

## Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, May 14, 2012 @ 6PM in the Municipal Building.

**Present were:** Supervisor Mark Scott and Councilors: Shirley Robinson, David Putney, Robert Dalton, and Travis McKnight.

**Also Present:** Carol A. Burns, Town Clerk, Terry Mayette, Highway Superintendent, Martha Sinkeldam, Jane Layo, Kenny Pierce, Assessor, Mary LaJoie, Library Manager, Sandy Wright, Patty VanPatten, and William Tiernan.

**Call to Order:** Supv. Scott called the meeting to order @ 6PM.

**Executive Session:** A motion was made by McKnight, seconded by Putney to enter into executive session @ 6PM to interview possible candidates for the Town Attorney position. A motion was made by Dalton, seconded by McKnight to return to regular session @ 7PM. Ayes: All. No action was taken in executive session.

**Approval of Minutes:** A motion was made by Robinson, seconded by Dalton to approve the minutes as submitted. Ayes: All

### **Citizen's Comments:**

Sandy Wright asked if she could have the agenda for the meeting emailed to her. Supv. Scott stated that he would make sure she gets it.

**Beach Maintenance Quotes:** The clerk reported that she had requested quotes for staining at the beach and Little Sucker Brook Outlook from the following contractors: Racquette River Contracting (Mark Mayette), Tiernan's Home Center, Tim Brady, Vicki MacDonald, and Dan Mahar. One quote was received from Racquette River Contracting for the following work:

Quote #1: Refinishing of fishing platform at Little Sucker Brook Overlook: Fishing platform will be properly prepared and two coats of a solid body stain will be applied. Price: \$950.00

Quote #2: Cleaning of wood elements and application of maintenance coats of stain on out buildings @ the Waddington Beach: Any flaking material on the concession stand, bath house and pavilion will be scraped and surface will be properly cleaned. All wood surfaces will receive one coat of maintenance finish. Finish will be applied to all wood surfaces on concession stand, bath house, and pavilion. Product to be used on pavilion: Sikkens SRD-RE-005. Product for bathhouse and concession stand: Cetol 23- Clear maintenance coat. Price: \$3645.00

### Resolution #31

Motioned by: McKnight

Seconded by: Putney

RESOLVED, that the Waddington Town Board does hereby award the job for beach maintenance and little sucker brook outlook to Racquette River Contracting in the amount of \$4595.00 Ayes: All

**Library Manager Report:** Mary LaJoie introduced herself as the Library Manager. She has been in this position since August 8, 2011. The library has seen an increase in use of the Community Room. They have had 3750 patrons. The book holdings have increased. She has introduced many new programs to the library. Some of the new programs include a concert series with block dance on August 1<sup>st</sup>, a southern cooking class, children's programs that include the Thompson Park Zoo, Remington Museum, and a ghost hunt called "Own the Night". She looks forward to another good year.

### **Committee Reports:**

**Library:** C. Robinson reported that the Library Board met on May 1<sup>st</sup>. The Board had six applicants for the Aide position. They were interviewed on May 8<sup>th</sup>. They have a laser jet

printer, a table top copier, and ink jet cartridges to be offered to the Town or Rescue Squad. An auction company will inspect surplus items in the basement May 16<sup>th</sup>. The vintage and surplus books have been sorted and partially catalogued. Allison Charles has contacted the National Book Auctions of Ithaca who will take the books they can sell on consignment. There are two sets of NYPA relicensing books. They would like to know if the Town needs one. May 23<sup>rd</sup> there will be a program from 7-8:30PM. Martha Maine will present the women's role during the Civil War. The next meeting will be June 6<sup>th</sup>.

**Recreation:** C. McKnight noted that there was no meeting held. The beach program is on track. There will be a joint recreation meeting with the Village on May 16<sup>th</sup> to discuss the different ideas for the use of the civic center.

**Highway:** C. Putney reported that the docks are in. Two men were hauling blacktop in Louisville. They have been cleaning brush on the Brown Church, Jenner, and Hunter Roads. Supt. Mayette would like to pave ½ mile on the Irish Settlement Road and ½ mile on the Halfwayhouse Road. Supt Scott asked if he had gotten the ditching done on the Hardscrabble Road. Supt. Mayette stated that he has not had the time or manpower to get it done yet. He stated that he has one man on light duty and the others were helping with paving so he is not getting much done. He still has more brush to chip and the chipper is broke down. He will get it repaired.

Supt. Scott asked what the Town does with the spoils from digging graves in the cemetery. Supt. Mayette noted that usually they haul it to the gravel pit. Supt. Scott stated that Tom Ryan has requested that the spoils be dumped on his property next to the cemetery. He would also like the pile that is in the back of the cemetery. The Board discussed this and the following resolution offered.

#### Resolution #32

Motioned by: Robinson

Seconded by: Dalton

RESOLVED, that the Waddington Town Board does hereby give Tom Ryan authority to take the spoils which have no value to the town from the New Brookside Cemetery. In the future any spoils from grave digging will be dumped on his property until he no longer wants them. Ayes: All

**Rescue Squad:** C. Dalton reported that their regular meeting was held on May 7<sup>th</sup>. There were three people that took the classes and tests for first responder. One passed and two will retest in June. They have one new member and one new applicant under investigation.

The members put on an appreciation dinner for the fire department after their regular meeting this past month to thank them for all their help. They are planning their upcoming banquet. Rhonda Wells has been working with County dispatch to get the routing straightened around because every once in a while they get called on wrong ends of roads.

Craig Debien finished installing the fans. He sent a quote for additional work that needs to be done to bring the building up to code as follows: Replace existing smoke detectors with new BRK detectors, install new heat detector in kitchen, replace existing exit signs with exit-emergency light combo (LED), and replace existing emergency light with new LED for a total price of \$1040.00.

#### Resolution #33

Motioned by: Dalton

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby approve the quote received from Craig Debien to upgrade smoke detectors and emergency lighting in the Rescue Squad building in the amount of \$1040.00 Ayes: All

**Old Town Hall:** Craig Debien also submitted a quote to install two designated circuits at the stage. All wiring in MC cable and install two 20 amp commercial grade receptacles. Material and labor \$275.00.

#### Resolution #34

Motioned by: Putney

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby approve the quote from Craig Debien to install circuits and receptacles on the stage at the Old Town Hall in the amount of \$275.00 Ayes: All

**Chamber of Commerce:** Jane Layo reported that the chamber is supporting the homecoming committee, looking into new welcome flags, updating the business brochure, and starting a new campaign to buy local. They have distributed pamphlets to Coles Creek State Park and the Motel. They will be looking for t-shirts for next year. They will also buy child's sizes. They are looking into insurance to cover the directors of the chamber.

Jane also stated that she has opened the museum and can't do all the work required in both positions. She also asked why the Town took over the function of homecoming. Supv. Scott stated that the Town had agreed to take on the homecoming functions so that the volunteers would be covered under the Town's insurance. There will be a list of committee members for coverage. Nancy Putney will Chair the committee, John Steen, Secretary, and Sue Caswell Treasurer. All monies will come into the Town and all bills will be audited and paid by the Town.

#### **New Business:**

**Economic Development Coordinator:** Supv. Scott reported that he had asked for a job description from the chamber to set up a position that would work with the Chamber and also help implement some of the ideas in the Town's proposed Economic Development Study. He had not received any information so he put together a preliminary job description. Jane stated that the job description did not meet the needs of the Chamber. Discussion was held and the board decided to table the position until the Chamber can come back with a list of job duties and cost of marketing materials.

**LWRP:** Supv. Scott reported that he, the Town Clerk, and Bill Shoen, Village Trustee had a conference meeting with the Department of State to go over the LWRP to see if there is anything that needed to be updated. There are grants available to update these documents. A representative from Department of State will visit Waddington on May 23<sup>rd</sup> @ 11AM @ the library to further discuss the document and tour the Town/Village. If any Board members would like to attend they should feel free to.

**Consolidated Fund Grant Application:** Supv. Scott reported that the Consolidated Fund Grant Application was due on July 16<sup>th</sup>. The Town has been rewarded \$50,000 from the RVRDA to use towards the match of the overall project at the old town hall. The Town could apply for a grant of \$180,000 + 50,000 (RVRDA) + 10,000 (contribution) = 240,000 total project amount. Supv. Scott will look at the grant application to see if it is something that he can fill out himself. If he can't it was suggested to contact Diane Burns or Toby Bogart for help. He asked if the Town would approve up to \$2,000 to write the grant.

#### Resolution #35

Motioned by: Robinson

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby authorize Supv. Scott to apply for a 180,000 grant through the Consolidated Fund. The Board further resolved that Supv. Scott can pay up to \$2,000 to have the grant written. Ayes: All

**Iroquois Gas Grant:** The Town Clerk has requested permission to apply for a grant up to \$15,000 to install a digital community sign board.

#### Resolution #36

Motioned by: Putney

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby approve the Town Clerk submit a grant request for \$15,000 to Iroquois Gas to install a digital community sign board in the Town square. Ayes: All

**Brandy Brook Bridge:** A letter was received from the NYS DOT concerning a bridge rehabilitation project on NYS Rt 37 over Brandy Brook. They are currently in the scoping phase and are requesting comments from local governments. The project is estimated @ 2.5 million with construction scheduled for the year 2015. The Board discussed this and requested that Supv. Scott send a letter requesting the DOT to consider a sidewalk across the bridge on the north side to accommodate the proposed trail from Coles Creek to the Village of Waddington.

**Cemeteries:** Supv. Scott reported that the Town has received another donation from the Haggett Estate in the amount of \$1,800. The Town has already received \$50,000 from the same estate to be used in Old Brookside Cemetery. Supv. Scott asked Supt. Mayette if he had any ideas for work to be done in the cemetery. Supt. Mayette noted that there are a lot of old stones that are in bad shape. He has tried to repair some of them but they just crumble they are so old. Supv. Scott noted that a cemetery committee should be formed to come up with a plan. He asked Supt. Mayette to work on the committee. C. McKnight and Bill Tiernan have also offered to be on the committee.

Resolution #37

Motioned by: Scott

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby appoint Supt. Terry Mayette, Councilor Travis McKnight, and William Tiernan to a Cemetery Committee to bring ideas back to the Board for cemetery improvements needed. Ayes: All

**Town of Madrid:** Supv. Scott reported that he received a letter from the Town of Madrid stating that they had reversed their decision to allow Waddington to haul sand from their sand pit. Discussion was held and the following resolution passed.

Resolution #38

Motioned by: McKnight

Seconded by: Putney

RESOLVED, that the Waddington Town Board does not wish to draw sand from the Town of Madrid's sand pit. The Town will continue to look for a their own pit;  
BE IT FURTHER RESOLVED, that the Town of Waddington will continue to share personnel and equipment with the Town of Madrid. Each Town will keep track of its time to keep it fair. Ayes: All

**Attorney Resignation:** A letter was received from Attorney Nash stating his resignation as of June 30, 2012. The Board interviewed one attorney before the Town Board meeting and will meet with another before the next meeting. The Board has requested the Clerk contact the other attorney and request that he come @ 6:30PM on June 11<sup>th</sup>.

**Library Bond:** Supv. Scott reported that the Town had received the \$65,000 requested from the sale of adjacent property from the Power Authority. The first payment of the Library bond is coming due on May 17<sup>th</sup>. He would like to pay the bond in full.

Resolution #39

Motioned by: Putney

Seconded by: Robinson

RESOLVED, that the Waddington Town Board does hereby authorize the payment of \$118,542.42 for the Library construction bond from the following accounts: \$65,000 from Power Authority, \$19,945 from Grant received from Senator Aubertine, \$27,000 from the Construction Grant account, and \$6,597.42 from the sale of the River Road lot. The check must be postmarked by May 17<sup>th</sup>. Ayes: All

**I-98:** The County Legislature has requested that the Town support its resolution for the development of I-98.

Resolution #40

Motioned by: Putney

Seconded by: Dalton

RESOLVED, that the Waddington Town Board does hereby support the St. Lawrence County Legislators resolution stating that the development of a multi-modal corridor, commonly referred as Interstate 98, must remain a local, state, and federal priority and encourage State and Federal Agencies to act with urgency in initiating the tiered environmental impact review with funds that were appropriated in 2005.

Ayes: Supv. Scott, Councilor Putney, Councilor Dalton, Councilor McKnight

Nays: Councilor Robinson

**Economic Development Study:** Supv. Scott asked the Board if they had reviewed the draft Economic Development Study and if they had any comments. A motion was made by C. Robinson to approve the economic development. There was no second. C. Putney stated that he had not gotten through the document yet. C. McKnight and Dalton agreed. A motion was made by Putney, seconded by McKnight to table until the next meeting. Ayes: all

**Town Properties:** Supv. Scott stated that they have an investor prepared to make an offer on Town owned property at Whitehouse Bay and Leishman Point. The Board discussed this and decided to hold off on Leishman Point. He would like to give the investor a number and get his feedback.

Bill Tiernan told the Board that Supv. Scott stated that he showed no interest in the land. He stated that if the land is adjoining his property they should get first chance at the purchase of the property. He stated that he heard the Town had the land appraised by Farm Credit. He asked what the number was. Supv. Scott stated that he can't release the number because it could jeopardize the sale. Bill Tiernan stated that this should be public. Further discussion ensued.

**Planning Board:** Supv. Scott stated that the Town had reached out to the Village to form a joint planning/zoning board. They are not interested in this. He would like to appoint an alternate to the Board that can be available should the Board not be able to have a quorum. A letter of resignation was received by Elizabeth Phillips. The Board will advertise for interested persons.

**Website:** The Clerk and Supervisor met with North Shore Solutions who is partnered with Clarkson University. They discussed a new Municipal website. This website would meet all the mandates with Municipal Website Internet laws as mandated by the State. They will work with the clerk to set the site up and she will maintain it. The cost is \$455 per year.

#### Resolution #41

Motioned by: Robinson

Seconded by: McKnight

RESOLVED, that the Waddington Town Board does hereby approve the Clerk's request to set up a municipal website through North Shore Solutions in the amount of \$455 per year. Ayes: All

#### **Citizen's Comments:**

Jane Layo noted that the Chamber is looking at producing a brochure that would direct visitors to Leishman Point as the best place to see the ships in the channel. The road is not very good up there though. Supv. Scott noted that he has been talking with the Power Authority to get the materials provided to pave the road and circle.

Jim Thew apologized for being late and asked if the Board had decided to do anything with the River Road, Leishman Point, and Whitehouse Bay. Supv. Scott stated that the Town is just entertaining the sale of Whitehouse Bay at this time. Jim noted that the Town had discussed the possibility of a campground on Leishman or the River Road. He would like to put some time in and come up with a conceptual plan for a campground and present it to the board and Power Authority. He is willing to put some labor into this with no cost to the town. The Board discussed this and a motion was made by Putney, seconded by Dalton to give Jim Thew approval to design a conceptual plan for a campground. Ayes: All

C. Robinson asked the clerk if she could get some prices on new chairs for the boardroom since the ones that we currently have are falling apart.

**Budget Adjustment:**

Resolution #42

Motioned by: Robinson

Seconded by: Scott

RESOLVED, that the Waddington Town Board does hereby authorize the bookkeeper to increase the Library's automation budget by \$327.17 to reflect the rollover from 2011. Ayes: All

**Bills:** A motion was made by McKnight, seconded by Putney to pay bills #367 –453 in the amount of \$164,022.90. Ayes: All

**Adjournment:** A motion was made by Scott, seconded by Robinson to adjourn the meeting @ 9:00PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk