

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, May 9, 2022 @ 7PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Council Members: Travis McKnight, David McBath, Kelly Tiernan, and Thomas Hunter.

Also Present: Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Kevin Liddell, Gerigh Putney, Kevin Putney, Adam Fuller, Fuller Insurance Agency, John Dinneen, Shawn Rafter, Patty Van Patten and by Zoom: Michelle Jones, Kevin Acres.

Call to Order: Supv Hammond called the meeting to order at 7PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by McKnight, seconded by McBath to approve the minutes with the minor corrections made. Ayes: All

Citizen's Comments: There were no citizen comments.

Fuller Insurance Agency: Adam Fuller spoke to the board about the renewal of the Town's Liability, Property & Auto insurance. This insurance renews as of June 1, 2022. He explained that there are only three insurance companies for Municipal Insurance coverage. The Town currently has Trident. The other two are NYMIR and Glatfelter. He has obtained quotes from each of the companies. He noted that NYMR is a reciprocal insurance company. You would be pooling your risks with other municipalities. Glatfelter is relatively new on the insurance scene. He does have some municipalities signed with them.

Adam answered questions from the board. The premiums for the 2022-2023 season were: Trident: \$29,062, Glatfelter: \$34,692, and NYMIR: \$31,075. With Trident if the board wished to have Terrorism Risk Insurance included it would be an additional \$511 bringing the total to \$29,573.

Resolution #45

Motioned by: McKnight

Seconded by: Tiernan

RESOLVED, that the Waddington Town Board does hereby approve the renewal of its insurance policies for 2022-2023 with Trident w/o the additional Terrorism Risk Insurance in the amount of \$29,062.00 Ayes: All

Committee Reports:

Highway: C McKnight reported that the Highway Department has been doing general and preventative maintenance on three trucks, the box is back on T-8, they have cold patched potholes, they moved the V-Plow out to the road after sandblasting and painting, got water turned on at the beach cottage, and they are hauling stone from Barrett's for Allison Rd. Suite Kote is coming this week for updated quotes for road repair. Supt Putney has been running the track hoe for the Town of Madrid for a collapsed culvert pipe. The sewer line at the library is plugged. Supt Putney was working with Frank Davey to find the plug.

Resolution #46

Motioned by: McBath

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby agree to spend \$150,000 for general repairs on 39.88 miles of town roads. Ayes: All

Library: Supt Putney reported that there is a problem at the library. There was a water leak last Wednesday. They plunged the toilet, and it wasn't helping. They called Dakota Matthie to come and when he took the toilet off it backed up in the sink and water came up under the tile in the kitchen. In 2011 a new line was run to the road with a clean out. They were able to expose it outside. It has a 6" trap. Where the water was coming out was causing the new air conditioning unit to sink. They had to come and move the unit to a different location. Frank

Davey will be coming Monday with his camera to run through the pipes to see if they can locate the break without having to take the kitchen cabinets down and saw the floor. The library is closed until the repair can be completed.

Bonnie reported that the library has taken advantage of the closing. They have been able to rearrange some things to get ready for the maker space table. During the month of April, they had 717 people use the library, issued 8 new juvenile library cards and 6 adult library cards. She has had to cancel the events in the library until the repair. There are reservations for the community room on May 21st & 28th. Hopefully, the repairs will be done by then.

She also reported that the HVAC was complete until it just had to be moved. She will be receiving \$8,000 from the St Lawrence County Youth Bureau for the teen program including the maker's table. She has been working with the Recreation Committee to set up the summer reading program. She told the Board that the library is eligible to apply for another construction grant through NCLS. It is due in June. They would like to put in for the new driveway around the building and parking lot in the back. The Board noted that would be a good project. Supv Hammond stated that the communication between the library, highway, and town board has been incredibly good.

Bonnie asked if the Town would be covering the expenses for the repair of the water leak. Supt Putney stated that we have turned it into the insurance agency.

Rescue Squad: C Hunter reported that during the month of April the Rescue Squad had 26 calls and 11 transports. They have 2 new members, and a third person is going through the process. Julie asked if the Jet Ski Races will be back in Waddington this year. Supv Hammond reported that they will not. She also asked about the Wi-Fi. The Clerk noted that it has been extended to the rescue squad. The Clerk will get with Julie for signing on.

Grants and Alternative Revenues

RVRDA grant –

2021 submission: requested Carol check with our insurance agent – we have substantially reduced our loss risk associated with a fire in the highway garage, town offices, and rescue squad. – they may possibly issue a credit or reduce our annual premium?

2022 submission:

New RVRDA grant was discussed in March & April meetings – I prepared the application after our last meeting (with Carol's help!) and hand delivered it on April 14 with the application fee of \$100 to the RVRDA office – specific project proposed was to repair/repoint mortar joints below band stones and under upper windows, approx. 750 square feet – quoted by MacDonald Company at \$26,250. Max allowed by grant is \$20,000 with a 10% match. Work must be done within one year of award. Application included a letter of support from the village, letter of support from the Waddington Historical Assoc, contractor quote, and board resolution. Awards will be announced by RVRDA in July 2022.

USDA Grant:

I spoke with Denise Barber at USDA today (she is the Loan Specialist assigned to our application) – our application for the payload grant/loan is complete and is at the second level of review within USDA. Denise advised we should hear soon (anticipates before our June meeting) if we have been accepted and if/so what the conditions for the grant/loan are.

ARPA Grant:

I attended another 45 minutes US Treasury online seminar on April reporting. I finalized a project summary and budget for our ARPA grant and shared it with AOT Attorney Sarah Brancatella for her feedback and she advised she thought it looked good. The Town of Waddington April 2022 report was submitted and acknowledged on April 27, ahead of the April 30 filing deadline.

Our tentative budget is set, and everything is captured in the project budget spreadsheet that Carol has. I anticipate a federal and/or state audit of this at some time in the future. We need to maintain our due diligence and take before and after photos for the ARPA grant file on all work being done. Copies of all receipts for materials / supplies for the project need to be stored in the ARPA grant file. Detailed records on in kind services (labor / equipment) on all project work and the dates they were performed also need to be maintained and filed by Supt Putney.

We will be required to file another project report (hopefully the final report) in April 2023.

Iroquois Land:

From April meeting – next step is the town to fill out an application for the Planning Board. If it has not been done yet, I will work with Carol to get this done in the next week and to the Planning Board.

HIP CAMP:

We had a camper a couple weeks ago for one night. Councilman McKnight was going to coordinate the additional firepits needed. We also need additional picnic tables to complete the other sites. Suggest we consider some signage at the site to mark sites and to advertise the program. We should also consider local advertising campsite availability and how to reserve sites? Funding approval for same? Supv Putney reported that Jim Thew will be bringing the forms up to the highway department. They will be pouring concrete shortly.

Cemeteries: C McKnight reported that the work bee at Chamberlain Corners Cemetery was held on May 7th. 19 people volunteered for four hours (76-man hours), 2 dead trees were taken down, 1 lilac tree had completely overtaken a large stone and was removed, the fence on three corners has been completed. There is one more to finish. Stones were raked out of the roadside, 123 stones were cleaned, 33 stones were straightened, 4 larger stones need excavation to remove and reset the bases to level, and two larger stones were leveled.

Things that still need to be completed: 41 stones to straighten (fairly simple 2-man job), *7 bases shifted needs caulking, *3 bases completely broken very large stones (major job), *12 large stones tipping bases good need resetting and caulking, 16 stones completely broken in half and laying flat in the ground, 32 stones need cleaning, and 1 corner fence needs to be finished.

- * Indicates major job equipment needed.

Recreation: C Tiernan reported that she, C McBath, Kevin Kitzman, and Mark Scott met to work on the recreational survey. They have decided that it should be both paper and electronic. She contacted Clarkson University to see if they would be able to help facilitate the project and they won't have anyone until spring. She is looking at survey monkey. They would like to leave the survey open until September to get the most feedback. They will need another meeting. She will update the board at the June meeting.

The recreation committee have completed the interviews for the summer recreation positions. They will be filling two reading positions, recreation director, head beach lifeguard, lifeguards and 4 recreation monitors. The arena will be receiving some updates. IT will have new LED lights, acoustic panels, and turf. They will be looking to add some new recreation programs. The recurring items are the weeds, cameras, Wi-Fi, and speed signs on River Rd. Supv Hammond reported that he has sent the information to Brian Terry for the weeds and cameras. NYPA is working with the DEC to see if there is another way to control the weeds. Supt Putney noted that the County will install the new speed signs on River Rd.

Gallery/Clark House: Supv Hammond noted that both places are open and functioning. Stop down to Main St to see all they have to offer.

Museum: Kathy Putney reported that she attended the Village and Town meetings in April, attended the Museum Board and Historical Association meetings. She noted that they are working on a calendar of events. She submitted an article to the Waddington Recorder. She is also working on the Waddington walking tours. She would like to add more buildings and houses. The first tour will be the end of June. They have been talking about horse and wagon tours to get the older folks out that may not be able to do the walks. She is consulting with the DHPSNY (Documents Heritage Preservation Services New York). They are helping to pinpoint areas for short term and long-term development. They have gone into the church to assess what needs to be cleaned out. They got a dumpster, and it is almost full. They will have the church open on Memorial Day. They will have an exhibit set up along the sidewalk. Shawn Tiernan has been working on the moving memorial wall. It is 36' long and lists all the veterans from the civil war to Vietnam. The next museum board meeting is Tuesday, May 10th @ 6PM.

Old Business:

Local Government Task Force Update: Supv Hammond reported that he has sent the seaweed and camera quote to Brian Terry from NYPA. He hasn't heard anything yet. They have sent the cameras to their legal department for review.

Mayor Zagorbelny is the Chairman for the LGTF. They sent a letter of opposition for the shoreline stabilization at Iroquois. He also has connected with a contact from FERC to discuss the progress for the Power Authority's relicensing. He has obtained some particularly useful information.

Court Security Officer: The Board received a letter of resignation from current Court Security Officer Scott Hough.

Resolution #47

Motioned by: McBath

Seconded by: Tiernan

RESOLVED, that the Waddington Town Board does hereby accept the resignation of Scott Hough as Court Security Officer. Ayes: All

Charter Communications: The Clerk reported that she had just received a response from Charter concerning the Franchise Agreement. She made a copy for the board members to review. A motion was made by McKnight, seconded by Hunter to table discussion until the June meeting. Ayes: All

Old Town Hall: Supv Hammond noted that there are events being held in the old town hall the next two weekends. The historical society held a paint and sip event last weekend. He asked Patty if there was anything that needed to be taken care of in the building. Patty noted she had put the Christmas stuff away that was out. She noted that the floor needs to be done again. It has been mopped but the winter salt makes it look bad. Supv Hammond asked if the clerk could contact Robla's Floor Cleaners to see if they would be able to do the floors again before the weekend. A motion was made by McKnight, seconded by Hunter to contact Robla's to buff and wax the floors in an amount not to exceed \$500. Ayes: All

Supv Hammond asked for permission to contact Vicki MacDonald to have her repair the window in the tower. She has repaired them before. The Board agreed. Supv Putney noted that Frank Davey has his lift at the old town hall and will get up and assess the tower area.

Generator: No update

Zoning Board of Appeals: Supv Hammond read an email from Tom Snider concerning his interest in the vacancy on the Zoning Board of Appeals. The Clerk noted that she had been working with Katelyn Agen who was interested in becoming a member. She had some questions on how it worked and was sent some information and she was going to attend the next meeting. Katelyn attended the meeting and told the board that she would like to sit on the Zoning Board of Appeals.

Resolution #48

Motioned by: McKnight

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby appoint Katelyn Agen to the Zoning Board of Appeals for a term of five (5) years. Ayes: All

Supv Hammond asked if there was any more old business. C McBath noted that at the last meeting the board tabled the following items: audit process, pine tree removal, sweeping of River Rd, and Local law for food trucks.

C Tiernan noted she had put together a list of agreed upon procedures. She just emailed them to everyone. We will discuss at the June meeting.

The board discussed the pine tree removal outside of the municipal building. The Clerk will obtain quotes for the removal.

The Village will be sweeping the River Rd at the end of May when they rent the sweeper to do the Village streets.

Tony will get back with the Board concerning the food truck law. He wanted to get it in place before the end of the year.

New Business:

Goose Control: The Clerk received an estimate from Green Acres Goose Control for the beach. They will provide service between May 10th – September 30th at a total rate of \$4,000. They will use the dogs keep the geese at bay and request a spot at the docks to dock their boat that they use for goose control. The board discussed. Supv Hammond said he sent the quote to Brian Terry from NYPA. He is looking into whether this is part of the Town's O&M agreement with NYPA and will get back to him.

Handicap Bathrooms: C McBath asked if the Clerk had received any plans from Kevin Smith for the handicap bathrooms. She reported that she had received the plans. The plans show all the structural work that needs to be done but not the interior finishing such as floors, walls, fixtures etc. The Clerk has talked with Frank Davey to give her scope of work so that we can get quotes.

Citizen's Comments:

A citizen asked the timeframe for reopening of the Buck Rd bridge. Supt Putney reported that the County is in the process of obtaining the concrete barriers for the side of the bridge. It should be opened within the next two weeks. It will be closed next year for replacement.

Gehrig Putney noted that there had been some trails added to the Iroquois Horse Trails. They had added a culvert. The map is being updated by the County and will be available soon.

Supv Hammond reported that the Board was going into executive session to discuss Medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal and Acquisition, lease or sale of real property or securities when publicity would substantially affect the value.

He told the public that there would be open session after the executive so any decisions would be made in public. If anyone wanted to wait outside the board would let them know once they were done. Same with anyone on zoom. He will stop the meeting and resume when back in public session.

A motion was made by Tiernan, seconded by McBath to enter executive session. Ayes: All to the personnel issue. C. McKnight stated he was opposed to executive session on the land matter.

Once the board had discussed the issues at hand, they invited Mr. Mayette into the executive session to discuss the issues he had with the agricultural land lease. They noted that because the executive session was a result of Mr. Mayette's questions they wanted to let him know the results and then reiterate them during public comment.

A motion was made by: Tiernan, seconded by McBath to return to regular session @ 10:08PM. Ayes: All

Supv Hammond reported that the board had discussed questions raised by Mr. Mayette concerning the agricultural land lease at Iroquois Dam. The questions were presented to the Town Attorney with the following answers.

1. Can Mr. Mayette post the property since the contract says he assumes all risks and shall be responsible for all liability for damage to person or property? No, land can't be posted because it is public property.
2. Can Mr. Mayette put a gate at the end of where his leased property begins? No, lease can't put a gate on it because it is public property. People still have the right to use the existing roads.
3. What about the horse trail? Do they have the right to go through? Yes, Because the town has given the horse trails permission to be there Mr. Mayette will have to work with their designated trail. He noted that the town should change the wording in our contract that the lease is subject to public use of the roads and designated horse trail. Once the board decides how they would like to word it they can send to him, and he would look it over.
4. Can Mr. Mayette put a lock in our daisy chain because he has more than himself that needs a key to the property? No, Mr. Mayette can't put a lock in the daisy chain system on the gate. The only locks in that system are the Town, Border Patrol, NYPA & DEC. This is the way the town controls the traffic during the wet seasons. The gate will be opened once the ground dries up to avoid vehicles from damaging the land. The Town also has a gate policy that was passed in 2017 stating how the keys are furnished. Supv Hammond read the gate resolution to the public.

Citizen's Comments: Supv Hammond opened the meeting to any citizen's comments.

Kevin Putney noted that the gate will be open to the public once it dries up. Supv Hammond stated that it would be. The town has put a lot of time, effort, and money in to keep the property up. This is the purpose of the gate. They have no problem with public access once it dries up.

Katelyn Agen asked why the board allowed one person into their executive session. Supv Hammond noted that they brought Mr. Mayette in to discuss the questions that he had concerning his agricultural lease. This is the only thing they discussed with him and once they came out of executive session, they let the public know the questions asked and the answers given.

Supv Hammond asked if there were any other questions concerning the agricultural permits or any other business discussed this evening. None were had.

Bills: A motion was made by McKnight, seconded by Hunter to pay bills # 22-00270-22-00345 - in the amount of \$49,602.34. Ayes: All

Adjournment: A motion was made by McBath, seconded by Tiernan to adjourn the meeting @ 10:20PM Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk