he will address it in his evaluation of the Town Barn.

With the snow off the roads a preliminary audit of the roads was done. There are many road signs in need of replacement and deciding what road to pave this year. Signed the crew up for a free excavator dig safely course at Potsdam State on March 22nd.

At a previous meeting the Rescue Squad inquired the purpose of a pipe in the pavement outside their building. Supt Putney spoke with Terry Mayette and was told it was a clean out pipe for the Squad's drain.

The Highway crew has made big improvements in cleaning and organizing the shop. Supt Putney invited the board members to drop in anytime and see the progress. The Christmas

decorations are all picked up and put away. The air compressor should be here this week. Beam Mack installed the plow on T-1. It has already been used. The highway crew has worked very hard to accomplish everything that they have achieved.

Supt Putney stated that Craig Debien has told him he won't be able to start the conduit until possibly the end of March. C Prentice said he would contact Craig to see his timeline since we have been in the que for a while. If he is too far out we may have to look elsewhere to get the jobs done. He will email the members with his results. We have three projects awaiting his work: The air compressor and electrical panel, updating of the electrical panel at the gazebo for the car charging station, and the electrical for the fans at the old town hall.

Supt Putney said he met with Kevin Smith on Friday to do an evaluation of the building's drainage, concrete plans, and air filtration. The drainage will go out and around the whole building. The sidewalks may need to be taken up. They are in rough shape. The columns for the main building support are rusted at floor level. Not sure how they were installed when the building was built. The Clerk noted that there are boxes of plans and information in the vault. She will get it out. The estimate from Smith Civil Engineering to address these problems is \$3,500. Discussion was held on the estimate and where the money would be taken from in the budget.

Resolution #28

Motioned by: McKnight

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby approve the estimate from Smith Civil Engineering to prepare plans for the drainage system, concrete, and air filtration system in the amount of \$3,500. The money will be taken from the building maintenance line item. Ayes: All

Surplus Property: Supv Hammond reported that the Town Board will meet on March 26th @ 6:30PM in the Municipal Building. Josh Kent from Kent Auctioneering services will be in attendance to provide an overview of how the auction will be run and answer any questions that citizen's or the board might have.

Car Charging: C Prentice reported that Craig has given him a new estimate that includes materials, inspection, and installation of update to electrical service at the gazebo to support the car charging station. The trenching and backfill will be done by the highway department. There will be an additional two circuits that can be used at a later time. C Prentice has put in a service request to National Grid to have the power disconnected at the pole. He also noted that because we changed the side of the street we should rescind Craig's earlier bid.

Resolution #29

Motioned by: McKnight

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby rescind Craig's earlier estimate for the installation of the car charging station on the other side of the street near the town hall; FURTHER RESOLVED, that the Board hereby approves the estimate of \$2,934 received from Craig to update the electrical panel at the gazebo for the car charging station. Ayes: All

Bass Master Funding: Supv Hammond stated he would like to revisit the Town's contribution to the Village for the Bass Master Tournament. C Prentice stated that he had spoken with the Rescue Squad and they prepared a cost estimate for them to man the tournament for the weekend. They have come up with a bottom line of \$2,680. He suggested that the Town fund this portion of bassmaster budget in order to keep it local. Supv Hammond proposed that the

Town pay the \$3,500 to the Seaway Smokehouse for the dinner that is put on for the fishermen on Friday night. Discussion ensued.

Resolution #30

Motioned by: Prentice

Seconded by: Robinson

RESOLVED, that the Town of Waddington will contribute \$2,680 towards the Rescue Squad expenses and \$1,000 towards the dinner. This will come out of the economic development line item in the budget. Ayes: All

Brandy Brook: Supv Hammond updated the board about his meeting with Mark Slade from NYPA. He met with him a couple weeks ago. Supv Hammond stressed that the board wanted to proceed with the plans for Brandy Brook. There will be a full task force meeting on March 29th in which the Power Authority will be present for discussion. Patty VanPatten asked Supt Hammond if the Power Authority has changed the walk back to along the waterfront.

Beach Lease: Supv Hammond asked the board members if they had a chance to look at the old beach lease that was emailed to them. He said that he read through it and didn't see any changes except update of wording and insurance. The board noted that it would be okay to sign the new agreement

Resolution #31

Motioned by: McKnight

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby authorize Supv Hammond to sign the Beach Lease renewal with the New York Power Authority.

Roll Call Vote:

Supv Hammond:	Aye	Councilor Robinson:	Aye
Councilor McKnight:	Aye	Councilor Prentice:	Abstain

NYPA Energy Program: Supv Hammond reported that the Task Force's Attorney is working on sending changes to the Energy Services Program Master Cost Recovery Agreement. There were items in the original agreement that would make the towns reimburse NYPA for items that were performed. C Prentice asked if the board had received a copy of this agreement. It was determined that they had not and asked Supv Hammond to distribute to the board members.

Hold Harmless Agreement:

Resolution #32

Motioned by: Prentice

Seconded by: Robinson

WHEREAS, the Town of Waddington is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

WHEREAS, both the Town of Waddington and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and WHEREAS, in this joint cooperative endeavor, the Town of Waddington and the County of St. Lawrence desires to be reimbursed for their expenditures; and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE BE IT RESOLVED, that to the fullest extent permitted by law, Waddington Town will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents, and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent

or intentional acts and/or omission of the Waddington Town or any of its directors, officers, employees, contractors, representatives, or agents.

BE IT FURTHER RESOLVED, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance on an "Occurrence" basis with the following limits:

\$1,000,000 Each Occurrence, \$3,000,000 General Aggregate, \$1,000,000 Products Aggregate, \$1,000,000 Personal Injury, \$50,000 Fire Damage Legal Liability, and \$5,000 Medical Payment Expense;

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL policy, via ISO endorsement CG 2026. Ayes: All

High Flow Payment: Supv Hammond reported that the Town had received a check from the County Treasurer in the amount of \$83,553.91 representing 2018 high flow money from the New York Power Authority.

Wladis Lawsuit Bill: The Board received a bill from Attorney Nash for work done with the Wladis lawsuit for the period of April 2016 through March 1, 2018. The total bill is \$27,040.50. The Board discussed where the funds were to come from for the payment. There was not enough budgeted in the Attorney's line item to cover this as the board didn't expect to settle the lawsuit. Supv Hammond noted that we should pay for the bill from the proceeds received for high flow. Further discussion was held. C Prentice stated that we needed to see our status on the Attorney's current year bill. C McKnight stated that we should pay the attorney's bill from high flow and if there is anything not used on the attorney line at the end of the year pay it back to the high flow cash.

Resolution #33

Motioned by: McKnight

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby authorize the payment of the Attorney's bill for representation during the Wladis Lawsuit in the amount of \$27,040.50. This will be paid from the 2018 High Flow monies received. If there is money left in the attorney line at the end of the year it will be returned to the high flow profits.

Ayes: Hammond, McKnight, and Robinson Naye: Prentice

C McKnight wondered if the town has the means or leverage to pass the fees incurred for local tickets can be passed to the offender. Last year's attorney bill had a lot of hours for a couple of dog cases that wound up being dismissed. He will look into this.

Leishman Point: Supv Hammond had a conversation with an agency appointed by the Governor's office to look for places of lodging development in the North Country. This is through the Empire State Development Program. They came upon Leishman Point and loved it. They would like to include it in the proposal. The Board discussed and would like to be part of the research and see where it leads.

Bills: A motion was made by McKnight, seconded by Prentice to pay bills #11681 -11753 in the amount of \$152,464.09. Ayes: All

Adjournment: A motion was made by McKnight, seconded by Prentice to adjourn the meeting @ 9:35PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk