

Organizational Meeting

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Waddington Town Board Meeting scheduled for January 4, 2021 at 7:00 pm was held electronically via Zoom instead of a public meeting open for the public to attend in person. Members of the public were invited to join the meeting from their homes.

Present were: Supervisor Alex Hammond and Councilmembers: Travis McKnight, David McBath, and Scott Loomis. Councilman Prentice was not in attendance.

Also Present: Carol Burns, Town Clerk, David Putney, Highway Superintendent, George Ruddy, Susan Riley, Roy Lawrence, and Mark Scott.

Call to order: Supv Hammond called the meeting to order @ 7:05PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Citizen's Comments: Mark Scott reported that any articles for the Waddington Recorder need to be submitted by January 18th. They can be sent to waddingtonrecorder@gmail.com.

Mark also told the board that he appreciates the Board discussing all the projects brought forth for the NYPA Recreation money. He knows it is a difficult decision because there are several projects. The business owners on Main St want the board to know how important the addition of docks is at the foot of Main St. There has been talk for over 20 years. They encourage the Town to work jointly with the Village to allocate their money towards the dock/marina project. The past few months have been very difficult for local business. They could really use a boost. There is no guarantee that some of the businesses will survive over the next few months.

George Ruddy agreed with Mark. This project means a lot to the Town. We need to put more docks in.

Roy Lawrence backed up what was said. We are a water community and docks would certainly help.

Supv Hammond thanked the citizens for their comments.

2021 Annual Appointments

Resolution #1

Motioned by: McKnight

Seconded by: Loomis

Records Management Officer(RMO)	Carol Burns
Registrar of Vital Statistics	Carol Burns
Deputy Registrar of Vital Statistics	Kerri O'Bryan
Tax Collector	Carol Burns
Deputy Town Clerk	Kerri O'Bryan
Court Clerk	Kerri O'Bryan
Dog Control Officers	James E. Pipher/Maurice LaRock
Bookkeeper	Lori MacIntosh
Deputy Supervisor	Travis McKnight

2021 Salary Schedule

Resolution #2

Motioned by: McKnight

Seconded by: McBath

Supervisor	\$10,500 Per year- pay bi-weekly
Bookkeeper	17,166. Per year – pay bi-weekly
Town Justice	13,245 Per year – pay bi-weekly

Court Clerk	12,055 per year- pay bi-weekly
Councilman	3,090 Per year- pay quarterly
Town Clerk	30,406 Per year- pay bi-weekly
Registrar of Vital Stats	2,300 Per year- pay annually
Deputy Clerk	6,701 Per year– pay bi-weekly (10 hrs per wk)
Town Attorney	12,000 Per year- pay quarterly
Assessor	19,101 Per year- pay bi-weekly
Supt of Highways	51,871 Per year- pay bi-weekly
Grievance Bd of Review	100.00 Per day + mileage + school
Municipal Building Janitor	12.50 per hour – pay bi-weekly (4 hours per week)
Historian	825 Per year- pay annually
Code Enforcement Officer	4,781 Per year- pay bi-weekly
Zoning Secretary	1,326 Per year- pay bi-weekly
Librarian	22,620 Per year – pay bi-weekly
Librarian Substitute (Renee)	12.60 Per hour- pay bi-weekly
(Ashley)	12.50 per hour- pay bi-weekly
Librarian Custodian	12.50 per hour- pay bi-weekly
Rink Attendant	2,500 Per year – pay bi-weekly
MEO Per Contract	24.19 Per hour – pay bi-weekly
MEO New Employees	.47 increase- pay bi-weekly

Mileage Allowance

Resolution #3

Motioned by: McBath

Seconded by: Loomis

RESOLVED, that all Town Officials are allowed compensation not in excess of 56½ mile for use of their automobiles in performance of their duties. Ayes: All

Designation of Bank

Resolution #4

Motioned by: Loomis

Seconded by: McBath

RESOLVED, that Community Bank N.A. of Waddington, N.Y. is hereby designated as depositor, in which the Supervisor, Town Justice, Town Clerk, and Tax Collector of the Town of Waddington will deposit monies coming into their hands by virtue of their offices. Ayes: All

Meeting Schedule

Resolution #5

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that the Regular Meeting of the Waddington Town Board will be held the second Monday of month at 7:00PM except in November when it will be the 1st Monday of the month but not later than the Thursday following the General Election. Meetings will be held in the Municipal Building unless a larger crowd is anticipated and then it will be held in the Old Town Hall. Advance notice will be given to the public of the change.

Ayes: All

Newspaper Designation

Resolution #6

Motioned by: Mcknight

Seconded by: Loomis

RESOLVED, that North Country Now a newspaper published in St Lawrence County is hereby designated the official newspaper of the Town of Waddington. Ayes: All

Signature Authorization

Resolution #7

Motioned by: McKnight

Seconded by: Loomis

RESOLVED, that Alex Hammond, Supervisor of the Town of Waddington is authorized to sign all checks on all funds of said town on deposit in Community Bank without a counter signature. Ayes: All

Investment Policy

Resolution #8

Motioned by: McBath

Seconded by: McKnight

RESOLVED, that the Waddington Town Board agrees to continue with its current investment policy for the year 2021. (Copy is attached for details) Ayes: All

Purchase Authorization

Resolution #9

Motioned by: Loomis

Seconded by: McBath

RESOLVED, that the Town of Waddington Highway Superintendent be authorized to purchase equipment not to exceed \$3,000 without prior board approval. Ayes: All

Signature of Checks

Resolution #10

Motioned by: McBath

Seconded by: Loomis

RESOLVED, that the Deputy Town Supervisor, Travis McKnight, has approval to sign any necessary checks during the case of the Supervisor's absence. In the **ABSENSE OF BOTH** the Supervisor & Deputy Supervisor the Town Clerk, Carol A. Burns, is appointed to sign checks. Ayes: All

Association of Towns:

Resolution # 11

Motioned by: Loomis

Seconded by: McKnight

RESOLVED, that the Waddington Town Board hereby authorizes all interested elected and appointed officials to virtually attend the Association of Town Annual Meeting in February 2021;

BE IT FURTHER RESOLVED, that registration fee of \$100 will be paid by the Town per request of any interested town officials;

AND FURTHER RESOLVED, that all attendees must present a written report of the meetings attended at the March 2021 regular Town Board Meeting. All reports will become part of the minutes. Failure to present such a report will be sufficient reason to deny payment of all meeting expenses. Ayes: All

Procurement Policy

Resolution #12

Motioned by: McBath

Seconded by: Loomis

RESOLVED, that the Waddington Town Board agrees to continue with its current procurement policy for the year 2021. (Copy is attached for details)

Returned Check Fees

Resolution # 13

Motioned by: Loomis

Seconded by: McBath

RESOLVED, that the Town will impose a \$20 fee for every check tendered for payment that has been returned for insufficient funds. Ayes: All

Supervisor's Appointments:

Library: Loomis

Rescue Squad: Prentice

Agriculture/Cemeteries: McKnight

Recreation/Tourism: Loomis

Highway Liaison: McKnight
Grants & Additional Sources of Revenue: McBath

Resolution #14

Motioned by: McBath
Seconded by: McKnight
RESOLVED that the current fee structure for cemetery, building permits, and building/pavilion rental will remain the same as 2020. Ayes: All

Resolution #15

Motioned by: Loomis
Seconded by: McBath
Recognize Janet Salton

Resolution #16

Motioned by: McKnight
Seconded by: Loomis
Recognize Duffy

Supv Hammond reminded the board that they will meet tomorrow evening @ 6PM with the Village to discuss the recreation projects and listen to an update from the County Legislator Rita Curran.

Adjournment: A motion was made by McBath, seconded by Loomis to adjourn the meeting @ 7:35PM. Ayes: All

Respectfully submitted,

Carol A Burns, Town Clerk