

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, November 4, 2019 @ 6PM in the Municipal Building.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, Scott Loomis, and Shaun Prentice.

Also Present: Carol A. Burns, Town Clerk, Tony McManaman, Code Enforcement Officer, Larry Langley, and Mark Scott.

Call to order: Supv Hammond called the meeting to order @ 6PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by McBath, seconded by Loomis to approve the minutes as submitted. Ayes: All

Public Hearing: Supv Hammond opened the public hearing for Local Law #3 of the year 2019 creating, regulating, and administering Development areas in the Town of Waddington and known as the Town of Waddington Development Code.

The Clerk read the legal notice. Supv Hammond asked the board if they had any questions for Tony at this time. Code Enforcement Officer told the board that the Planning Board has been working on these updates for the last three years. It has been sent back and forth with the County Planning Office for their recommendations and approvals. Once this was completed the County Planning Board gave its blessing for the document.

C. McBath asked Tony if he was comfortable with the changes made. Tony stated that he was. He noted that there will be changes that need to be made as things come up. He keeps a list and the document can be revisited yearly if need be.

Mark Scott asked if the solar portion of the code was for commercial and residential. Tony stated that it did. When he put the solar portion together he used local laws from surrounding towns and recommendations from the County. These were then adapted to Waddington. Mark asked if there was a provision for remote net metering. Tony noted that would be something the developer would deal with National Grid for. Mark asked if there was anything in the document for wind. There is not. This would be something that they Planning Board would have to look into and update.

John Tenbusch Chairman of the Zoning Board of Appeals sent an email that he requested the clerk read. He objected to the Town Boar acting on the revised Zoning Code without consulting the ZBA. He proposed that the Town Board's action be delayed in order to enable the ZBA to review and comment on the revisions. Supv Hammond also read an additional email from John to the board.

The Clerk stated that she had had this conversation with John and in turn emailed the revised code and list of changes to the Zoning Board of Appeal. She requested anyone with questions or concerns to contact her office. There was no response from the members.

The Board also discussed line fencing for farming. This will have to be further investigated and can be incorporated on the next update.

All desiring to be heard and having been heard, Supv Hammond closed the public hearing @ 6:55PM.

Resolution #71

Motioned by: McKnight

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby approve Local Law #3 of the year 2019 entitled: Town of Waddington Development Code.

FURTHER RESOLVED, that the Town of Waddington does hereby declare a negative declaration for the SEQR submitted with the local law.

Roll call Vote:

Supv Hammond: Aye C. Loomis: Aye

C. McKnight: Aye C. Prentice: Aye

C. McBath: Aye

7PM Portion of Meeting:

Additional present: David Putney, Highway Supt, James Miller, Edith Ashley, Patty VanPatten, and William Tiernan.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Citizen's Comments: There were no citizen comments at this time.

2020 Budget: Supv Hammond told the board that he would like to make a change in the Preliminary Budget. He would like to see the extra \$20,000 put into DB and the extra \$10,000 put into DA put into a contingency line. This way the money would be there if needed but it wouldn't be just spent because it was in the appropriations. To spend this extra money the Highway Supt would have to make a case for it to the Board and they would approve or disapprove. This would make the decision more on the shoulders of the Board not just the Highway Supt. Some Councilmembers felt that this would be micromanaging the Highway Department and that if you are going to do it for them it should be done for other departments as well. Further discussion ensued. The final decision was to leave the budget as originally proposed in the Preliminary Budget.

Supv Hammond opened the public hearing @ 7:30PM. He told the public highlights of the budget included keeping \$20,000 in the DB fund for road repairs, base pay for a new hire in the Highway Department was approximately \$45,000, 2% increase in salaries for employees except the Town Supervisor and Town Council, \$116,000 will be taken from savings accounts to help balance the shortfall in this year's budget, the tax increase will be 2% to stay under the cap. The Board will take the high flow payment they are due to receive from the Power Authority to replenish the savings account. They didn't want to rely on this funding for revenue because it is not a sure thing each year.

The budget for 2021 will be very difficult. The Board can't keep relying on bank accounts to balance.

Mark Scott asked if the \$45,000 for the new hire will be for one year or if it will continue. Supv Hammond stated that they have an employee out on medical leave and really can't discuss due to it being a personnel issue. They are budgeting for worst case scenario.

Mark also noted that the building line for this building had increased to \$35,000 for the last two years. This has been done by taking \$15,000 from the old town hall/library line. Supv Hammond noted that this building has been neglected for quite some time and is in need of repair as you can see by the sidewalk project outside. They feel that the bank account for the old town hall is sufficient to do any maintenance that needs to be done. There is still money in the RVRDA grant that can be used.

Mark asked about the AIM funding that is still listed in the budget. The Governor took that state funding away. Supv Hammond stated that the County is supposed to make the Towns whole on this. They are supposed to make it up by the internet sales tax they will collect.

Supv Hammond asked if there were any further comments. None were had and the public hearing closed @ 7:45PM.

Resolution #72

Motioned by: McBath

Seconded by: McKnight

WHEREAS, the Waddington Town Board has met at the time and place specified in the public notice on the preliminary budget and heard all persons desiring to be heard thereon; NOW, THEREFORE BE IT RESOLVED, that the preliminary budget is hereby adopted as the annual budget for this town beginning January 1, 2020. Such budget as so adopted will be entered in detail or physically placed therein the minute proceedings of the Town board and be it

FURTHER RESOLVED, that the Town Clerk of this Town shall prepare a certified copy to the Clerk of the County Board of Legislators.

Roll Call Vote: Supv Hammond: Aye C. McKnight: Aye C. Prentice: Aye
 C. McBath: Aye C. Loomis: Aye.

Committee Reports:

Recreation: Supt Putney reported that Jack was done at the beach as of Friday. He drained and winterized the cottage, pipes, and foot shower. The Highway Dept. only has to drain the mechanical room.

Rescue Squad: C Prentice reported that the Rescue Squad was meeting this evening. C. McBath reported that the squad got the new door through Waddington True Value. The door was \$350 & the lock set \$150. They want to know if the Town would be paying for this because it is our building. The Board noted that they should charge the door at Waddington True Value and give a labor bill to the town for the installation.

Library: C Loomis reported that the Library will be meeting tomorrow night. Edith Ashley reported that she had fixed the boiler. It was clogged. She also noted that the doorbell and entrance button for the handicap entrance is sporadically working. She has had someone look at it but at that time it was working again. She will keep an eye on it and inform the board.

Campground committee: C McBath reported that at the last board meeting he presented a three page summary document stating that the committee wasn't going to go any further with the project until the town gets some information from NYPA and the Local Government Task Force.

Cemeteries/Safety: C McKnight had nothing to report.

Highway: The Highway Department has helped Louisville blacktop, they have been ditching, widening, and installing driveway culverts on the Hardscrabble Rd. The County helped by using their shoulder machine to widen the shoulders on Hardscrabble. They also provided one truck as shared services. They hauled sand for Madrid and Norfolk, helped the Village take the docks out, cleaned up trees from the windstorm and dug one grave.

C McBath reported that the USDA grant application has been submitted.

Gallery/Clark House: Mark Scott reported that the businesses are gearing up for the Christmas in Waddington event. On December 6th they will be having a tree lighting ceremony and a dance at the old town hall on December 7th. There will be a meeting at the Main St. Perc on the 12th at 7PM for anyone who would like to help with the event.

The Clark House has recently insulated the ceiling in the 1st floor to help with the heating this winter. They have had a new roof installed. The Visitor's Center is open. Carol Backus is working on a sign that can be hung off the building.

Museum: Supv Hammond reported that the Museum Board had a meeting on Monday the 28th to set forth what they want to accomplish the next couple of months. The Historian, Zach Dupray has resigned as of December 31st. The museum board will be advertising and accepting applications. They will make a recommendation to the Town and Village to approve the appointment. They discussed cleaning out the old chamber office in order to begin the process

of inventorying and cataloging the assets in the museum. Supv Hammond stated that there is interest from school students to help with the process.

Patty VanPatten reported that they had gone in the museum building on Sunday to check and see what is going on with it. She said that the front porch would need to be redone and the side porch could be restructured into the handicap ramp. The floors are in good shape, there are some cracks in the ceiling that need to be repaired, and some of the electrical should be updated. The woodwork in the building is beautiful. There is space upstairs that can be used as storage. Her opinion is to clean up what is there and keep the assets in the building to go through.

Golf Course: Supv Hammond reported that Kevin Kitzman helped Larry Thomas advertise the golf course sale on PGA website.

Local Government Task Force: Supv Hammond reported that he and Councilor McKnight met with the following Power Authority Representatives: Joe Leary, Bryant Bullard, Brian Terry, Karen White, Jeff Farrell and an Attorney. They met to find out what the Towns limits are for the recreation projects. NYPA told them that the contract from 2015 states that the purpose of the recreation projects are to utilize improvements on already existing NYPA facilities. For the Waddington Town that would be the beach and Little Sucker Brook Outlook. For the Village it is Island View Park and Whittaker Park. They asked if there were any exceptions to the contract. They said no because they can't give money for projects not on their property. This is considered a grant.

The campground is a no. But there is 5 acres behind the St Lawrence Boathouse that could house 3-5 cabins. The Town will have 1.7-2 million to use. This money is for everything in the projects including engineering and permits. We could do additional boat dockage with little engineering plans. Brandy Brook is already engineered so we can look at this again as well. There will be a local Government Task Force on Wednesday in Louisville @ 4:30.

Old Town Hall: C McKnight reported that he and Supt Putney met with Andy Miller from AJK Site Development about the sidewalks/doors on the old town hall. At this point you can't open the side door where the handicap ramp is and it will only get worse as the cold settles in. For the front downstairs doors he proposes to replace 2 sections of sidewalk at the front of the building, add 4" perforated drain, and tie into existing manhole. The cost for this is \$2,500.

Resolution #73

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby approve the estimate of \$2,500 submitted by AJK Site Development to repair the front door sidewalk at the old town hall.

Ayes: All

A second estimate was submitted by AJK Site Development to replace 20 LF of sidewalk at the rear of the building, grind threshold in the rear of the building in the amount of \$3,950. C McKnight reported that the problem with the back door is the slope of the land and the sidewalk is running towards the old town hall. Once this is replaced it will have crusher run and be drained into the existing drain around the building to avoid running under the sidewalk towards the building.

Resolution #74

Motioned by: Loomis

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby approve the estimate of \$3,950 from AJK Site Development to repair the sidewalk and back door at the old town hall. Ayes: All

Jet Ski Competition: Supv Hammond reported that he had just received the contract for the Jet Ski Competition this afternoon and had forwarded it to the Board. He asked the board if they had any thoughts on them utilizing the beach. The dates for the competition had been changed to June 19-20 which will work better for the Town's timeline of opening the beach.

C McBath stated that according to the MOU the town will have to provide parking, bathrooms, trash removal, 2 days EMT service, and insurance for camping, naming East Coast Water cross &

St Lawrence County Chamber of Commerce as additionally insured for use of the Town Beach. He stated he wasn't against the competition but felt that there are too many unknowns that need to be investigated to see what it will cost the town to host. Discussion ensued. A motion was made by Hammond to allow the event to happen. There was no second. Board members said once they get more information and time to read the contract they would vote on it.

Sidewalk project: C McKnight reported that on Friday he and Supt Putney met with the contractors doing the sidewalk because the slope in the sidewalk based on the code would have created an 18" integral curb on the east side of the building. Kevin Smith, engineer came over to look at the project also. The Board agreed to change order #1.

Resolution #75

Motioned by: Loomis

Seconded by: Prentice

RESOLVED, that the Waddington Town Board does hereby approve change order #1 for the sidewalk project consisting of:

Replace a 5" thick sidewalk edge with an 18" integral curb at the east side of the building to allow a 2% grade on the sidewalk and the parking lot to seat against the curb. Move 2' of foam insulation from a vertical orientation to a horizontal orientation. Cost of the change \$1,750.

Ayes: All

Museum Board Appointment:

Resolution #76

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Waddington Town Board does hereby appoint Betsy Mott to the Museum Board. Ayes: All

Budget Adjustment:

Resolution #77

Motioned by: Loomis

Seconded by: McBath

RESOLVED, that the Waddington Town Board does hereby authorize the Bookkeeper to make the following budget adjustments:

Increase DB5110.4 General Repairs by \$4,053.50 to reflect cash received from sale of surplus equipment;

Increase DA5130.4 Machinery Contractual by \$5,000 from DA 5130.41 Machinery Fuel.

Ayes: All

Executive Session: A motion was made by Loomis, seconded by McBath to enter into executive session @ 9:20PM to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. A motion was made by McKnight, seconded by Loomis to return to regular session @ 9:30PM. No action was taken in executive session.

Bills: A motion was made by Prentice, seconded by Loomis to pay bills # - in the amount of \$.

Ayes: All

Adjournment: A motion was made by McKnight, seconded by Loomis to adjourn the meeting @ 9:45PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk