

Regular Meeting

A regular meeting of the Waddington Town Board was held on Monday, September 12, 2022 @ 6PM in the Municipal Building.

Present were: D Supervisor McKnight and Councilmembers: David McBath, Kelley Tiernan, and Thomas Hunter.

Also Present: Carol A. Burns, Town Clerk, David Putney, Highway Superintendent, Tony McManaman, Code Enforcement Officer, Phyllis Acres, Kevin Liddell, Patty VanPatten, and Aubrie Liddell, Library Manager.

Call to Order: D Supv McKnight called the meeting to order @ 6PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion was made by McBath, seconded by Hunter to approve the minutes as submitted. Ayes: All

Citizen's Comments: None were had.

Committee Reports: D Supv McKnight noted that the board members had submitted their committee reports by email. They will be entered into the minutes for publication.

Highway:

The highway department has been performing general Maintenance on trucks and equipment, Chip sealed Allison Road and Pork Street. They also Chip Sealed 7/10 on the Halfway house Road as preventative maintenance. 3 Trucks from Lisbon hauled stone from yard for chip sealing. Used County's broom to sweep the roads Madrid sent 2 trucks to help and our 2. Resealed Allison Road (double seal) and 3/10 of Tiernan Rd as preventative maintenance and used 2 trucks from Lisbon. Louisville swept Allison Road with their broom sweeper on their loader. We sent 3 trucks to Louisville to help them chipseal their road and sent 2 trucks to Lisbon for day chip sealing. Added stone to driveways on Allison Road due to paving. Put up delineators on Allison and Pork Street at new road crossing culverts. Started the 2nd round of mowing roadsides; the west end is done now starting at the east end of town. 2 trucks to Norfolk for 3 days then 1 truck for 1 day to Norfolk. Graded Hardscrabble Rd and rolled the 44 end of it. Guys picked up fireproof cabinets from OCF auction. Sawcut pavement in parking lot where excavated trenches are. Installed 1 driveway culvert on Tiernan Rd. Used Lisbon's screener to screen blacktop millings. Met with the County safety coordinator he inspected the highway shop, municipal building, town hall and library. Hauled 1 load of sludge for village. Took raft out at the beach.

Library: New Director– The transition into my new role has been smooth so far, I've already gained so much knowledge and anything I have questions about Bonnie is always able to answer for me.

I've been completing the training through Senior Planet to maintain the Tech Classes for Seniors.

We finished up Summer Reading this month with 3 more Story Walks and in conjunction with the Rec Program were able to offer Yoga for the kiddos as well as a Luau to finish up their Summer. Overall, the participation was great and I think it was thoroughly enjoyed. Both the reading teachers and Rec staff did a great job working with the kids and each other this summer.

Our Intern through the St. Lawrence County Youth Bureau finished up in mid-August, his final project being to help us put away the books left over from the book sale, which we are so grateful for because those boxes are not light by any means.

The Book Sale brought in a little over \$1000 and continued to bring in some cash with the 'fill-a-bag' aspect we implemented the week after.

The 4 grants we had used this Summer are being finished up (Stewarts, Dollar General, NCLS, and the SLC Youth Bureau) and Bonnie has graciously agreed to finish up the budget allocation spreadsheets so I can learn to do so for the next round of grants.

One of the main aspects I want to focus on as a director is reaching the demographics we currently don't; that being teens (12-18) and those who work 9-5 jobs. I've begun to implement some changes in the teen/Young Adult aspect by moving the YA section to a more accessible area near the STEAM Table, and adding some display boards, seating and a rug to make it more inviting. This in addition to the STEAM Maker Space I hope will bring more teens into the library and both were able to be funded through the Youth Bureau Grant.

To increase the usage of the library by adults with a 9-5 work schedule, I'd like to expand and change some hours to allow 2 days a week to be opened later so these individuals can browse our selection and check out books in person without feeling rushed. These later hours will also allow me to implement a "Teen Study Power Hours" for high school students who play sports to have a quiet place to study.

With Bonnie having a new position at the high school, which I'm sure everyone will miss having her around, she will however still be teaching a Coding Class come October at the Library which is also funded through the Youth Bureau Grant.

The library will be helping out with the town's Oktoberfest this year. I met with the committee last Tuesday and I agreed to do a Storytime and craft at the pavilion for the kids again, as well as supervise the pumpkin painting. I'll bring it up to the Friends at the meeting tomorrow to see if any would like to volunteer to help. If not, I'll reach out to the National Honor Society at the high school to see if 1-2 students would like to for hours.

C Tiernan noted that the library board has some concerns about the brickwork, protection from the winter weather from the Air Conditioning unit, and snow removal. They need to know what to bid for the position before the weather gets here. D Supv McKnight reported that he would get the answers to these questions by the next meeting.

Grants/Alternative Revenue:

RVRDA grant –

2022 submission - New RVRDA grant was submitted requesting \$20,000 for a \$26,250 project to repair 750 square feet of stone in need of exterior repair. The town was going to pay \$6250 from the building fund. We received an award letter on August 12 in the amount of \$5000 which I emailed to Board members on that same date. If we accept the award, we will be expected to still apply the \$6250 towards the work. (Total project cost required to accept award would be \$11,250). They will be sending an agreement letter for us to sign sometime next week. **DECISION FOR THIS MEETING** – Does Town want to accept this award and commit to spending \$6250 of town funds on the town hall exterior wall repair?

Resolution #65

Motioned by: Tiernan

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby accept the grant award from the RVRDA in the amount of \$5,000 total project \$11, 250 for stone repair at the old town hall;

FURTHER RESOLVED, that the Board will spend \$6,250 as their share of the total grant award ' From the old town hall/library building account. Ayes: all

ARPA Grant:

Guidance on ARAPA funds was received from the Comptroller's Office and everyone on the board was sent a copy. Before we allocate any of this funding during the budget process, **Councilman McBath requests a meeting before Oct board meeting** with the Highway Supt, the Town Clerk, and the Supervisor to review expenditures to date. There are cost overruns on engineering and the floor drain work. There is oil / water separator and remaining drain work yet to be done to complete phase two. We may be required to do a budget revision with US Treasury to cover the cost overruns and adjust projects and numbers in conjunction with our annual budget process. We need to watch the remaining spending on this very closely and should try to complete the oil/water separator and remaining drainage installation before winter to complete phase two.

Iroquois Land:

The Planning Board (PB) is the lead agency right now on the Iroquois Development Project. The PB chair was going to consult with the county attorney on a legal matter related to planning and with the county planning board. The PB will discuss this more at their next meeting which is

anticipated to be held in early October. Councilman McBath plans to attend this mtg if his schedule will allow.

HIP CAMP:

DECISION FOR THIS MEETING - Board needs to decide on date to close camping at Leishman. Need to update the HIPCAMP and Town websites on closing date. Final report on revenue will be presented to board once the camping season ends. The Board discussed and will close the camping for the season as of October 1st. C McBath will contact Jim Thew to have the website updated.

County ARPA Facility and Infrastructure Improvements Fund (grant):

Small business and not for profit is primary focus – Library Assoc as a NFP should consider submitting application for library work? Application does mention “public facilities” improvement. Max \$50,000 award and requires minimum 25% match by applicant. Town Office bathroom handicap accessibility project might fit as eligible – we need job quote to attach to application - **DECISION FOR THIS MEETING** - does the Town want to apply for handicap bathroom project, and is town capable of 25% match right now?

D Supv McKnight reported that the Court Clerk could apply for the handicap bathroom project through the court system. She is eligible for up to \$30,000. The Board further discussed what should be applied for through this grant. It was decided that they would apply for funding to replace/repair the steps at the old town hall. The library will be able to apply themselves as a not-for-profit entity.

Resolution #66

Motioned by: Hunter

Seconded by: McBath

RESOLVED, that the Town of Waddington authorizes the Waddington Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$30,000. Ayes: All

Museum: Patty VanPatten requested that the Board appoint Scott Shoen to the museum board to replace Ruth Brady.

Resolution #67

Motioned by: McBath

Seconded by: Tiernan

RESOLVED, that the Waddington Town Board does hereby appoint Scott Shoen to the Museum board. Ayes: All

Local Law: Tony McManaman, Code Enforcement Officer told the board the new local law will replace the local law of 2007 entitled of Enforcement of Building Codes. The changes are being mandated by the State. Operating permits are already in the state building codes. The town will need to decide how they handle these permits. Will they be for the event, once a year, 6 months? He told the board that these permits will be in the Village unless it is an event at the beach or church outside of the Village. You could contact the tent rental companies and tell them what the new regulations will be. C McBath submitted suggestions for the food trucks from Kevin Liddell. This local law has been sent to the attorney for review. We will have to send the changes to him once the board decides how to handle it. The local law needs to be filed by 12/31/22.

Kevin Liddell asked about Air B&B's or VRBO rentals. Tony said this is something that will need to be looked at. There isn't much information from the state on this yet.

D Supv McKnight will check with the attorney to see if he has anything yet. C McBath also suggested contacting the Association of Towns.

Local Government Task Force: D. Supv McKnight reported that they are working on permit approvals for the marina project. The culvert project on SH 37 has a completion date of November.

The Board discussed the river levels and the boat ramps. D. Supv McKnight noted that the task force has the boat ramps on their lists for the next review round with the Power Authority. The ramps need to be revamped and longer due to the water levels. He also noted that the IJC website has some useful information concerning water levels. They will be raising the water level the weekend of Columbus Day for people to get their boats and docks out.

Old Town Hall: D. Supv McKnight reported that Frank Davey will not be able to get the tower renovations done until spring. He will need to know if the board wants to do this work to get in the queue. The board discussed doing some grading behind the old town hall. The back yard is a hill that the water runs down to the building and in through the foundation. Supt Putney would rent a dozer for a day and get the work done. The board discussed how far back the Town owns. A motion was made by McBath, seconded by Tiernan to table the repairs to the tower until January. Ayes: All

Resolution #68

Motioned by: McBath

Seconded by: Tiernan

RESOLVED, that the Waddington Town Board does hereby approve the rental of a dozer to grade the back yard of the old town hall;

FURTHER RESOLVED, that the Board will have the window in the tower repaired to keep the weather out until the tower can be repaired. Ayes: All

Generator Project: D. Supv McKnight reported that the generator project is complete. It has been tested and programmed to switch weekly every Thursday @ 3PM. It will run for 30 minutes. A block heater and battery need to be purchased for it. This will be split with the Village. There is 24/7 support from Cummings Northeast.

Fuel Expenses: D Supv McKnight reported that if the Town stays on track with fuel purchases based on a 9 month average we could be over budget by \$14,000. Discuss ensued and the following resolution passed.

Resolution #69

Motioned by: Tiernan

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby approve moving \$4260 from general savings to DA savings for fuel costs from the following line items: \$2,260 from Economic Development A-6989 and \$2,000 from Court Security Officer A-1110-13. Ayes: All

Rescue Squad Building: D. Supv McKnight reported that there were two quotes from Frank Davey for repairs on the rescue squad portion of the building. The quotes were discussed and the following resolution passed.

Resolution #70

Motioned by: Hunter

Seconded by: Tiernan

RESOLVED, that the Waddington Town Board does hereby approve the quotes from Twin Cedar Construction for the following work:

Install Roof Rake to gable end and roof line to prevent water damage: \$710

Install 2 new man doors- w/1/2 glass, dead bolt, & adjustable still, install new dead bolt lock & knob to match, retrim outside to match

Install 4 windows- vinyl replacement-united brand with insulated sash and energy star rating, retrim outside jams, replace interior extension jam on one window: \$5,410.00 Ayes: All

Notice of Adoption:

Resolution #71

Motioned by: McBath

Seconded by: Hunter

NOTICE OF ADOPTION

NOTICE IS HEREBY GIVEN that the resolution published herewith has been adopted by the Town Board of the Town of Waddington, County of St. Lawrence, State of New York, on the 12th day of September, 2022, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is

commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution:

BOND RESOLUTION DATED August 8, 2022,
AUTHORIZING THE ISSUANCE OF SERIAL BONDS
AND NOTES IN ANTICIPATION OF THE ISSUANCE
THEREOF AND/OR STATUTORY INSTALLMENT
BONDS AND NOTES IN ANTICIPATION OF THE
ISSUANCE THEREOF, OF THE TOWN OF
WADDINGTON, NEW YORK, IN THE COUNTY OF ST.
LAWRENCE, PURSUANT TO THE PROVISIONS OF
THE LOCAL FINANCE LAW OF THE STATE OF NEW
YORK AND PURSUANT TO THE TOWN LAW OF THE
STATE OF NEW YORK IN AN AMOUNT NOT TO
EXCEED ONE HUNDRED TWENTY-EIGHT THOUSAND
AND 00/100 DOLLARS (\$128,000.00) FOR THE
PURPOSE OF FINANCING THE COST OF
PURCHASING ONE
NEW 2022 CAT PAYLOADER FOR THE TOWN OF
WADDINGTON, NEW YORK, AT A TOTAL PROJECT
COST NOT TO EXCEED ONE HUNDRED FIFTY
THOUSAND TWO HUNDRED FIFTY-SIX AND 00/100
DOLLARS (\$150,256.00).

WHEREAS, the Town Board of the Town of Waddington, County of St. Lawrence, New York, has heretofore at this meeting adopted a resolution authorizing the issuance of obligations of the Town of Waddington, New York, in the County of St. Lawrence, in the sum not to exceed One Hundred Twenty-Eight Thousand and 00/100 Dollars (\$128,000.00) for the purpose of financing the cost of purchasing one new 2022 CAT Payloader for the Town of Waddington, New York, at a total project cost not to exceed One Hundred Fifty Thousand Two Hundred Fifty-Six and 00/100 Dollars (\$150,256.00); and

WHEREAS, no other outstanding obligations of the Town of Waddington, New York, have been previously issued by the Township for or with respect to such purpose; and

WHEREAS, the Town Board of the Town of Waddington, New York, now desires to provide for the issuance of obligations of the Town of Waddington, New York, and it now desires to provide for other matters with respect to such purpose;

BE IT, THIS 12th day of August 2022

RESOLVED, by the Town Board of the Town of Waddington, County of St. Lawrence, New York, as follows:

Section #1. The Town of Waddington, in the County of St. Lawrence, New York, shall issue its serial bonds or statutory installment bonds of the aggregate principal amount not to exceed One Hundred Twenty-Eight Thousand and 00/100 Dollars (\$128,000.00), and notes in the anticipation of the issuance thereof, pursuant to the Local Finance Law of the State of New York, in order to finance the specific purpose hereinafter described.

Section #2. The specific purpose to be financed pursuant to this resolution is: financing the cost of purchasing one new 2022 CAT Payloader for the Town of Waddington, New York, at a total project cost not to exceed One Hundred Fifty Thousand Two Hundred Fifty-Six and 00/100 Dollars (\$150,256.00).

Section #3. It is hereby stated that the maximum cost of said purpose as estimated by the Town Board is One Hundred Fifty Thousand Two Hundred Fifty-Six and 00/100 Dollars (\$150,256.00) and no money has heretofore been authorized to be applied to the payment of the cost of said purpose except as herein indicated. The Town Board plans to finance the cost of said purpose entirely from funds raised from the issuance of such serial bonds or statutory installment bonds and notes issued in anticipation of the issuance thereof and from grants specific to the purpose. The Town of Waddington in the County of St. Lawrence, State of New York, shall reimburse the Town's General Fund from the proceeds of the debt obligations of the Town hereby authorized to be issued for monies expended from

said General Fund, if any, for and with respect to said purpose.

Section #4. It is hereby determined that said purpose is an object or purpose described in Section 11.00 of the Local Finance Law of the State of New York and that the probable useful life of said purpose is fifteen (15) years. The final redemption date of said bond to be issued will not extend beyond fifteen (15) years from the date of their initial issuance. It is hereby further determined, pursuant to Local Finance Law Section 32.00(5) that the maximum maturity of the serial bonds and/or statutory installment bonds herein authorized may exceed five (5) years.

Section #5. Subject to the terms and conditions of this resolution, and the Local Finance Law of the State of New York, the power to authorize Bond Anticipation Notes in anticipation of the issuance of the Serial Bonds or Statutory Installment Bonds authorized by this resolution and the renewal of said notes and the power to prescribe the terms, form and contents of such Serial Bonds or Statutory Installment Bonds and of such Bond Anticipation Notes and the power to sell and to deliver such Serial Bonds or Statutory Installment Bonds and Bond Anticipation Notes issued in anticipation of the issuance of such Serial Bonds or Statutory Installment Bonds is hereby delegated to the Chief Fiscal Officer of the Town of Waddington, County of St. Lawrence and State of New York. The Chief Fiscal Officer of the Town of Waddington is hereby authorized to sign any Serial Bonds or Statutory Installment Bonds issued pursuant to this resolution and any Bond Anticipation Notes and renewals thereof issued in anticipation of the issuance of said Serial Bonds or Statutory Installment Bonds and the Town Clerk is hereby authorized to affix the corporate seal of the Town of Waddington, New York, to any Serial Bonds or Statutory Installment Bonds and any Bond Anticipation Note and renewals thereof and to attest such seal. Each interest coupon representing interest payable on such Serial Bonds shall be authenticated by the facsimile signature of the Chief Fiscal Officer of the Town of Waddington, New York. Further, pursuant to Local Finance Law Section 21.00 (d), the Chief Fiscal Officer of the Town of Waddington, New York, is hereby authorized to determine whether or not the Serial Bonds and/or Statutory Installment Bonds hereby authorized to be issued will provide for substantially level or declining annual debt service.

Section #6. The faith and credit of the Town of Waddington, New York, is hereby pledged for the payment of the principal of and interest on such Serial Bonds or Statutory Installment bonds and any Bond Anticipation Notes and renewals thereof issued in anticipation of the issuance of such Serial Bonds or Statutory Installment Bonds.

Section #7. This resolution shall be published in full by the Town Clerk of the Town of Waddington, County of St. Lawrence, State of New York, together with a notice in substantially the form prescribed in Section 81.00 of the Local Finance Law of the State of New York. The validity of the Serial Bonds or Statutory Installment Bonds and of any Bond Anticipation Notes and renewals thereof issued in anticipation of the issuance of such Serial Bonds or such Statutory Installment Bonds issued hereunder may be contested only if:

- A. Such obligation is authorized for an object or purpose for which said Town is not authorized to expend money, or
- B. If the provisions of law which should have been complied with as of the date of publication of such resolution were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or
- C. Such obligation is authorized in violation of the provisions of the Constitution.

Section #8. These Serial Bonds and/or Statutory Installments Bonds and Notes issued in anticipation thereof are hereby designated a "qualified tax-exempt obligation" pursuant to Section 902(b)(3)(B) of the Tax Reform Act of 1986 (Section 265(b)3 of the Internal Revenue Code with respect to the deduction of the costs of purchasing or carrying the Note by banks and financial institutions). The Town of Waddington reasonably anticipates and hereby agrees that it will not issue "qualified tax-exempt obligations" in excess of ten million and no/100 dollars (\$10,000,000.00) during the calendar year of 2022. The Town of Waddington further certifies that the sum of the principal amount of the Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof issued in anticipation thereof and the principal amount of any other "qualified tax-exempt obligations" hereby issued by the Town of Waddington, New York, during 2022 for the purpose of Section 902(b)(3)(B) of the Tax Reform Act of 1986 (Section 265(b)3 of

the Internal Revenue Code with respect to the deduction of the costs of purchasing or carrying the Note by banks and financial institutions) does not exceed ten million and no/100 dollars (\$10,000,000.00).

The Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof issued in anticipation thereof are hereby further designated a “small governmental unit” issue within the meaning of Internal Revenue Code Section 148(f)(4)(C), in that (I) it is issued by a governmental unit with general taxing powers, (II) no bond which is a part of such issue is a private activity bond, (III) ninety-five percent (95%) or more of the net proceeds of such issue are to be used for the local governmental activities of the Town of Waddington, New York, and (IV) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the Town of Waddington, New York, (and all subordinate entities thereof) during 2022 is not reasonably expected to exceed five million and no/100 dollars (\$5,000,000.00).

This resolution is subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York and Article 7 of the Town Law of the State of New York. Ayes: All

New Business:

The community survey was conducted online. Mailing was not done. There were 61 responses. D. Supv McKnight reported that he will be meeting with the Power Authority next week to discuss the O& M Agreement.

Local Law: Tax Cap

The Board discussed the Tax Cap local law. This will allow the board to override the 2% tax cap on the budget set by the state if they deem it necessary.

Resolution #72

Motioned by: McBath

Seconded by: Hunter

RESOLVED, that the Waddington Town Board will pass a local law to exceed the 2% tax cap. A public hearing will be held on Monday, October 10, 2022 @ 7PM. Ayes: All

Beach seaweed: D Supv McKnight spoke to the guy who cut the seaweed at the beach in the beginning of the season. He noted that the Board should consider cutting it again once the dock has been pulled. He noted that it didn't take as long the first time and would reduce the fee by \$1400 making the total \$4200. Now would be a good time to do it because the water level is so low they will be able to cut the weeds further down.

Resolution #73

Motioned by: Tiernan

Seconded by: Hunter

RESOLVED, that the Waddington Town Board does hereby agree to have the weeds cut one more time for the 2022 season. Ayes: All

Bills: A motion was made by McBath, seconded by Tiernan to pay bills #22-00573 – 22-00654 in the amount of \$112,223.01. Ayes: All

D. Supv McKnight reported that the Board was going to enter into a quick executive session and then go straight into the budget workshop. He told the people in attendance they would come out and let them know when they were done if they wanted to come back in for the workshop.

Executive Session: A motion was made by Tiernan, seconded by Hunter to enter into executive session @ 7:45PM Medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. A motion was made by McBath, seconded by Hunter to return to regular session @ 8:00PM. No action was taken during executive session.

Adjournment: A motion was made by Tiernan, seconded by Hunter to adjourn the regular meeting @ 8PM. Ayes: All

C. McBath went out to let the audience know they were able to come back in for the budget workshop. There was no one left to attend.

Budget Workshop: D Supv McKnight started the workshop by giving the Town Board the timeline for the budget process. The tentative budget needs to be submitted to the Town Clerk by September 30th. The tentative budget needs to be to the board members by October 5th. The tentative budget will be emailed to everyone and discussion will be held at the October 10th meeting. It will be passed as the preliminary budget. The November meeting will be held on the 1st Monday of November @ 7PM. A public hearing will be held. Once the hearing is closed the board can still make changes if necessary and adopt as final. The budget needs to be adopted as final no later than November 20th.

D. Supv McKnight reported that what the board has is just a beginning point. They went through the budget and held discussion. They set up another budget workshop for Thursday, September 22nd. At that time D. Supv McKnight is hoping that he and the clerk will have more information filled in.

A motion was made by McBath, seconded by Tiernan to adjourn the budget workshop @ 11PM. Ayes: All

Respectfully submitted,

Carol A. Burns, Town Clerk